

This meeting will be held via teleconference. To attend, dial 978-990-5189 and use access code 3921850. All participants will be muted during the business portions of the meeting.

During the Public Portions, the Borough Clerk will instruct anyone who wishes to speak to dial \*6 on their phone and then press 1 to confirm or 2 to cancel. Each person will be unmuted and recognized in the order in which they entered the queue.

**AGENDA  
BOROUGH OF CAPE MAY POINT  
BOARD OF COMMISSIONERS**

**WORK SESSION OF SEPTEMBER 22, 2020 – 12:00 PM**

**MEETING CALLED TO ORDER / SUNSHINE STATEMENT**

In compliance with the Open Public Meeting Act, Chapter 231, Public Laws of 1975, this meeting was properly advertised in the annual notice and duly posted on the Borough Hall bulletin board.

**FLAG SALUTE**

**ROLL CALL:** Commissioner Mullock, Commissioner vanHeeswyk, Mayor Moffatt

**COMMISSIONERS' DISCUSSION (NEW BUSINESS / OLD BUSINESS)**

- Extension of Shared Services Agreement for Emergency Equipment
- Green Purchasing Policy
- Public Works/Emergency Management/Public Shelter Building
- Consideration of Ordinance Regulating Pools

**ADMINISTRATOR'S REPORT**

**PUBLIC QUESTIONS ON AGENDA ITEMS ONLY**

**RESOLUTIONS**

- 109-20 Accepting Completion of Contract and Issuing Final Payment Certificate #7 for Ocean Pavilion & Central Avenues Drainage and Road Project
- 110-20 Authorizing a Shared Services Agreement with the Cape May County Municipal Utilities Authority for Solid Waste Disposal and Recycling Services
- 111-20 Resolution of Support for Sustainable Purchasing Policy
- 112-20 Authorizing Special Event Permit – Dolaway & Ebner
- 113-20 Approval of Bill List

**PUBLIC PORTION**

**ADJOURNMENT**

**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 109-20**

**ACCEPTING COMPLETION OF CONTRACT AND ISSUING  
FINAL PAYMENT CERTIFICATE #7  
OCEAN, PAVILION & CENTRAL AVENUES DRAINAGE AND ROAD PROJECT**

**WHEREAS**, Landberg Construction, L.L.C., of Dorothy, New Jersey, has satisfactorily completed the contract for Ocean, Pavilion & Central Avenues Drainage & Road Project, in the Borough of Cape May Point, Cape May County, New Jersey, as shown by Payment Certificate #7-Final submitted by the Borough Engineer; and

**WHEREAS**, the New Jersey Department of Transportation has accepted the project as complete; and

**WHEREAS**, Landberg Construction, L.L.C. has provided releases and maintenance bond as required in the contract for Ocean, Pavilion & Central Avenues Drainage & Road Project, in the Borough of Cape May Point, Cape May County, New Jersey,

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Commission of the Borough of Cape May Point, in the County of Cape May and State of New Jersey, that the contract for said work be and the same is hereby accepted and that release of retainage be made thereon in accordance with Payment Certificate #7 Final.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Mullock						
vanHeeswyk						
Moffatt						

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on September 22, 2020.

\_\_\_\_\_  
Municipal Clerk

**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 110-20**

**AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE CAPE MAY  
COUNTY MUNICIPAL UTILITIES AUTHORITY FOR SOLID WASTE  
DISPOSAL AND RECYCLING SERVICES**

**WHEREAS**, the Cape May County Municipal Utilities Authority (“CMCMUA”/“Authority”) owns and operates a solid waste system (“System”) which presently serves the entire County of Cape May in the State of New Jersey, for the disposal, transfer, and recycling of solid waste; and

**WHEREAS**, the CMCMUA’s System is comprised of the CMCMUA’s Secure Sanitary Landfill, Solid Waste Transfer Station and Intermediate Processing Facility, as well as several recycling operations and programs; and

**WHEREAS**, the Borough of Cape May Point has utilized and desires to continue to utilize the services of the CMCMUA’s System; and

**WHEREAS**, there presently exists a contract between the Borough of Cape May Point and the Authority for the use of the CMCMUA’s System for disposal, transfer, and recycling of solid waste entitled “Shared Services Agreement for Solid Waste Disposal and Recycling Services” (“Agreement”) which will expire on December 31, 2020; and

**WHEREAS**, the Borough of Cape May Point and the Authority desire to enter into a new agreement and to fix the expiration date of said Agreement to occur on December 31, 2021; and

**WHEREAS**, the Authority has offered the “Shared Services Agreement for Solid Waste Disposal and Recycling Services” to the Borough of Cape May Point in order to more efficiently provide and continue to offer municipalities within Cape May county the use of the CMCMUA’s Solid Waste System from January 1, 2021 through December 31, 2021; and

**WHEREAS**, the Authority has submitted the same proposed form of Agreement to all Cape May County Municipalities which will provide for both Solid Waste disposal and certain recycling services through December 31, 2021; and

**WHEREAS**, N.J.S.A. 40A:65-1 et seq., the Uniform Shared Services and Consolidation Act, authorizes a municipality to enter into a contract with any other local unit for the sharing of governmental services.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Cape May Point, County of Cape May, and State of New Jersey, that the Borough of Cape May Point shall enter into a contract with the Authority entitled “Shared Services Agreement for Solid Waste Disposal and Recycling Services”, effective January 1, 2021, in the form to be maintained on file in the office of the Borough Clerk, and that the appropriate Borough officials are hereby authorized and directed to execute said Agreement.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Mullock						
vanHeeswyk						
Moffatt						

Certification

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on September 22, 2020.

\_\_\_\_\_  
Municipal Clerk

**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 111-20**

**RESOLUTION OF SUPPORT FOR SUSTAINABLE PURCHASING POLICY**

**WHEREAS**, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environment, economic and social objectives are balance and mutually supportive; and

**WHEREAS**, The Borough of Cape May Point strives to save tax dollars; assure clean land, air and water; and improve working and living environments; and

**WHEREAS**, The Borough of Cape May Point is participating in the Sustainable Jersey Program; and

**WHEREAS**, one of the actions recommended by the Sustainable Jersey Program is the adoption of a sustainable purchasing policy; and

**WHEREAS**, the Borough of Cape May Point has established a Green Team consisting of local officials, community leaders, and Borough Employees and they have recommended that a sustainable purchasing policy be adopted; and

**WHEREAS**, the sustainable purchasing policy encourages the Borough to:

- Institute practices that reduce waste by increasing product efficiency and effectiveness, and
- Purchase products that minimize environmental impacts, toxics, pollution, and hazards to worker and community safety to the greatest extent practical, and
- Purchase products that include recycled content, are durable and long lasting, conserve energy and water, use agricultural fibers and residues, reduce greenhouse gas emissions, use unbleached or chlorine free manufacturing processes, are lead-free and mercury-free, and use wood from sustainably harvested forests (FSC) when and where possible.

**NOW, THEREFORE, BE IT RESOLVED** the Board of Commissioners of the Borough of Cape May Point has determined that Cape May Point should adopt a sustainable purchasing policy, distribute it to all Borough departments, and post it on the municipal website.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Mullock						
vanHeeswyk						
Moffatt						

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Municipal Clerk

**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 112-20**

**AUTHORIZING SPECIAL EVENT PERMIT – DOLAWAY & EBNER**

**WHEREAS**, Missy Dolaway and Barry Ebner have applied for a Special Event Permit for the purpose of holding a wedding on the Cape Avenue beach on Saturday, October 10, 2020 between 10:30 am and 2:30 pm; and

**WHEREAS**, the applicants have supplied all documentation required under Ordinance No. 551-08, including the requisite Certificate of Insurance, and has further pledged to comply with all applicable rules and regulations pertaining to the conduct of said Special Event.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey that the Borough Clerk is hereby authorized to issue a Special Event Permit to Missy Dolaway and Barry Ebner for use of Cape Avenue beach on Saturday, October 10, 2020 between 10:30 am and 2:30 pm.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Mullock						
vanHeeswyk						
Moffatt						

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Municipal Clerk

**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 113-20**

**APPROVAL OF BILL LIST**

**WHEREAS**, the Borough of Cape May Point has received certain claims against it by way of voucher, which have been duly reviewed by the Board of Commissioners.

**NOW THEREFORE BE IT RESOLVED**, by the Board of Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey that the attached claims are hereby approved for payment in the total amount of \$14,832.44.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Mullock						
vanHeeswyk						
Moffatt						

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\_\_\_\_\_  
Municipal Clerk

Range of Checking Accts: OTHER to OTHER Range of Check Ids: 15715 to 15729  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
15715	09/22/20	ATL01 ATLANTIC CITY ELECTRIC		1827
	20-00503	ELECTRIC BILLS	1,709.52	
	20-00524	ELECTRIC BILLS	<u>2,245.16</u>	
			3,954.68	
15716	09/22/20	CAP31 CAPE MINING & RECYCLING LLC		1827
	20-00508	STUMPS/TREE PARTS	20.00	
	20-00510	STUMPS/TREE PARTS	<u>59.40</u>	
			79.40	
15717	09/22/20	CAS01 CASA PAYROLL SERVICE		1827
	20-00509	PAYROLL	942.00	
15718	09/22/20	COD01 CODY'S POWER EQUIPMENT		1827
	20-00495	INVOICES	189.81	
15719	09/22/20	COU02 COURT HOUSE OFFICE SUPPLIES		1827
	20-00511	SUPPLIES	549.90	
15720	09/22/20	ELAIN005 ELAINE WALLACE		1827
	20-00512	ZOOM FOR PLANNING BOARD	31.96	
15721	09/22/20	GENER010 GENERAL CODE		1827
	20-00513	ANNUAL MAINTENANCE	1,195.00	
15722	09/22/20	LANDB005 LANDBERG CONSTRUCTION LLC		1827
	19-00652	RECON OF OCEAN PAV AND CENTRAL	1,790.94	
15723	09/22/20	ONE02 ONE CALL CONCEPTS		1827
	20-00506	MARK OUTS	5.72	
15724	09/22/20	SON01 SONICLEAR		1827
	20-00488	ANNUAL SUPPORT RENEWAL	395.00	
15725	09/22/20	STA03 STATE OF NEW JERSEY		1827
	20-00505	COMBINED ASSESSMENT BILL	91.50	
15726	09/22/20	USBAN005 US BANK EQUIPMENT FINANCE		1827
	20-00504	COPIER	155.00	
15727	09/22/20	VAN01 VAN NOTE-HARVEY ASSOCIATES		1827
	20-00507	ENGINEERING	2,709.35	
15728	09/22/20	VIL01 NAPA AUTO PARTS		1827
	20-00500	AUTO PARTS	147.97	
15729	09/22/20	WIL04 WILLIAM A OAT		1827
	20-00469	OUT OF POCKET EXPENSES	2,594.21	



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Check #	Check Date	Vendor		Reconciled/Void	Ref Num
PO #		Description	Amount Paid		Contract

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15729		WILLIAM A OAT		Continued		
Report Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
		Checks:	15	0	14,832.44	0.00
		Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
		Total:	15	0	14,832.44	0.00

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Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT	0-01	9,326.74	0.00	0.00	9,326.74
	0-05	<u>1,622.41</u>	<u>0.00</u>	<u>0.00</u>	<u>1,622.41</u>
Year Total:		10,949.15	0.00	0.00	10,949.15
	C-04	3,794.79	0.00	0.00	3,794.79
TRUST ACCOUNT EXPENDITURES	T-13	88.50	0.00	0.00	88.50
Total of All Funds:		<u>14,832.44</u>	<u>0.00</u>	<u>0.00</u>	<u>14,832.44</u>