

**OCTOBER 26, 2021
WORK SESSION MINUTES**

The Work Session of the Board of Commissioners of the Borough of Cape May Point was called to order by Clerk Wallace at 12:00 PM. The Open Public Meetings Statement was read by the Clerk who then led those present in the flag salute. Mayor Moffatt, Commissioner Busch and Commissioner vanHeeswyk answered roll call. Also in attendance: Administrator Ed Grant, Clerk Elaine Wallace, and Solicitor John Amenhauser.

COMMISSIONERS' DISCUSSION (NEW BUSINESS/OLD BUSINESS)

Best Practices Inventory: Clerk Wallace reviewed the results of this year's inventory which has already been filed through the State portal. The Borough's final score was 22.5. A minimum score of 15 was required to receive 100% of the final state aid payment.

Mayor Moffatt thank Dr. Van Clef for the great job he did on the bamboo presentation, which is available to watch on the Borough's website. Dr. Moffatt also reported the Police Department has been ticketing cars parked against the flow of traffic. Lastly, he was informed discussions were underway concerning St. Mary's convent and expected there to be good news the following week.

Commissioner Busch reported the sewer pump at Pavilion Circle has been replaced. The bid opening for Yale Avenue Reconstruction has been delayed to November 9th and she hopes to award it at the November 11th meeting. Ms. Busch thanked everyone who helped on Dune Day and appreciated how wonderful it is for the Taxpayers Association to continue doing it. She reported the Environmental Commission is hard at work on the Mayor's Monarch Pledge and educating people on what they can do to help the monarchs. The EC is also removing invasives at Pavilion Circle on Monday's, anyone interested in joining can do so the next week. Lastly, she announced she and Bill Gibson will be taking a lake management course at Rutgers.

Commissioner vanHeeswyk was pleased with all the great information shared during the flood insurance Zoom presentation held on October 21st. The presentation is available to watch on the Borough's Floodplain Manager page. She announced the new flood insurance will roll out in April 2022 with new premiums, which will probably be higher. Some of the top actions homeowners can take to save on premiums is having flood vents and checking their policy for mistakes, which can result in overcharges. And example was given during the presentation of a person who saved over \$4,000 because a mistake was found. People can also compare federal rates with those available now on the private flood insurance market.

Clerk Wallace announced a formal notice will be sent out that the meeting of November 23rd has been changed to Monday, November 22nd at 12:30 pm.

ADMINISTRATOR'S REPORT

Ed grant is continuing to talk about the police interlocal agreement going forward now that Cape May went to County central dispatch. The Borough continues to work on the budget. A lot of work was done on the health insurance portion for the personnel manual which is on the agenda for approval. Beach revenues have been reviewed and an action for beach fees is also on the agenda.

PUBLIC QUESTIONS ON AGENDA ITEMS ONLY - None

ORDINANCES FOR INTRODUCTION AND PUBLICATION:

10-2021 Amending Chapter 50 ("Beaches"), Section 8 ("Fees") of the Code of the Borough of Cape May Point to Increase Seasonal Beach Tag Fees
Second Reading and Public Hearing – Thursday, November 11th at 6 pm
Motions: Moffatt, vanHeeswyk
Roll call: all in favor

RESOLUTIONS:

- 114-21 Adopting the Personnel Policies and Procedures Manual of the Borough of Cape May Point
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 115-21 Approving Encroachment Agreement into Public Right of Way at 501 Pearl Avenue, Block 12, lot 9
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 116-21 Approval of Bill List
Motions: vanHeeswyk, Moffatt
Roll call: all in favor

ORDINANCES FOR SECOND READING / PUBLIC HEARING / ADOPTION:

PUBLIC PORTION:

Jim Imbriaco asked for an update on traffic calming plans for Cape Avenue. Administrator Grant will follow up with the County for next meeting, but last he knew, the County submitted requests to the utilities to move poles and hydrants and has been waiting for a response.

Mary Kelly commented that at the October Planning Board meeting there were some questions about viewing meeting recordings and she was told anyone who wanted to look at a recording could do so at Borough Hall. She asked Commissioner vanHeeswyk to reiterate the process for watching recordings at Borough Hall and to explain how and when the Borough will publicize it. Commissioner vanHeeswyk deferred to Clerk Wallace to answer. Clerk Wallace explained the Board of Commissioner meetings are not recorded and thus no recordings are available to watch. The Planning Board is required to record meetings but they are not made available to the public. Doing so would be a change in policy. Mrs. Wallace asked if it was possible that the answer she received was that she could make arrangements

to listen to a recording because she's a member of the board, not as a citizen, particularly since Borough Hall is currently closed to the public and only Borough employees are permitted inside. Administrator Grant did not want to speak for the commissioners but said it would be something that would have to be researched and he wasn't sure how it would be possible electronically and technologically. Ms. Kelly asked if the Commissioners are thinking of making meetings recordings available online. Commissioner Busch stated the issue has been addressed before and the meetings are available online when they occur but the Borough does not have the staff or technology necessary to post recordings.

When no one else wished to speak, the meeting was adjourned at 12:25 pm on motion of Commissioner vanHeeswyk, seconded by Commissioner Busch.

Respectfully submitted,

Accepted:

Elaine L. Wallace, RMC, CMR
Municipal Clerk

Commissioner Busch

Mayor Moffatt

Commissioner vanHeeswyk