

This meeting will be held via teleconference. To attend, dial 978-990-5189 and use access code 3921850. All participants will be muted during the business portions of the meeting.

During the Public Portions, the Borough Clerk will instruct anyone who wishes to speak to dial *6 on their phone and then press 1 to confirm or 2 to cancel. Each person will be unmuted and recognized in the order in which they entered the queue.

**AGENDA
BOROUGH OF CAPE MAY POINT
BOARD OF COMMISSIONERS**

BOROUGH MEETING – SEPTEMBER 10, 2020 – 6:00 PM

MEETING CALLED TO ORDER / SUNSHINE STATEMENT

In compliance with the Open Public Meetings Act, Chapter 231, Public Laws of 1975, this meeting was properly advertised in the annual notice and this agenda was properly distributed and duly posted on the Borough Hall bulletin board as the required notice under the Statute.

FLAG SALUTE

ROLL CALL: Commissioner Mullock, Commissioner vanHeeswyk, Mayor Moffatt

COMMISSIONERS' REPORTS/DISCUSSION

ADMINISTRATOR'S REPORT

PUBLIC COMMENT ON AGENDA ITEMS ONLY

APPROVAL OF MINUTES

July 28, 2020 Work Session
August 13, 2020 Regular Meeting
August 13, 2020 Closed Session

ORDINANCES FOR INTRODUCTION / PUBLICATION

09-2020 An Ordinance Appropriating \$26,944.95 from the Capital Surplus Fund
Scheduled for Second Reading and Public Hearing – Oct. 8th at 6:00 pm

RESOLUTIONS

103-20 Authorizing a Special Event Permit- Ciarrochi
104-20 Appointing James M. Rutala Associates, LLC as Grant Consultant
105-20 A Resolution Cancelling Unexpended Capital Balances
106-20 Authorizing the Mayor to Sign Right-of-Way Agreement with Cellco Partnership
d/b/a Verizon Wireless
107-20 Appointment to Cape May Point Fire Company Number 1
108-20 Approval of Bill List

ORDINANCES FOR SECOND READING / PUBLIC HEARING / ADOPTION None

PUBLIC PORTION

ADJOURNMENT

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 103-20

AUTHORIZING SPECIAL EVENT PERMIT – CIARROCHI

WHEREAS, Cathy Ciarrochi has applied for a Special Event Permit for the purpose of holding a wedding on the Brainard Avenue beach on Saturday, September 26, 2020 between 6:30 and 7:30 pm; and

WHEREAS, the applicant has supplied all documentation required under Ordinance No. 551-08, including the requisite Certificate of Insurance, and has further pledged to comply with all applicable rules and regulations pertaining to the conduct of said Special Event.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey that the Borough Clerk is hereby authorized to issue a Special Event Permit to Cathy Ciarrochi for use of Brainard Avenue beach on Saturday, September 26, 2020 between 6:30 and 7:30 pm.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Mullock						
vanHeeswyk						
Moffatt						

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on September 25, 2020.

Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 104-20

**APPOINTING JAMES M. RUTALA ASSOCIATES, LLC
AS GRANT CONSULTANT**

WHEREAS, the Board of Commissioners wishes to retain James M. Rutala Associates, LLC, to provide grant consultant services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) provides for the award of contracts for services without advertising for bids; and

WHEREAS, the Borough has determined that the value of the contract will not exceed \$17,000 and therefore is not subject to the provisions of N.J.S.A. 19:44A-20.5.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Cape May Point, County of Cape May and State of New Jersey, that James M. Rutala Associates, LLC is hereby retained as a municipal grant consultant for a term of one year in an amount not to exceed \$17,000.

BE IT FURTHER RESOLVED that funds will be encumbered on a project by project basis.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Mullock						
vanHeeswyk						
Moffatt						

CERTIFICATION

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on September 10, 2020.

Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 105-20

A RESOLUTION CANCELLING UNEXPENDED CAPITAL BALANCES

WHEREAS, the following General Capital Budget Appropriations remain unexpended:

Ordinance 02-2020 Various Capital Improvements

A) Purchase Beach Tractor	\$40,070.00
B) Purchase Recycling Bins	<u>0.20</u>
	\$40,070.20

WHEREAS, it is necessary to formally cancel said balances with Ordinance 02-2020 and close to General Capital Fund Surplus.

NOW, THEREFORE, BE IT RSOLVED by the Board of Commissioners of the Borough of Cape May Point that said unexpended Capital Ordinance appropriations shall be canceled.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Mullock						
vanHeeswyk						
Moffatt						

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on September 10, 2020.

Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 106-20

**AUTHORIZING THE MAYOR TO SIGN RIGHT-OF-WAY AGREEMENT
WITH CELLCO PARTNERSHIP d/b/a VERIZON WIRELESS**

WHEREAS, the Borough has received a signed right-of-way agreement from Cellco Partnership d/b/a Verizon Wireless in compliance with Ordinance 12-2018; and

WHEREAS, the Borough Attorney has reviewed the agreement and finds it to be in proper form.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey, that the Mayor be and is hereby authorized to sign the right-of-way agreement with Cellco Partnership d/b/a Verizon Wireless.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Mullock						
vanHeeswyk						
Moffatt						

CERTIFICATION

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on September 10, 2020.

Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 107-20

APPOINTMENT TO CAPE MAY POINT FIRE COMPANY NUMBER 1

NOW THEREFORE BE IT RESOLVED by the governing body of the Borough of Cape May Point, County of Cape May, State of New Jersey, that Nicholas Bentley is hereby appointed to the membership of the Cape May Point Fire Company Number 1 and is entitled to all the rights and privileges thereof.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Mullock						
vanHeeswyk						
Moffatt						

Certification

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on September 10, 2020.

Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 108-20

APPROVAL OF BILL LIST

WHEREAS, the Borough of Cape May Point has received certain claims against it by way of voucher, which have been duly reviewed by the Board of Commissioners.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey that the attached claims are hereby approved for payment in the total amount of \$108,197.11.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Mullock						
vanHeeswyk						
Moffatt						

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on September 10, 2020.

Municipal Clerk

Range of Checking Accts: OTHER to OTHER Range of Check Ids: 15688 to 15714
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
15688	09/10/20	ATL06 ATLANTIC CITY CYCLE CENTER		1826
	20-00460	POLARIS	57.99	
15689	09/10/20	CAP03 CAPE MAY STAR & WAVE		1826
	20-00471	LEGAL ADVERTISING	12.40	
	20-00476	PLANNING BOARD LEGAL AD	<u>13.64</u>	
			26.04	
15690	09/10/20	CAP14 CAPE MAY COUNTY MUA		1826
	20-00459	SOLID WASTE DUMPING FEES	2,650.55	
15691	09/10/20	CAP31 CAPE MINING & RECYCLING LLC		1826
	20-00457	STUMPS/TREE PARTS	73.20	
	20-00470	STUMPS/TREE PARTS	20.00	
	20-00479	STUMPS/TREE PARTS	<u>54.60</u>	
			147.80	
15692	09/10/20	CAR02 CARROT-TOP INDUSTRIES INC		1826
	20-00468	FLAGS	627.60	
15693	09/10/20	CIT02 CITY OF CAPE MAY		1826
	20-00477	POLICE PROTECTION 3RD QU 2020	76,427.00	
	20-00494	EMS SERV 2ND QUARTER 2020	<u>8,501.07</u>	
			84,928.07	
15694	09/10/20	CLA01 CLARKE CATON HINTZ		1826
	20-00478	PROF SERVICES	221.35	
15695	09/10/20	CMC04 C.M.COUNTY CLERK'S ASSN.		1826
	20-00496	MINI CONFERENCE	15.00	
15696	09/10/20	CONST005 CONSTELLATION NEW ENERGY INC		1826
	20-00487	ELECTRIC CHARGES	4.61	
15697	09/10/20	COPIE005 COPIERS PLUS		1826
	20-00475	COPY CHARGES	62.86	
15698	09/10/20	COU02 COURT HOUSE OFFICE SUPPLIES		1826
	20-00482	COPY PAPER	299.70	
15699	09/10/20	COU03 COUNTY OF CAPE MAY		1826
	20-00493	FUEL JULY 2020	506.19	
15700	09/10/20	EZP01 E-Z PASS		1826
	20-00473	REPLENISH FUNDS	200.00	
15701	09/10/20	GARDE005 GARDEN STATE LABORATORIES, INC		1826
	20-00452	WATER TESTING	800.00	
	20-00467	WATER TESTING	480.00	

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
15701	GARDEN STATE LABORATORIES, INC Continued			
20-00486	WATER TESTING	<u>240.00</u>		
		1,520.00		
15702	09/10/20 GOLDM005 GOLD MEDAL ENVIRONMENTAL			1826
20-00485	TRASH/RECYCLING	5,283.33		
15703	09/10/20 GRR01 GRR CONSULTING SERVICES LLC			1826
20-00481	CONSULTING SERVICES	4,087.50		
15704	09/10/20 JAC01 J & A CLEANING SERVICE			1826
20-00492	CLEANING	300.00		
15705	09/10/20 LOW01 LOWE'S			1826
20-00501	STATEMENT	962.23		
15706	09/10/20 MDI01 M. DIDONATO			1826
20-00480	SIGNS FOR BEACH ENTRANCE	150.00		
15707	09/10/20 MEG01 MEGONIGAL ELECTRIC			1826
20-00458	REPLACE AIR CONDENSER	200.00		
15708	09/10/20 SWA01 SWAIN'S ACE HARDWARE			1826
20-00498	AUGUST STATEMENT	410.14		
15709	09/10/20 TOYOT005 TOYOTA OF VINELAND			1826
20-00461	REPLACE 4 WHEEL DRIVE SWITCH	589.62		
15710	09/10/20 VAN01 VAN NOTE-HARVEY ASSOCIATES			1826
20-00474	ENGINEERING	3,606.00		
20-00483	ENGINEERING	<u>850.30</u>		
		4,456.30		
15711	09/10/20 VER01 VERIZON			1826
20-00472	PHONE BILLS	218.68		
15712	09/10/20 VER03 VERIZON WIRELESS			1826
20-00489	CELL PHONE	80.02		
15713	09/10/20 VIT01 VITAL COMMUNICATIONS INC			1826
20-00497	2020 MODIV BILLING UPDATE	100.00		
15714	09/10/20 XTE01 XTEL COMMUNICATIONS INC			1826
20-00490	LONG DISTANCE CHARGES	91.53		

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	27	0	108,197.11	0.00
Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total:	27	0	108,197.11	0.00

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT	0-01	102,018.70	0.00	0.00	102,018.70
	0-05	<u>1,585.76</u>	<u>0.00</u>	<u>0.00</u>	<u>1,585.76</u>
Year Total:		103,604.46	0.00	0.00	103,604.46
	C-04	4,456.30	0.00	0.00	4,456.30
TRUST ACCOUNT EXPENDITURES	T-13	136.35	0.00	0.00	136.35
Total of All Funds:		<u>108,197.11</u>	<u>0.00</u>	<u>0.00</u>	<u>108,197.11</u>