

In compliance with COVID-19 guidelines this meeting will be conducted via electronic conferencing using Zoom <https://www.zoom.us/> or by phone +1 646 558 8656 (New York), Meeting ID: 846 8038 6762 Passcode: 827704

Direct link: <https://us02web.zoom.us/j/84680386762?pwd=TjQzZWYxeTlhWXczeDNtWWdobE5Wdz09>

In addition, members of the public may send questions or comments for inclusion during the public portion to the Borough Clerk at ewallace@capemaypoint.org by 12:00 Noon the Monday before the meeting.

**AGENDA
BOROUGH OF CAPE MAY POINT
BOARD OF COMMISSIONERS**

WORK SESSION OF OCTOBER 26, 2021 – 12:00 PM

MEETING CALLED TO ORDER / SUNSHINE STATEMENT / FLAG SALUTE

In compliance with the Open Public Meeting Act, Chapter 231, Public Laws of 1975, this meeting was properly advertised in the annual notice and this agenda was properly distributed and duly posted on the Borough Hall bulletin board as the required notice under law.

ROLL CALL: Commissioner Busch, Mayor Moffatt, Commissioner vanHeeswyk

COMMISSIONERS' DISCUSSION (NEW BUSINESS / OLD BUSINESS)

- Best Practices Inventory

ADMINISTRATOR'S REPORT

PUBLIC QUESTIONS ON AGENDA ITEMS ONLY

ORDINANCE FOR INTRODUCTION AND PUBLICATION:

10-2021 Amending Chapter 50 ("Beaches"), Section 8 ("Fees") of the Code of the Borough of Cape May Point to Increase Seasonal Beach Tag Fees
Second Reading and Public Hearing – Thursday, November 11th at 6 pm

RESOLUTIONS

- 114-21 Adopting the Personnel Policies and Procedures Manual of the Borough of Cape May Point
- 115-21 Approving Encroachment Agreement into Public Right of Way at 501 Pearl Avenue, Block 12, lot 9
- 116-21 Approval of Bill List

ORDINANCE FOR SECOND READING / PUBLIC HEARING / ADOPTION: None

PUBLIC PORTION

ADJOURNMENT

The Board of Commissioners welcomes the participation of interested parties during the public portions of its meetings. For the Board to conduct the business of the Borough in the most productive and open manner possible, questions and comments may be limited to four (4) minutes per person. In addition, each person may only speak once per meeting on a single topic. If you wish to address the Board, please raise your hand and the moderator will try to accommodate everyone in the order in which they are recognized.

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 114-21

**ADOPTING THE PERSONNEL POLICIES AND PROCEDURES MANUAL
OF THE BOROUGH OF CAPE MAY POINT**

WHEREAS, the Board of Commissioners of the Borough of Cape May Point has previously adopted a Policies and Procedures Manual; and

WHEREAS, the Borough is insured through the Atlantic County Municipal and the Municipal Excess Liability Joint Insurance Funds, which have issued a new model personnel policies and procedure manual for adoption by their members; and

WHEREAS, the Borough deemed it necessary to adopt a new personnel policies and procedures manual to bring it into compliance with current employment standards as recommended by its insurance carriers.

NOW THEREFORE, BE IT RESOLVED the Board of Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey hereby adopts a new Personnel Policies and Procedures Manual compliant with JIF/MEL recommendations.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

CERTIFICATION

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on October 26, 2021.

Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 115-21

**APPROVING ENCROACHMENT AGREEMENT INTO PUBLIC RIGHT-OF-WAY AT
501 PEARL AVENUE, BLOCK 12, LOT 9**

WHEREAS, the Borough owns the public right of way known as Pearl Avenue, which abuts the property at 501 Pearl Avenue, block 12, lot 9; and

WHEREAS, Adam and Dana Marcus, owners of 501 Pearl Avenue, have had a survey prepared, dated September 20, 2021, which discloses a portion of the existing dwelling encroaches into the public right of way by .6' (7"); and

WHEREAS, the Borough has determined that the most expedient way to remedy the situation is to approve an agreement for that portion of the building that encroaches into the right of way, which shall remain in full force and effect for the life of the existing structure.

NOW THEREFORE, BE IT RESOLVED the Board of Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey hereby authorized the Mayor and Municipal Clerk to sign the attached encroachment agreement for the portion of the dwelling at 501 Pearl Avenue, block 12, lot 9, that is situated in the public right of way.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

CERTIFICATION

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on October 26, 2021.

Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 116-21

APPROVAL OF BILL LIST

WHEREAS, the Borough of Cape May Point has received certain claims against it by way of voucher, which have been duly reviewed by the Board of Commissioners.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey that the attached claims are hereby approved for payment in the total amount of \$190,332.71.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on October 26, 2021.

Municipal Clerk