

January 9, 2020
REGULAR MEETING MINUTES

The Regular Meeting of the Board of Commissioners of the Borough of Cape May Point was called to order by Mayor Moffatt at 6:00 PM. The Open Public Meetings Statement was read by the Mayor who then led those present in the flag salute. Mayor Moffatt, Commissioner Mullock and Commissioner vanHeeswyk answered roll call. Also in attendance: Administrator Steve O'Connor, Clerk Elaine Wallace, and Solicitor Brock Russell.

COMMISSIONERS' REPORTS:

Commissioner Mullock reported there was a preconstruction meeting on the Pearl/Brainard/Yale drainage and road project. The drainage work should begin approximately February 1st with the paving to be done when the asphalt plants reopen in early spring. The Central/Pavilion/Ocean project is finished except for the final paving, which will also be done when the plants reopen. Lastly, he reported there was a problem with insufficient chemicals in the water from Cape May. The matter was reported to the NJDEP. The problem was corrected and the water retested. The standards were met this morning at all locations. Because of this, there will be further discussion with Cape May about water quality and whether there is a systematic problem or just the same error occurring twice.

Commissioner vanHeeswyk commented that the cartoon of a cell tower in the *Star & Wave* was not a representation of what the new cell antennas will look like. The ones that will be installed are at the top of telephone poles. She also reported that the CFO was at the work session earlier in the week and the general fund is in great shape. The auditors are beginning this year's audit and Ms. vanHeeswyk is hopeful it will be another clean audit this year.

Mayor Moffatt reported follow up on a work session discussion about a property in disrepair with a vehicle parked for an extended time. The situation is complicated by multiple owners and illness, but the Borough is doing what can legally be done. Dr. Moffatt then asked Commissioner Mullock if the County has done any work on the traffic calming measures they were supposed to do in conjunction with the Borough's project at Central/Pavilion/Ocean.

APPROVAL OF MINUTES:

December 3, 2019 Work Session

December 17, 2019 Work Session

Motions: vanHeeswyk, Moffatt

Roll call: all in favor

ORDINANCES FOR INTRODUCTION/PUBLICATION: None

RESOLUTIONS:

- 01-20 Resolution Providing Temporary Appropriations for the Year 2020
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 02-20 Designation of the Official Instrument for the Publication of Legal Notices
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 03-20 2020 Cash Management Plan
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 04-20 Resolution Authorizing the Sewer/Water Clerk and Tax Collector to Cancel Overpayments or Delinquencies under \$10.00
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 05-20 Designating Authorized Signatories on Borough Bank Accounts
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 06-20 Schedule of 2020 Municipal Holidays / Borough Hall Closings
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 07-20 Authorizing Tax Assessor to File Regular Appeals to the Cape May County Board of Taxation
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 08-20 Resolution to Establish the Rate of Interest for Nonpayment of Taxes or Assessments for the Borough of Cape May Point for the Year 2020
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 09-20 Award of Professional Services Contract for Borough Solicitor – Brock D. Russell, Esq.
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 10-20 Award of Professional Services Contract for Borough Auditor – Michael Garcia of Ford, Scott and Associates, LLC
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 11-20 Award of Professional Services Contract for Bond Counsel McManimon, Scotland & Bauman, LLC
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 12-20 Award of Professional Services Contract for Borough Engineer – Bruce Graham
Motion to Table: Mullock, Moffatt

- Roll call: all in favor*
- 13-20 Award of Professional Service Contract for Labor Counsel – Michael Watson of Brown & Connery LLP
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 14-20 Award of Contract for MIS Services for 2020
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 15-20 Award of Contract for Animal Control Services for the Year 2020
Motions: Moffatt, vanHeeswyk
Roll call: all in favor
- 16-20 Award of Professional Services Contract for Borough Planner – Michael Sullivan
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 17-20 Award of Professional Services Contract for CRS Coordinator
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 18-20 Award of Professional Services Contract for Floodplain Administrator
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 19-20 Award of Contract for 2020 Annual Beach Profile Survey
Motions: Mullock, vanHeeswyk
Roll call: all in favor
- 20-20 Appointing Risk Management Consultant
Motions: vanHeeswyk, Moffatt
Roll call: Mullock abstaining, all others in favor
- 21-20 Award of Professional Services Contract for Affordable Housing Administrative Agent for 2020
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 22-20 Annual Schedule of Meetings for 2020
Motions: Moffatt, vanHeeswyk
Roll call: all in favor
- 23-20 Reappointments to Green Team for 2020
Motions: Moffatt, vanHeeswyk
Roll call: all in favor
- 24-20 Designating Public Agency Compliance Officer for 2020
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 25-20 Approval of Right-of-Way Permit for Small Cell Project at 520 Pearl Avenue
Motions: vanHeeswyk, Moffatt
Roll call: all in favor

- 26-20 Supporting Recertification of the Official Designation of Cape May County as a “Coast Guard Community”
Motions: Moffatt, Mullock
Roll call: all in favor
- 27-20 Appointment to Cape May Point Fire Company Number 1
Motions: Moffatt, vanHeeswyk
Roll call: all in favor
- 28-20 Reappointing James Craft as Chief Financial Officer in Accordance with N.J.S.A. 40A:9-140.10
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 29-20 Approval of Bill List
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 30-20 Resolution Authorizing the Transfer of Funds
Motions: vanHeeswyk, Moffatt
Roll call: all in favor

ORDINANCES FOR SECOND READING AND PUBLIC HEARING: None

MAYORAL APPOINTMENTS

Environmental Commission

- Catherine Busch – Member – 3-year term expiring 1/31/2023
- Jamie Goren – Member – 3-year term expiring 1/31/2023
- Sandy Allison – Member – 3-year term expiring 1/31/2023
- Barbara Bassett – Alternate #1 – 2-year term expiring 1/31/2022

Planning Board

- Mary Kelly – Alternate #3 – unexpired 2-year term expiring 4/8/2020
 - Jeffrey Sowers – Alternate #4 – unexpired 2-year term expiring 4/8/2021
- Motion to receive and file: vanHeeswyk, Moffatt*
Roll call: all in favor

PUBLIC PORTION:

Bob Patton asked why the dumpster on Lake Drive is in the street causing a traffic issue when it could sit on the property or be moved to Holly instead. Mayor Moffatt stated it should be gone shortly when the project is completed, hopefully in a few days.

Connie Campanella asked if the Borough would set something in motion or look into adopting some regulations about abandoned properties and property maintenance.

Helen Bew worried that the owners will be hit with a complaint and hoped, instead, that it is approached with compassion. Mayor Moffatt assured her the situation will be handled compassionately.

Helen Chezem, on behalf of the Board of Directors of the Friends of Lake Lily, thanked the many owners who not only made donations to continue to preserve Lake Lily, but many of whom also sent notes of thanks and encouragement.

Bob Patton commented that the port-o-potty is still on the street even though the Central/Pavilion/Ocean project is dormant until the paving can be done. Commissioner Mullock will see that it is removed.

Catherin Busch asked when the new website might be live and if the Borough is working on the ability to send email blasts. Commissioner vanHeeswyk advised the site is being finished up. Once it is up and running, the Borough is looking forward to being able to work on starting email blasts.

Helen Chezem asked if the same contractor is doing the Pearl/Brainard/Yale project that did the Ocean/Pavilion/Central job, which might explain the port-o-potty still being on site.

Catherine Busch asked how far up Yale Avenue the upcoming road project will go. Commissioner Mullock advised it will go just past the fire house. The future project for removing lead goosenecks will affect the entire street.

Connie Campanella asked if there would be any time during construction that fire trucks would not be able to get out. Mr. Mullock assured that wouldn't happen. Although there will be heavy equipment in the area, the trench will be on the opposite side of the road and it was stipulated that emergency access must be maintained at all times. Bill Gibson will be monitoring the project.

Commissioner vanHeeswyk reported that at the Coastal Coalition meeting earlier in the day, Triad Associates advised there is a possibility of some mitigation money for the future Yale Avenue project.

When no one else wished to speak, the meeting was adjourned at 6:38 pm on motion of Commissioner vanHeeswyk, seconded by Commissioner Mullock.

Respectfully submitted,

Accepted:

Elaine L. Wallace, RMC, CMR
Municipal Clerk

Commissioner Mullock

Commissioner vanHeeswyk

Mayor Moffatt