

In compliance with COVID-19 guidelines this meeting will be conducted via electronic conferencing using Zoom <https://www.zoom.us/> or by phone +1 646 558 8656 (New York), Meeting ID: 869 0277 0723 Passcode: 287008

Direct link: <https://us02web.zoom.us/j/86902770723?pwd=SUVieUNMZVJucU1WWE1IRXpTVkZrZz09>

In addition, members of the public may send questions or comments for inclusion during the public portion to the Borough Clerk at ewallace@capemaypoint.org by 12:00 Noon the Monday before the meeting.

**AGENDA
BOROUGH OF CAPE MAY POINT
BOARD OF COMMISSIONERS**

BOROUGH MEETING OF APRIL 26, 2022 – 12:00 PM

MEETING CALLED TO ORDER / SUNSHINE STATEMENT / FLAG SALUTE

In compliance with the Open Public Meeting Act, Chapter 231, Public Laws of 1975, this meeting was properly advertised in the annual notice and this agenda was properly distributed and duly posted on the Borough Hall bulletin board as the required notice under law.

ROLL CALL: Commissioner Busch, Mayor Moffatt, Commissioner vanHeeswyk

COMMISSIONERS' DISCUSSION (NEW BUSINESS / OLD BUSINESS)

- NJ Urban & Community Forestry Program

ADMINISTRATOR'S REPORT

PUBLIC QUESTIONS ON AGENDA ITEMS ONLY

MINUTES: None

ORDINANCE FOR INTRODUCTION AND PUBLICATION: None

RESOLUTIONS

- 56-22 Salary Resolution 2022
- 57-22 Authorizing Purchase of Scag Tiger Cat 2 Mower through Sourcewell Purchasing Cooperative
- 58-22 Approval of Bill List

ORDINANCE FOR SECOND READING / PUBLIC HEARING / ADOPTION: None

PUBLIC PORTION

ADJOURNMENT

The Board of Commissioners welcomes the participation of interested parties during the public portions of its meetings. For the Board to conduct the business of the Borough in the most productive and open manner possible, questions and comments may be limited to four (4) minutes per person. In addition, each person may only speak once per meeting on a single topic. If you wish to address the Board, please raise your hand and the moderator will try to accommodate everyone in the order in which they are recognized.

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 56-22

SALARY RESOLUTION 2022

WHEREAS, the Board of Commissioners desires to provide the exact salary of each officer and employee by resolution on an annual basis and as needed from time to time during the year; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Borough of Cape May Point, County of Cape May, that the Commissioners approve the attached Schedule A constituting the salaries and wages of the officers and employees of the Borough of Cape May Point for the year 2022.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

Certification

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on April 26, 2022.

Municipal Clerk

SCHEDULE "A"

Name	Title	Salary
Anita vanHeeswyk	Commissioner	\$10,000.00
Robert Moffatt	Commissioner	\$10,000.00
Catherine Busch	Commissioner	\$11,000.00
James Craft	CFO	\$19,000.00
James Craft	Purchasing Agent	\$ 1,500.00
Elaine Wallace	Municipal Clerk	\$53,600.00
Elaine Wallace	Elections Clerk	\$ 2,500.00
Elaine Wallace	Registrar	\$ 3,500.00
Elaine Wallace	Assessment Search Officer	\$ 2,700.00
Elaine Wallace	Assistant Water Clerk	\$ 3,500.00
Kelly Redington	Deputy Clerk	\$20,800.00
Kelly Redington	Environ. Comm. Sec.	\$ 500.00
Dianne Kelly	Tax Assessor	\$15,575.00
Kim Stevenson	Tax Collector	\$15,575.00
Marie Hood	Bookkeeper	\$12,000.00
Jacqueline McDevitt	Receptionist	\$20.00/ hour
Jacqueline McDevitt	Asst. Water/Sewer Clerk	\$21.25/ hour
Jacqueline McDevitt	Deputy Registrar	\$3,200.00
John McGraw	Zoning Officer & Clerk	\$18,000.00
William Gibson	Public Works Supervisor	\$69,689.00
	Water/Sewer Supervisor (35 % allocation)	
William Gibson	OEM Coordinator	\$2,550.00
Brendan Bencivengo	Public Works Laborer	\$16.00/ hour
	(35% allocated to W/S)	
Anthony Famiano	Public Works Laborer	\$18.25/ hour
	(35% allocated to W/S)	
Anthony Famiano	Assistant DPW Supervisor	\$7,500.00
	(100% allocated to W/S)	
(SEASONAL)	Public Works Laborer	\$15.00/hour to \$20.00/hour
David Carrick	Water Superintendent	\$7,500.00
	W/S Clerk	\$9,000.00

Rhiannon Worthington	Planning Board Sec.	\$7,250.00
Brady Schoenrock	Code Compliance Official	\$8,500.00
	Rental Inspector	\$3,500.00
(SEASONAL)	Code Enforcement Assistant	\$13.00/hour to \$25.00/hour
Bill Oat	Beach Patrol Chief	\$19,000.00
	Captain	\$19.00/hour
	Lieutenant	\$16.75/hour
	Non-Lieutenant EMT Cert	\$ 1.00/hour
	Senior Guard	\$ 1.25/hour
Lifeguards	1 st Year	\$14.00/hour
	2 nd Year	\$14.25/hour
	3 rd Year	\$14.50/hour
	4 th Year	\$14.75/hour
	5 th Year	\$15.00/hour
	6 th Year	\$15.25/hour
	7 th + Year	\$15.50/hour
Chris Garrison	Beach Director	\$15,200.00
Tag Inspectors	1 st Year	\$13.00/hour
	2 nd Year	\$13.25/hour
	3 rd Year	\$13.50/hour
	4 th Year	\$13.75/hour
	5 th Year	\$14.00/hour
	6 th Year	\$14.25/hour
	7 th Year	\$14.50/hour
	8 th Year	\$14.75/hour
Tagger Supervisor	1 st Year	\$16.20/hour
	2 nd Year	\$16.45/hour
	3 rd Year	\$16.70/hour
	4 th Year	\$16.95/hour
	5 th Year	\$17.20/hour
	6 th Year	\$17.45/hour
	7 th Year	\$17.70/hour
	8 th Year	\$17.95/hour

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 57-22

**AUTHORIZING PURCHASE OF SCAG TIGER CAT 2 MOWER THROUGH
SOURCEWELL PURCHASING COOPERATIVE**

WHEREAS, N.J.S.A. 52:34-6.2 (b) P.L. 2011, c.139 was enacted into law permitting agencies to use national purchasing cooperatives so they may, without advertising for bid, purchase any materials, supplies or equipment from vendors which have contracted with a national purchasing cooperative; and

WHEREAS, pursuant to said statute, the Borough of Cape May Point adopted Resolution 104-17 authorizing participation in the National Joint Powers Alliance (NJPA), now known as Sourcewell; and

WHEREAS, the Borough wishes to purchase a Scag 52" Tiger Cat 2 Mower from Cody's Power Equipment, through Sourcewell contract #031121-SCG at a total cost of \$9,593.00; and

NOW, THEREFORE, BE IT RESOLVED, the Board of Commissioners of the Borough of Cape May Point, the governing body thereof, authorizes the purchase of a Scag 52" Tiger Cat 2 Mower from Cody's Power Equipment, through Sourcewell contract #031121-SCG at a total cost of \$9,593.00, contingent upon certification of funds by the Chief Financial Officer.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on April 26, 2022.

Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 58-22

APPROVAL OF BILL LIST

WHEREAS, the Borough of Cape May Point has received certain claims against it by way of voucher, which have been duly reviewed by the Board of Commissioners.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey that the attached claims are hereby approved for payment in the total amount of \$46,625.81.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

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Municipal Clerk

Range of Checking Accts: OTHER to OTHER Range of Check Ids: 16678 to 16701
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
16678	04/26/22	ACM01 ACMJIF 22-00173 2ND QUARTER 2022	12,063.00	1868
16679	04/26/22	AMERI005 AMERICAN BANKERS INSURANCE CO 22-00193 FLOOD INSURANCE	1,971.00	1868
16680	04/26/22	ATL01 ATLANTIC CITY ELECTRIC 22-00179 ELECTRIC BILLS 22-00197 ELECTRIC BILLS	1,932.92 <u>2,884.56</u> 4,817.48	1868
16681	04/26/22	AUT02 AUTO ZONE, INC. 22-00172 STATEMENT	509.76	1868
16682	04/26/22	CAP14 CAPE MAY COUNTY MUA 22-00174 SOLID WASTE DUMP FEE 3/22	381.40	1868
16683	04/26/22	CAP31 CAPE MINING & RECYCLING LLC 22-00176 STUMPS/TREE PARTS	24.00	1868
16684	04/26/22	CIT03 CITY OF CAPE MAY 22-00175 MARCH 2022 WATER	5,256.65	1868
16685	04/26/22	CMCCO005 CMC COAST GUARD COMMUNITY 22-00160 2022 COAST GUARD SUPPORT	350.00	1868
16686	04/26/22	DAV01 DAVE'S TRASH REMOVAL 22-00182 TRASH REMOVAL	580.48	1868
16687	04/26/22	DEL01 DELL MARKETING LP 22-00194 LAPTOP	1,660.45	1868
16688	04/26/22	GAN01 GANN LAW BOOKS 22-00203 NJ ZONING & LAND USE	167.00	1868
16689	04/26/22	GARDE005 GARDEN STATE LABORATORIES, INC 22-00195 WATER TESTING	120.00	1868
16690	04/26/22	JER04 JERSEY CAPE 22-00018 BEACH TAGS	4,748.75	1868
16691	04/26/22	LINDA005 LINDA THOMAS 22-00184 MUNICIPAL TONNAGE GRANT	200.00	1868
16692	04/26/22	MDI01 M. DIDONATO 22-00191 BEACH TAG SIGN	220.00	1868
16693	04/26/22	MGL01 MGL PRINTING SOLUTIONS 22-00181 RENTAL/TIRE FORMS	153.00	1868

April 24, 2022
11:33 AM

BOROUGH OF CAPE MAY POINT
Check Register By Check Id

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
16694	04/26/22	NAT04 VAN EMBDEN, NATHAN, ESQUIRE		1868
22-00189	PLANNING BOARD SOLICITOR	2,118.00		
16695	04/26/22	ONE02 ONE CALL CONCEPTS		1868
22-00177	MARK OUTS	18.59		
16696	04/26/22	SOU06 SOUTH JERSEY GAS		1868
22-00200	GAS BILLS	853.07		
16697	04/26/22	THEDE005 The Deweese Law Firm, P.C.		1868
22-00185	MUNICIPAL SOLICITOR	5,900.00		
16698	04/26/22	VAN01 VAN NOTE-HARVEY ASSOCIATES		1868
22-00186	ENGINEERING - CAPE MANOR	436.25		
22-00190	ENGINEER	3,664.50		
		<u>4,100.75</u>		
16699	04/26/22	VER01 VERIZON		1868
22-00199	PHONE BILLS	222.92		
16700	04/26/22	VER03 VERIZON WIRELESS		1868
22-00198	CELL PHONE	73.47		
16701	04/26/22	XTE01 XTEL COMMUNICATIONS INC		1868
22-00180	PHONE BILL	116.04		

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	24	0	46,625.81	0.00
Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total:	24	0	46,625.81	0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT	1-01	1,775.00	0.00	0.00	1,775.00
CURRENT	2-01	27,603.84	0.00	0.00	27,603.84
	2-05	<u>15,392.72</u>	<u>0.00</u>	<u>0.00</u>	<u>15,392.72</u>
Year Total:		42,996.56	0.00	0.00	42,996.56
	G-02	200.00	0.00	0.00	200.00
TRUST ACCOUNT EXPENDITURES	T-13	1,654.25	0.00	0.00	1,654.25
Total of All Funds:		<u>46,625.81</u>	<u>0.00</u>	<u>0.00</u>	<u>46,625.81</u>