

This meeting will be held via teleconference. To attend, dial 978-990-5189 and use access code 3921850. All participants will be muted during the business portions of the meeting.

During the Public Portions, the Borough Clerk will instruct anyone who wishes to speak to dial *6 on their phone and then press 1 to confirm or 2 to cancel. Each person will be unmuted and recognized in the order in which they entered the queue. In addition, members of the public may send questions or comments for inclusion during the public portion to the Borough Clerk at ewallace@capemaypoint.org by Monday, November 23rd at 9:00 AM.

**AGENDA
BOROUGH OF CAPE MAY POINT
BOARD OF COMMISSIONERS**

WORK SESSION OF NOVEMBER 24, 2020 – 12:00 PM

MEETING CALLED TO ORDER / SUNSHINE STATEMENT / FLAG SALUTE

In compliance with the Open Public Meeting Act, Chapter 231, Public Laws of 1975, this meeting was properly advertised in the annual notice and duly posted on the Borough Hall bulletin board.

ROLL CALL: Commissioner Mullock, Commissioner vanHeeswyk, Mayor Moffatt

COMMISSIONERS' DISCUSSION (NEW BUSINESS / OLD BUSINESS)

- Pool/Spa/Hot Tub Regulations and Recommendations

ADMINISTRATOR'S REPORT

PUBLIC QUESTIONS ON AGENDA ITEMS ONLY

RESOLUTIONS

- 122-20 Authorizing the Transfer of Funds
- 123-20 Authorizing the CFO to Cancel Unexpended Balances in the 2020 Water/Sewer Utility Fund Budget
- 124-20 Authorizing Cancellation of Water/Sewer Fund Capital Ordinance
- 125-20 Approval of Bill List

PUBLIC PORTION

ADJOURNMENT

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 122-20

A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS

BE IT RESOLVED by the Commissioners of the Borough of Cape May Point that the following transfers of 2020 appropriations are hereby approved in accordance with N.J.S.A 40A:4-58:

Current Fund:

Current Fund:

From:

Lifeguards Other Expense	0-01-28-231-021	\$866.00
Beach Tag Inspector S/W	0-01-28-232-011	\$850.00
Beach Tag Inspectors Other Expense	0-01-28-232-023	\$1,136.00
Environmental Commission OE	0-01-27-234-021	\$9,000.00
Public Works S/W	0-01-26-300-011	\$7,405.90

To:

Lifeguard SW	0-01-28-231-011	\$4,507.90
Administrative Consultant	0-01-20-101-011	\$7,000.00
Planning Board OE	0-01-21-180-021	\$750.00
Legal Other Expense	0-01-20-155-021	\$3,500.00
Engineering Other Expense	0-01-26-292-021	\$3,500.00

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Mullock						
vanHeeswyk						
Moffatt						

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on November 24, 2020.

Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 123-20

**A RESOLUTION AUTHROIZING THE CFO TO CANCEL UNEXPENED BALANCES IN THE
2020 WATER/SEWER UTILITY FUND BUDGET**

BE IT RESOLVED, by the Borough Commissioners of the Borough of Cape May Point that the following 2020 budget appropriations the Water Sewer Fund will be cancelled effective November 24, 2020:

0-05-55-521-021	Payment on Bond Anticipation Note	\$12,500.00
0-05-55-512-021	Capital Outlay	\$15,000.00
0-05-55-502-xxx	Operating - Other Expense	\$10,000.00

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Mullock						
vanHeeswyk						
Moffatt						

Certification

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Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 124-20

**A RESOLUTION AUTHROIZING CANCELLATION OF WATER/SEWER FUND CAPTIAL
ORDINANCE**

WHEREAS, certain Water/Sewer Capital Improvement appropriation balances remain dedicated to projects now completed; and

WHEREAS, the following Water/Sewer Capital Improvement appropriations remain unexpended:

Ordinance 16-2015, New Water Meters, \$45,824.95.

WHEREAS, it is necessary to formally cancel said balance with Ordinance Number 16-2015 and authorize the Chief Financial Officer to make the necessary adjustments.

NOW, THEREFORE, BE IT RSOLVED by the Board of Commissioners of the Borough of Cape May Point that said unexpended Capital Ordinances appropriations shall be canceled.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Mullock						
vanHeeswyk						
Moffatt						

Certification

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Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 125-20

APPROVAL OF BILL LIST

WHEREAS, the Borough of Cape May Point has received certain claims against it by way of voucher, which have been duly reviewed by the Board of Commissioners.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey that the attached claims are hereby approved for payment in the total amount of \$89,317.34.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Mullock						
vanHeeswyk						
Moffatt						

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on November 24, 2020.

Municipal Clerk

Range of Checking Accts: OTHER to OTHER Range of Check Ids: 15800 to 15822
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description				Contract
15800	11/24/20	ATL01 ATLANTIC CITY ELECTRIC			1831
	20-00605	ELECTRIC BILLS	1,766.12		
	20-00621	ELECTRIC BILLS	2,034.53		
			<u>3,800.65</u>		
15801	11/24/20	BAR02 BARBER CONSULTING SERVICES LLC			1831
	20-00597	CLOUD BACKUP	125.00		
	20-00608	INSTALL NEW SERVER	1,425.00		
			<u>1,550.00</u>		
15802	11/24/20	CAP14 CAPE MAY COUNTY MUA			1831
	20-00586	4TH QU WASTEWATER MANAGE PROG	61,266.25		
15803	11/24/20	CAP31 CAPE MINING & RECYCLING LLC			1831
	20-00590	STUMPS/TREE PARTS	20.00		
	20-00606	STUMPS/TREE PARTS	51.90		
			<u>71.90</u>		
15804	11/24/20	CONST005 CONSTELLATION NEW ENERGY INC			1831
	20-00583	ELECTRIC CHARGES	5.46		
15805	11/24/20	DAV01 DAVE'S TRASH REMOVAL			1831
	20-00587	TRASH REMOVAL	520.75		
15806	11/24/20	DOCUV005 DOCUVAULT SECURE SHREDDING LLC			1831
	20-00609	SHREDDING	43.95		
15807	11/24/20	FPM01 FP MAILING SOLUTIONS			1831
	20-00623	POSTAGE MACHINE	126.00		
15808	11/24/20	GRR01 GRR CONSULTING SERVICES LLC			1831
	20-00601	CONSULTING SERVICES	2,625.00		
15809	11/24/20	JAC01 J & A CLEANING SERVICE			1831
	20-00600	CLEANING	300.00		
15810	11/24/20	LOW01 LOWE'S			1831
	20-00612	STATEMENT	851.91		
15811	11/24/20	NAT04 VAN EMBDEN, NATHAN, ESQUIRE			1831
	20-00638	ENGINEERING	144.00		
15812	11/24/20	NEW02 NEW JERSEY PLANNING OFFICIALS			1831
	20-00607	BOARD MEMBER CLASS REGISTRATIO	85.00		
15813	11/24/20	REN01 RENTAL COUNTRY INC.			1831
	20-00580	STATEMENT	143.79		
15814	11/24/20	SAM01 SAMPLE MEDIA, INC			1831
	20-00585	HYDRANT FLUSHING AD	69.30		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description				Contract
15815	11/24/20	SEAGE005 SEA GEAR OUTFITTERS			1831
	20-00604	STATEMENT	307.60		
15816	11/24/20	SOU06 SOUTH JERSEY GAS			1831
	20-00618	GAS BILLS	265.56		
15817	11/24/20	STO01 STOCKTON COLLEGE OF NEW JERSEY			1831
	20-00150	CMP Share of Watershed Mgmt P1	6,498.71		
15818	11/24/20	USBAN005 US BANK EQUIPMENT FINANCE			1831
	20-00603	COPIER	155.00		
15819	11/24/20	VAN01 VAN NOTE-HARVEY ASSOCIATES			1831
	20-00573	ENGINEERING	177.00		
	20-00610	ENGINEERING	10,003.69		
			<u>10,180.69</u>		
15820	11/24/20	VER03 VERIZON WIRELESS			1831
	20-00584	PHONE BILLS	113.59		
15821	11/24/20	VIT01 VITAL COMMUNICATIONS INC			1831
	20-00589	ADDED/OMITTED TAX FILES	100.00		
15822	11/24/20	XTE01 XTEL COMMUNICATIONS INC			1831
	20-00622	PHONE BILL	92.23		

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	23	0	89,317.34	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>23</u>	<u>0</u>	<u>89,317.34</u>	<u>0.00</u>

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT	0-01	9,868.19	0.00	0.00	9,868.19
	0-05	65,021.35	0.00	0.00	65,021.35
Year Total:		74,889.54	0.00	0.00	74,889.54
CURRENT	9-01	6,498.71	0.00	0.00	6,498.71
	C-04	6,948.89	0.00	0.00	6,948.89
	G-02	307.60	0.00	0.00	307.60
TRUST ACCOUNT EXPENDITURES	T-13	672.60	0.00	0.00	672.60
Total of All Funds:		89,317.34	0.00	0.00	89,317.34