

**This meeting will be held via teleconference.  
To attend, dial 515-603-4909 and use access code 394352.  
PLEASE MUTE YOUR PHONE TO LIMIT OUTSIDE NOISE DURING THE CALL.**

**As always, this meeting is open to the public and will have a public portion.  
During the Public Portion, you may unmute your phone, give your name and address  
and wait to be recognized.**

**AGENDA  
BOROUGH OF CAPE MAY POINT  
BOARD OF COMMISSIONERS**

**BOROUGH MEETING – APRIL 9, 2020 – 6:00 PM**

**MEETING CALLED TO ORDER / SUNSHINE STATEMENT**

In compliance with the Open Public Meeting Act, Chapter 231, Public Laws of 1975, this meeting was properly advertised in the annual notice and duly posted at the Borough Hall bulletin board.

**FLAG SALUTE**

**ROLL CALL:** Commissioner Mullock, Commissioner vanHeeswyk, Mayor Moffatt

**COMMISSIONERS' REPORTS**

**PUBLIC COMMENT ON AGENDA ITEMS ONLY**

**APPROVAL OF MINUTES**

February 25, 2020 Work Session  
March 10, 2020 Work Session  
March 12, 2020 Regular Meeting  
March 24, 2020 Work Session

**ORDINANCES FOR INTRODUCTION / PUBLICATION - *None***

**RESOLUTIONS**

57-20 Authorizing the Execution of an Intergovernmental Agreement with Stockton Coast Research Center for Development of a Watershed Management Plan for Cape May Point, NJ  
58-20 Pledging Borough Support of New Jersey's Wildlife Action Plan  
59-20 Approval of Bill List

**ORDINANCES FOR SECOND READING / PUBLIC HEARING / ADOPTION**

02-2020 Ordinance Appropriating \$100,000 from the Capital Improvement Fund  
03-2020 Amending Chapter 58, Section 8 ("Fees") of the Code of the Borough of Cape May Point in Order to Increase Seasonal Beach Tag Fees

## **MAYORAL APPOINTMENTS**

### **Planning Board**

Gary Murphy – Class IV member – 4-year term expiring April 8, 2024

Eileen Leming – Alternate #1 – 2-year term expiring April 8, 2022

Mary Kelly – Alternate #2 – 2-year unexpired term ending April 8, 2021

Jeff Sowers – Alternate #3 – 2-year term expiring April 8, 2022

## **PUBLIC PORTION**

## **ADJOURNMENT**

**BOROUGH OF CAPE MAY POINT  
CAPE MAY COUNTY  
STATE OF NEW JERSEY**

**RESOLUTION 57-20**

**AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT  
WITH THE STOCKTON COASTAL RESEARCH CENTER FOR DEVELOPMENT OF  
A WATERSHED MANAGEMENT PLAN FOR CAPE MAY POINT, NEW JERSEY**

**WHEREAS**, Watershed Management Plan is a prerequisite to attaining a Class 4 certification through the Community Rating System; and

**WHEREAS**, attaining a Class 4 certification through the Community Rating System is a priority of the Borough of Cape May Point since it will result in an additional five percent discount on flood insurance for the community's property owners; and

**WHEREAS**, the Stockton Coastal Research Center has completed Watershed Management Plans for other New Jersey communities; and

**WHEREAS**, the Stockton Coastal Research Center has provided a proposal to complete a Watershed Management Plan for Cape May City; and

**WHEREAS**, the CFO has certified funds are available; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Borough of Cape May Point authorizes the execution of an intergovernmental agreement with the Stockton Coastal Research Center to develop a Watershed Management Plan for Cape May Point as per proposal dated June 26, 2019 in the amount of \$6,478.91.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Mullock						
vanHeeswyk						
Moffatt						

Certification

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on April 9, 2020.

\_\_\_\_\_  
Municipal Clerk

**BOROUGH OF CAPE MAY POINT  
CAPE MAY COUNTY  
STATE OF NEW JERSEY**

**RESOLUTION 58-20**

**PLEDGING BOROUGH SUPPORT OF NEW JERSEY'S WILDLIFE ACTION PLAN**

**WHEREAS**, this Plan is in support of New Jersey Department of Environmental Protection, Division of Fish and Wildlife, State-level Priority Conservation Goals and Strategies

**WHEREAS**, recognizing that animals are an integral and valuable part of all communities and believing concern for the wellbeing of wild animals and wild species is a hallmark of a sustainable natural community the Borough of Cape May Point pledges its support for the New Jersey Wildlife Action Plan (Updated 2018) as outlined:

**WHEREAS**, New Jersey is home to a rich diversity of wildlife and ecologically significant natural communities,

**WHEREAS**, New Jersey's wildlife and wild places are under threat from development, fragmentation, invasive species and the impacts of people,

**WHEREAS**, the populations of mammals, birds, invertebrates, fish, reptiles and amphibians that live in and migrate through New Jersey find themselves clinging to smaller and smaller pieces of wild clean lands and aquatic habitats,

**WHEREAS**, it is more cost-effective to prevent species from becoming imperiled than it is to recover them once their populations have declined,

**WHEREAS**, a naturally functioning and healthy ecosystem represents a healthy environment for NJ wildlife and our citizens,

**WHEREAS**, the NJ Division of Fish and Wildlife, other state and federal agencies, and many partners in conservation have worked together to develop a state Wildlife Action Plan for the benefit of biologists, wildlife experts, municipal leaders, land stewards, non-profit organizations, educators, planners, researchers, outdoor recreation enthusiasts, landowners and all the people who know the wild places of New Jersey State,

**WHEREAS**, the New Jersey Wildlife Action plan is a comprehensive action agenda for the conservation of native wildlife, the restoration of important lands and water, and public education targeting the needs of rare wildlife in New Jersey,

**WHEREAS**, the residents of, and visitors to, New Jersey also enjoy and benefit from New Jersey's wildlife and wild spaces.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Borough of Cape May Point, pledges to take the following steps with regard to our municipal land-use decisions with the intent of making Cape May Point an ecologically sustainable community. It is our intent to include these principles in our public lands management, our environmental resources inventory and to inform the next master plan revision and update our zoning accordingly.

- We will identify imperiled species, critical habitat and unique ecosystems in our Environmental Resource Inventory.
- Acknowledging that it is more cost-effective to protect species than recover species, we will protect populations of rare and imperiled species that live and breed in, and migrate through, the municipality and the habitats they depend upon.
- Because habitat integrity is critical to healthy biodiversity we will manage publicly owned lands in accordance with wildlife management actions laid out in the New Jersey Wildlife Action Plan and will promote the management of all protected lands to promote biodiversity.
- We will protect wildlife habitats and maintain connectivity of habitat when formulating an open space acquisition strategy, open space stewardship plans and through the municipal master plan including planning and zoning ordinances.
- We will seek to minimize disturbance of critical wildlife populations and their habitats from human activities, subsidized predators and invasive species.
- When possible and appropriate, we will work with neighboring municipalities to implement the aforementioned principles across municipal boundaries.
- When possible and appropriate, we will strive to monitor and implement appropriate management of municipal easements to ensure native vegetation and wildlife takes precedence over invasive and/or exotic species.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Mullock						
vanHeeswyk						
Moffatt						

Certification

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on April 9, 2020.

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Municipal Clerk

**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 59-20**

**APPROVAL OF BILL LIST**

**WHEREAS**, the Borough of Cape May Point has received certain claims against it by way of voucher, which have been duly reviewed by the Board of Commissioners.

**NOW THEREFORE BE IT RESOLVED**, by the Board of Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey that the attached claims are hereby approved for payment in the total amount of \$112,082.64.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Mullock						
vanHeeswyk						
Moffatt						

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on April 9, 2020.

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Municipal Clerk











Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099	Excl
<b>LITTL005 LITTLE WATER DISTILLERY</b>													
	20-00169	03/29/20	SANITIZER										
			1 SANITIZER	476.00	0-01-26-310-021	B Public Buildings & Grounds OE	R	03/29/20	04/05/20		997		N
			Vendor Total:	476.00									
<b>LOUIS005 LOUIS M. BELASCO</b>													
	20-00157	03/21/20	CRS COORDINATOR										
			1 CRS COORDINATOR	3,500.00	0-01-21-183-011	B CSR Coordinator S/W	R	03/21/20	04/05/20				N
			Vendor Total:	3,500.00									
<b>STA12 STATE OF NEW JERSEY TREASURER</b>													
	20-00153	03/21/20	BFCE REG RENEWAL FEE										
			1 BFCE REG RENEWAL FEE	191.00	0-01-26-310-021	B Public Buildings & Grounds OE	R	03/21/20	04/05/20				N
			Vendor Total:	191.00									
<b>UNI05 UNITED UNIFORM</b>													
	20-00168	03/29/20	UNIFORM SHIRTS										
			1 UNIFORM SHIRTS	492.00	0-01-26-310-021	B Public Buildings & Grounds OE	R	03/29/20	04/05/20		13-5896		N
			Vendor Total:	492.00									
<b>USA01 USA BLUE BOOK</b>													
	20-00154	03/21/20	SOAP										
			1 SOAP	128.10	0-01-26-310-021	B Public Buildings & Grounds OE	R	03/21/20	04/05/20		164815		N
			Vendor Total:	128.10									
<b>VAN01 VAN NOTE-HARVEY ASSOCIATES</b>													
	20-00167	03/21/20	ENGINEERING										
			4 ENGINEERING	1,239.00	0-01-26-292-021	B Engineering Services OE	R	03/21/20	04/05/20		200300538		N
			5 ENGINEERING	206.40	T-13-56-850-801	B PAYMENT OF DEVELOPER/PLANNING ESCROW EXP	R	03/21/20	04/05/20		200300537		N
			6 SJ GAS	265.50	T-13-56-850-801	B PAYMENT OF DEVELOPER/PLANNING ESCROW EXP	R	03/21/20	04/05/20		200300533		N
			7 YALE AVENUE	14,815.25	C-04-55-998-154	B Road - Yale w/ w/S Improvments	R	03/21/20	04/05/20		200300536		N
			8 PEARL & BRAINARD	1,752.35	C-04-55-998-152	B Roads-Pearl, Brainard & Yale	R	03/21/20	04/05/20		200300535		N
			9 OCEAN PAVILION	378.70	C-04-55-998-151	B Roads-Ocean, Pavilion & Central Aves	R	03/21/20	04/05/20		200300534		N

**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**ORDINANCE NO. 02-2020**

**ORDINANCE APPROPRIATING \$100,000 FROM THE  
CAPITAL IMPROVEMENT FUND**

**BE IT ORDAINED** by the Board of Commissioners of the Borough of Cape May Point, in the County of Cape May, New Jersey as follows:

Section 1. \$100,000 is hereby appropriated from the Capital Improvement Fund for the following items:

Beach Tractor	\$85,000.00
Recycling Bins	\$15,000.00

Purchase of Real Property is a bondable capital improvement with a useful life that exceeds the minimum of five (5) years.

Section 2. The Borough hereby certifies that is has adopted a capital budget or a temporary capital budget, as applicable, The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purpose authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 3. This ordinance shall take effect after final adoption and publication and otherwise as provided by law.

<b>Final Adoption Vote</b>	<b>MOTION</b>	<b>SECOND</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mullock						
vanHeeswyk						
Moffatt						

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Robert Mullock, Commissioner

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Anita vanHeeswyk, Commissioner

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Robert Moffatt, Mayor

ATTEST:

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Elaine L. Wallace, Borough Clerk

FIRST READING: March 12, 2020

PUBLICATION: March 18, 2020

PUBLIC HEARING: April 9, 2020

PUBLICATION: April 16, 2020

**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**ORDINANCE NO. 03-2020**

**AN ORDINANCE AMENDING CHAPTER 58, SECTION 8  
("FEES") OF THE CODE OF THE BOROUGH OF CAPE MAY  
POINT IN ORDER TO INCREASE BEACH TAG FEES**

**WHEREAS**, the Board of Commissioners of the Borough of Cape May Point finds it necessary to raise seasonal beach tag fees in order to offset the increases in the Beach Program Budget, particularly those due to the increase in minimum wage.

**NOW THEREFORE BE IT ORDAINED** by the Board of Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey, as follows (additions in underline and deletions in ~~strike through~~):

**SECTION 1** Chapter 58 Beaches, Section 8 Fees is amended as follows:

b. Forty (\$40.00) ~~Thirty five (\$35.00)~~ dollars per person per season if the application is made to the proper authority subsequent to the 31st day of May of the bathing season.

c. Thirty-three (\$33.00) ~~Twenty-eight (\$28.00)~~ dollars per person per season, provided that application is made to the proper authority between May 1st and May 31st of the bathing season.

**SECTION 2** All ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

**SECTION 3** Should any provision of this ordinance be deemed invalid for any reason that invalidity shall not affect the remaining provisions of the ordinance, and the

provisions and sections of the ordinance are hereby declared to be severable with respect to their validity.

**SECTION 4** This ordinance shall take effect twenty (20) days after final passage, according to law.

<b>Final Adoption Vote</b>	<b>MOTION</b>	<b>SECOND</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mullock						
vanHeeswyk						
Moffatt						

\_\_\_\_\_  
Robert Mullock, Commissioner

\_\_\_\_\_  
Anita vanHeeswyk, Commissioner

\_\_\_\_\_  
Robert Moffatt, Mayor

ATTEST:

\_\_\_\_\_  
Elaine L. Wallace, Borough Clerk

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Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
<hr/>												
VAN01	VAN NOTE-HARVEY ASSOCIATES		Continued									
20-00167	03/21/20	ENGINEERING	Continued									
10	OCEAN PAVILION		180.05	0-01-26-292-021	B Engineering Services OE	R	03/21/20	04/05/20			200300534	N
			<u>18,837.25</u>									
		Vendor Total:	18,837.25									
VER01	VERIZON											
20-00174	03/29/20	PHONE BILLS										
1	884-7162		61.98	0-05-55-502-112	B W&S UTILITIES OE	R	03/29/20	04/05/20				N
2	884-0769		2.14	0-01-31-450-021	B Utilities - Telephone OE	R	03/29/20	04/05/20				N
3	884-0580		0.72	0-01-31-450-021	B Utilities - Telephone OE	R	03/29/20	04/05/20				N
			<u>64.84</u>									
		Vendor Total:	64.84									
VER03	VERIZON WIRELESS											
20-00163	03/21/20	CELL PHONE										
1	CELL PHONE		76.24	0-01-26-310-021	B Public Buildings & Grounds OE	R	03/21/20	04/05/20				N
2	CELL PHONE		40.01	0-01-26-310-021	B Public Buildings & Grounds OE	R	04/05/20	04/05/20				N
			<u>116.25</u>									
		Vendor Total:	116.25									
VIL01	NAPA AUTO PARTS											
20-00141	03/11/20	STATEMENT										
1	STATEMENT		556.92	0-01-26-300-021	B Public Works OE	R	03/11/20	04/05/20				N
		Vendor Total:	556.92									
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Total Purchase Orders:	30	Total P.O. Line Items:	48	Total List Amount:	112,082.64	Total Void Amount:	0.00					



Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT	0-01	22,483.41	0.00	22,483.41	0.00	0.00	22,483.41
	0-05	15,466.93	0.00	15,466.93	0.00	0.00	15,466.93
Year Total:		37,950.34	0.00	37,950.34	0.00	0.00	37,950.34
	C-04	73,635.40	0.00	73,635.40	0.00	0.00	73,635.40
TRUST ACCOUNT EXPENDITURES	T-13	496.90	0.00	496.90	0.00	0.00	496.90
Total of All Funds:		112,082.64	0.00	112,082.64	0.00	0.00	112,082.64