

In compliance with COVID-19 guidelines this meeting will be conducted via electronic conferencing using Zoom <https://www.zoom.us/> or by phone +1 646 558 8656 US (New York)
Meeting ID: 822 6744 6171 Passcode: 132692

Direct link: <https://us02web.zoom.us/j/82267446171?pwd=Wm1JR0M3VjVjQUxLUDhsTUhmOXlvZz09>

In addition, members of the public may send questions or comments for inclusion during the public portion to the Borough Clerk at ewallace@capemaypoint.org by 12:00 PM the Wednesday before the meeting.

**AGENDA
BOROUGH OF CAPE MAY POINT
BOARD OF COMMISSIONERS**

BOROUGH MEETING – SEPTEMBER 8, 2022 – 6:00 PM

MEETING CALLED TO ORDER / SUNSHINE STATEMENT / FLAG SALUTE

In compliance with the Open Public Meetings Act, Chapter 231, Public Laws of 1975, this meeting was properly advertised in the annual notice and this agenda was properly distributed and duly posted on the Borough Hall bulletin board as the required notice under the Statute.

ROLL CALL: Commissioner Busch, Mayor Moffatt, Commissioner vanHeeswyk

COMMISSIONERS' REPORTS/DISCUSSION

ADMINISTRATOR'S REPORT

PUBLIC COMMENT ON AGENDA ITEMS ONLY

APPROVAL OF MINUTES

August 11, 2022 Regular Meeting
August 11, 2022 Closed Session
August 23, 2022 Work Session

ORDINANCES FOR INTRODUCTION / PUBLICATION

RESOLUTIONS

103-22 Resolution Canceling Unexpended Capital Balances
104-22 Amending Resolution 100-22 "authorizing the Disposal of Surplus Property"
105-22 Authorizing Water Bill Adjustments for Sewer Charges Only
106-22 Authorizing Special Event Permit for Cape May Point Science Center
107-22 Approval of Bill List

ORDINANCES FOR SECOND READING / PUBLIC HEARING / ADOPTION

05-2022 Ordinance Appropriating \$31,500 from the Capital Improvement Fund for Yale Avenue Road Reconstruction

MAYORAL APPOINTMENTS

Planning Board

Matt Brown – Alternate #1 – unexpired 2-year term expiring 4/8/2024

PUBLIC PORTION

ADJOURNMENT

The Board of Commissioners welcomes the participation of interested parties during the public portions of its meetings. For the Board to conduct the business of the Borough in the most productive and open manner possible, questions and comments may be limited to four (4) minutes per person. In addition, each person may only speak once per meeting on a single topic. If you wish to address the Board, please raise your hand and the moderator will try to accommodate everyone in the order in which they are recognized.

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 103-22

A RESOLUTION CANCELING UNEXPENDED CAPITAL BALANCES

WHEREAS, the following General Capital Budget Appropriations remain unexpended:

Ordinance 05-2017 Various Capital Improvements:

A) Demolition of Building	\$380.00
B) HVAC System Borough Hall	100.00
C) Beach Path Roll Out Walkway	<u>0.16</u>
	\$480.16

Ordinance 08-2020 Capital Improvements:

A) Purchase Server	\$2,721.98
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Ordinance 09-2020 Capital Improvements:

A) Purchase John Deere	\$338.20
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WHEREAS, it is necessary to formally cancel said balances and close to General Capital Fund Surplus.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Cape May Point, State of New Jersey that said unexpended Capital Ordinances appropriations be and are hereby canceled.

Recorded Vote:	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on September 8, 2022.

Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 104-22

**AMENDING RESOLUTION 100-22
“AUTHORIZING THE DISPOSAL OF SURPLUS PROPERTY”**

WHEREAS, the Board of Commissioners approved Resolution 100-22 “Authorizing the Disposal of Surplus Property” on August 23, 2022; and

WHEREAS, there was an error regarding the auction fees which needs to be correct.

NOW, THEREFORE, BE IT RESOLVED the Board of Commissioners of the Borough of Cape May Point, New Jersey, hereby amends Resolution 100-22 as follows:

Auction Fees: 12.5% of the total amount of all items sold (to be paid by the buyer directly to GovDeals)

BE IT FURTHER RESOLVED that all other provisions of Resolution 100-22 remain the same.

Recorded Vote:	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

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Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 105-22

AUTHORIZING WATER BILL ADJUSTMENT FOR SEWER CHARGES ONLY

WHEREAS, Chapter 146, Section 17.d of the Code of the Borough of Cape May Point establishes the process for relief of the excess water usage fees under certain circumstances; and

WHEREAS, pursuant to Ordinance 04-2021, the Borough instituted excess sewer charges based on all excess water used; and

WHEREAS, it has been determined that the following property owners have not met the conditions necessary to qualify for excess water billing relief, but the water lost did not enter the sewer system resulting in an unnecessary excess sewer charge; and

WHEREAS, as a result, the Water Sewer Clerk and Commissioner of Public Works, Parks and Public Property have deemed it reasonable to adjust the excess sewer billing, based on the higher of minimum usage amount of 6,500 gallons or the 5-year water usage average, as relief to the following property owners:

<u>Account #</u>	<u>Name/ Address</u>	<u>Sewer Amount Billed</u>	<u>Adjustment Granted</u>	<u>Adjusted Bill Amount</u>
52-0	Scott 218 Stites	\$1,537.47	\$1,423.47	\$ 114.00
648-0	Kintzer 715 Lighthouse	\$ 775.98	\$ 638.51	\$ 137.47

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Borough of Cape May Point hereby approve the aforementioned adjusted sewer bills.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

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Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 106-22

**AUTHORIZING SPECIAL EVENT PERMIT
FOR CAPE MAY POINT SCIENCE CENTER**

WHEREAS, the Cape May Point Science Center has applied for a Special Event Permit for a beach cleanup on all Borough beaches on Saturday, September 17, 2022 from 8:00 am to 11:30 am; and

WHEREAS, the applicant has supplied all documentation required under Ordinance No. 551-08, including the requisite Certificate of Insurance, and has further pledged to comply with all applicable rules and regulations pertaining to the conduct of said Special Event.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey that the Borough Clerk is hereby authorized to issue a Special Event Permit to Cape May Point Science Center for a beach cleanup on all Borough beaches on Saturday, September 17, 2022 from 8:00 am to 11:30 am.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

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Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 107-22

APPROVAL OF BILL LIST

WHEREAS, the Borough of Cape May Point has received certain claims against it by way of voucher, which have been duly reviewed by the Board of Commissioners.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey that the attached claims are hereby approved for payment in the total amount of \$62,932.28.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

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Municipal Clerk

Range of Checking Accts: OTHER to OTHER Range of Check Ids: 16927 to 16947
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description				Contract
16927	09/08/22	AUT02 AUTO ZONE, INC. 22-00431 STATEMENT	234.37		1877
16928	09/08/22	BOA01 BOATHOUSE SPORTS 22-00334 MENS HORIZON JR LIFEGUARDS	678.45		1877
16929	09/08/22	CAP03 CAPE MAY STAR & WAVE 22-00453 LEGAL ADVERTISING	133.25		1877
16930	09/08/22	CAP14 CAPE MAY COUNTY MUA 22-00454 SOLID WASTE DUMP FEE JULY 2022	2,723.90		1877
16931	09/08/22	CAS01 CASA PAYROLL SERVICE 22-00457 PAYROLL	196.50		1877
16932	09/08/22	CIT03 CITY OF CAPE MAY 22-00445 JULY 2022 WATER	49,418.95		1877
16933	09/08/22	COPIE005 COPIERS PLUS 22-00449 COPIER MAINTENANCE	113.38		1877
16934	09/08/22	COU02 COURT HOUSE OFFICE SUPPLIES 22-00438 OFFICE SUPPLIES	117.90		1877
16935	09/08/22	COU03 COUNTY OF CAPE MAY 22-00455 JULY 2022 FUEL	1,650.81		1877
16936	09/08/22	DAT01 DATA NETWORK SOLUTIONS 22-00450 PHONE BILL	310.11		1877
16937	09/08/22	DAV01 DAVE'S TRASH REMOVAL 22-00452 TRASH REMOVAL	668.19		1877
16938	09/08/22	JAC01 J & A CLEANING SERVICE 22-00456 CLEANING	375.00		1877
16939	09/08/22	NOR02 NORTHERN SAFETY CO 22-00451 GLOVES	233.74		1877
16940	09/08/22	PIE01 PIER 47 MARINA 22-00444 HOG RING	9.76		1877
16941	09/08/22	SECLU005 SECLUDED ACRES FARM & GARDEN 22-00458 MOUNTAIN PINKS	41.94		1877
16942	09/08/22	UNI05 UNITED UNIFORM 22-00447 SHIRTS	252.00		1877
16943	09/08/22	USA01 USA BLUE BOOK 22-00443 YTYPE WRENCH/SHUTOFF TOOL ETC	680.69		1877

September 6, 2022
10:04 AM

BOROUGH OF CAPE MAY POINT
Check Register By Check Id

Page No: 2

Check # PO #	Check Date	Vendor Description	Amount Paid	Reconciled/Void	Ref Num Contract
16944 22-00433	09/08/22	USBAN005 US BANK EQUIPMENT FINANCE COPIER	155.00		1877
16945 22-00441	09/08/22	VER01 VERIZON PHONE BILLS	235.62		1877
16946 22-00448	09/08/22	WES02 WESTERN TERMITE & PEST CONTROL ANNUAL 215 LIGHTHOUSE	702.72		1877
16947 22-00461	09/08/22	WIL04 WILLIAM A OAT SEVERANCE PAYMENT PER AGREEMNT	4,000.00		1877

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	21	0	62,932.28	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>21</u>	<u>0</u>	<u>62,932.28</u>	<u>0.00</u>

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT	2-01	12,728.02	0.00	0.00	12,728.02
	2-05	<u>49,525.81</u>	<u>0.00</u>	<u>0.00</u>	<u>49,525.81</u>
Year Total:		62,253.83	0.00	0.00	62,253.83
TRUST ACCOUNT EXPENDITURES	T-13	678.45	0.00	0.00	678.45
Total of All Funds:		<u><u>62,932.28</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>62,932.28</u></u>

**BOROUGH OF CAPE MAY POINT
CAPE MAY COUNTY
NEW JERSEY**

ORDINANCE 05-2022

**ORDINANCE APPROPRIATING \$31,500.00 FROM
THE CAPITAL IMPROVEMENT FUND FOR YALE AVENUE ROAD
RECONSTRUCTION**

BE IT ORDAINED by the Board of Commissioners of the Borough of Cape May Point, in the County of Cape May, New Jersey as follows:

Section 1. \$31,500.00 is hereby appropriated from the Capital Improvement Fund for the following items:

Yale Avenue Road Reconstruction \$31,500

Road Improvements for Capital Improvement Projects are bondable capital improvement with a useful life that exceeds the minimum of five (5) years.

Section 2. The Borough hereby certifies that is has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purpose authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 3. This ordinance shall take effect after final adoption and publication and otherwise as provided by law.

Final Adoption Vote	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

Catherine Busch, Commissioner

Robert Moffatt, Mayor

Anita vanHeeswyk, Commissioner

ATTEST:

Elaine L. Wallace, Borough Clerk

FIRST READING: August 23, 2022

PUBLICATION: August 31, 2022

PUBLIC HEARING: September 8, 2022

PUBLICATION: September 14, 2022

I hereby certify that the foregoing is a true copy of an Ordinance adopted by a majority of the full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on September 8, 2022.

Elaine L. Wallace, RMC, CMR
Municipal Clerk