

**SEPTEMBER 28, 2021
WORK SESSION MINUTES**

The Work Session of the Board of Commissioners of the Borough of Cape May Point was called to order by Clerk Wallace at 12:00 PM. The Open Public Meetings Statement was read by the Mayor who then led those present in the flag salute. Mayor Moffatt, Commissioner Busch and Commissioner vanHeeswyk answered roll call. Also in attendance: Administrator Ed Grant, Clerk Elaine Wallace, and Solicitor John Amenhauser.

COMMISSIONERS' DISCUSSION (NEW BUSINESS/OLD BUSINESS)

Deconstruction Ordinance: Mayor Moffatt suggested the Borough investigate the possibility of having a deconstruction ordinance to limit waste. Portland, OR, was the first municipality to adopt one and it encourages reusing and salvaging building materials and fixtures rather than demolishing a structure and sending everything to a landfill.

Mayor Moffatt reported a webinar will be held October 19th by Dr. Van Clef to discuss invasive species, particularly bamboo. There is a link to the session on the Borough website and instructions on how to submit questions. Questions are due in advance by October 15th.

Commissioner Busch found the deconstruction ordinance interesting. Homeowners who are demolishing houses can always donate items to Habitat for Humanity's Restore in Cape May Court House.

ADMINISTRATOR'S REPORT

Ed Grant reported the draft personnel manual has been distributed to the commissioners and may be ready for adoption at the next meeting. The Borough is looking at primary and secondary duties of employees and how to fill any gaps. He is working with the CFO on the annual pension certification. He is also working with a group of residents about Yale Avenue. Lastly, he has been in contact with TetraTech about two projects for FEMA funding. The consultant felt the projects were not worth pursuing at this time, but might be viable when infrastructure funding is released by Congress.

PUBLIC QUESTIONS ON AGENDA ITEMS ONLY: None

RESOLUTIONS:

- 107-21 Knock Out Opioid Abuse Day – October 6, 2021
Motions: vanHeeswyk, Moffatt
Roll call: all in favor

- 108-21 Authorizing Special Event Permit – Gregory Burke
Motions: Moffatt, vanHeeswyk
Roll call: all in favor

109-21 Approval of Bill List
Motions: vanHeeswyk, Moffatt
Roll call: all in favor

ORDINANCES FOR SECOND READING / PUBLIC HEARING / ADOPTION:

09-2021 Ordinance Appropriating \$130,000 from the Capital Improvement Fund
Motions to Open Public Hearing: vanHeeswyk, Moffatt
Roll call: all in favor

When no one wished to speak, the public hearing was closed.

Motions to Adopt: vanHeeswyk, Moffatt
Roll call: all in favor

MAYORAL APPOINTMENTS:

Planning Board

Ned Hood – Class IV – unexpired 4-year term expiring April 8, 2022
Jeff Sowers – Class IV – unexpired 4-year term expiring April 8, 2022
Joe Remy – Alternate #1 – unexpired 2-year term expiring April 8, 2022
William Wallace – Alternate #2 – unexpired 2-year term expiring April 8, 2023
Motions to Receive and File: vanHeeswyk, Moffatt
Roll call: all in favor

PUBLIC PORTION:

Mary Kelly applauded the work done so far on the landscaping ordinance but she had concerns with respect to efficacy and viability of the ordinance introduced in August. Ms. Kelly quoted minutes from past governing body and Environmental Commission meetings where the topic was discussed. The proposed ordinance doesn't address protection of trees during construction or for non-construction related activities. Currently, enforcement is more of "see something, say something" but she felt that hasn't been effective. She expressed concern that she believed someone could get a construction permit to do a demo without a landscaping plan being required. She felt the proposed ordinance is a good first step but the topic bears further consideration. She also felt that if the Borough addressed it as Sea Girt does, it would only take a few summonses before people started complying.

Sandy Allison thanked Bob Moffatt for talking about the deconstruction ordinance and definitely thought the Borough should pursue one. She found it unconscionable that so much stuff is put in dumpsters during demolition and construction, rather than it being recycled. She also wanted to advise the Borough the "keep off the dunes" signs at Alexander are buried and may need to be dug out and moved.

Barb Bassett echoed Sandy Allison in support of a deconstruction ordinance and anything that can be done to reuse items/materials would be good. She offered to help work with the Borough in terms of looking at how it can be pursued further.

When no one else wished to speak, the meeting was adjourned at 12:24 pm on motion of Commissioner vanHeeswyk, seconded by Mayor Moffatt.

Respectfully submitted,

Accepted:

Elaine L. Wallace, RMC, CMR
Municipal Clerk

Commissioner Busch

Mayor Moffatt

Commissioner vanHeeswyk