

In compliance with COVID-19 guidelines this meeting will be conducted via electronic conferencing using Zoom <https://www.zoom.us/> or by phone +1 646 558 8656 (New York), Meeting ID: 846 8038 6762 Passcode: 827704

Direct link: <https://us02web.zoom.us/j/84680386762?pwd=TjQzZWYxeTlhWXczeDNtWWdobE5Wdz09>

In addition, members of the public may send questions or comments for inclusion during the public portion to the Borough Clerk at ewallace@capemaypoint.org by 12:00 Noon the Monday before the meeting.

**AGENDA
BOROUGH OF CAPE MAY POINT
BOARD OF COMMISSIONERS**

WORK SESSION OF NOVEMBER 22, 2021 – 12:30 PM

MEETING CALLED TO ORDER / SUNSHINE STATEMENT / FLAG SALUTE

In compliance with the Open Public Meeting Act, Chapter 231, Public Laws of 1975, this meeting was properly advertised in the annual notice and this agenda was properly distributed and duly posted on the Borough Hall bulletin board as the required notice under law.

ROLL CALL: Commissioner Busch, Mayor Moffatt, Commissioner vanHeeswyk

COMMISSIONERS' DISCUSSION (NEW BUSINESS / OLD BUSINESS)

ADMINISTRATOR'S REPORT

PUBLIC QUESTIONS ON AGENDA ITEMS ONLY

ORDINANCE FOR INTRODUCTION AND PUBLICATION: None

RESOLUTIONS

- 121-21 Appointing Deputy Municipal Clerk
- 122-21 Approval of Bill List

ORDINANCE FOR SECOND READING / PUBLIC HEARING / ADOPTION: None

PUBLIC PORTION

ADJOURNMENT

The Board of Commissioners welcomes the participation of interested parties during the public portions of its meetings. For the Board to conduct the business of the Borough in the most productive and open manner possible, questions and comments may be limited to four (4) minutes per person. In addition, each person may only speak once per meeting on a single topic. If you wish to address the Board, please raise your hand and the moderator will try to accommodate everyone in the order in which they are recognized.

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 121-21

APPOINTMENT OF DEPUTY MUNICIPAL CLERK

WHEREAS, it is necessary that the Borough of Cape May Point appoint a Deputy Municipal Clerk in connection with the efficient operation of the aforementioned offices.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Borough of Cape May Point, do hereby appoint Kelly Redington as the Deputy Municipal Clerk.

| | MOTION | SECOND | YES | NO | ABSTAIN | ABSENT |
|------------|--------|--------|-----|----|---------|--------|
| Busch | | | | | | |
| Moffatt | | | | | | |
| vanHeeswyk | | | | | | |

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on November 22, 2021.

Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 122-21

APPROVAL OF BILL LIST

WHEREAS, the Borough of Cape May Point has received certain claims against it by way of voucher, which have been duly reviewed by the Board of Commissioners.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey that the attached claims are hereby approved for payment in the total amount of \$185,895.74.

| | MOTION | SECOND | YES | NO | ABSTAIN | ABSENT |
|------------|--------|--------|-----|----|---------|--------|
| Busch | | | | | | |
| Moffatt | | | | | | |
| vanHeeswyk | | | | | | |

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on November 22, 2021.

Municipal Clerk

Range of Checking Accts: OTHER to OTHER Range of Check Ids: 16448 to 16470
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

| Check # | Check Date | Vendor | Reconciled/Void | Ref Num |
|---------|-------------|---|-----------------|---------|
| PO # | Description | Amount Paid | Contract | |
| 16448 | 11/22/21 | ANZEL005 ANZELONE ELECTRIC COMPANY LLC | | 1857 |
| | 21-00625 | REPLACE 600 VOLT 3 PHASE 200 | 1,675.00 | |
| 16449 | 11/22/21 | ATL01 ATLANTIC CITY ELECTRIC | | 1857 |
| | 21-00617 | ELECTRIC BILLS | 1,776.64 | |
| | 21-00639 | ELECTRIC BILLS | 1,920.42 | |
| | | | <u>3,697.06</u> | |
| 16450 | 11/22/21 | CAP03 CAPE MAY STAR & WAVE | | 1857 |
| | 21-00605 | LEGAL ADVERTISING | 15.00 | |
| 16451 | 11/22/21 | CAP14 CAPE MAY COUNTY MUA | | 1857 |
| | 21-00591 | 4TH QU WASTEWATER CHARGE | 58,753.75 | |
| 16452 | 11/22/21 | CAP31 CAPE MINING & RECYCLING LLC | | 1857 |
| | 21-00604 | STUMPS/TREE PARTS | 24.90 | |
| | 21-00630 | STUMPS/TREEE PARTS | 45.00 | |
| | | | <u>69.90</u> | |
| 16453 | 11/22/21 | CIT02 CITY OF CAPE MAY | | 1857 |
| | 21-00607 | POLICE PROT 4TH QU 2021 | 77,955.50 | |
| 16454 | 11/22/21 | CIT03 CITY OF CAPE MAY | | 1857 |
| | 21-00629 | OCTOBER 2021 WATER | 25,059.65 | |
| 16455 | 11/22/21 | CNA01 CNA SURETY | | 1857 |
| | 21-00621 | 12/30/2021- 12/30/2022 | 100.00 | |
| 16456 | 11/22/21 | COM01 COMCAST | | 1857 |
| | 21-00593 | 412 YALE AVENUE BLDG FD | 358.58 | |
| 16457 | 11/22/21 | COU03 COUNTY OF CAPE MAY | | 1857 |
| | 21-00628 | SEPTEMBER 2021 FUEL | 665.66 | |
| 16458 | 11/22/21 | DAT01 DATA NETWORK SOLUTIONS | | 1857 |
| | 21-00589 | PHONE BILL | 310.11 | |
| 16459 | 11/22/21 | GARDE005 GARDEN STATE LABORATORIES, INC | | 1857 |
| | 21-00616 | WATER TESTING | 120.00 | |
| 16460 | 11/22/21 | LOW01 LOWE'S | | 1857 |
| | 21-00640 | LEAF BAGS | 1,026.73 | |
| 16461 | 11/22/21 | NATIO005 NATIONWIDE SCREENING SERVICES | | 1857 |
| | 21-00626 | BACKGROUND CHECKS | 20.00 | |
| 16462 | 11/22/21 | SME01 SMELTZER AND SONS | | 1857 |
| | 21-00620 | LIVE TRAP | 69.99 | |

| Check # | Check Date | Vendor | Reconciled/Void | Ref Num |
|---------------|-----------------|---|-----------------|--------------------|
| PO # | Description | Amount Paid | Contract | |
| 16463 | 11/22/21 | SOU06 SOUTH JERSEY GAS 21-00638 GAS BILLS | 488.31 | 1857 |
| 16464 | 11/22/21 | SWA01 SWAIN'S ACE HARDWARE 21-00602 OCTOBER STATEMENT | 421.21 | 1857 |
| 16465 | 11/22/21 | THEDE005 The DeWeese Law Firm, P.C. 21-00627 SOLICITOR/LABOR COUNSEL OCT | 2,195.00 | 1857 |
| 16466 | 11/22/21 | USA01 USA BLUE BOOK 21-00632 PAST DUE INVOICE | 52.26 | 1857 |
| 16467 | 11/22/21 | USBAN005 US BANK EQUIPMENT FINANCE 21-00623 COPIER | 155.00 | 1857 |
| 16468 | 11/22/21 | VAN01 VAN NOTE-HARVEY ASSOCIATES 21-00631 ENGINEERING | 12,468.62 | 1857 |
| 16469 | 11/22/21 | VIT01 VITAL COMMUNICATIONS INC 21-00622 FILE SENT TO EDMUNDS | 100.00 | 1857 |
| 16470 | 11/22/21 | XTE01 XTEL COMMUNICATIONS INC 21-00619 PHONE BILL | 118.41 | 1857 |
| <hr/> | | | | |
| Report Totals | | <u>Paid</u> | <u>Void</u> | <u>Amount Paid</u> |
| | Checks: | 23 | 0 | 185,895.74 |
| | Direct Deposit: | 0 | 0 | 0.00 |
| | Total: | <u>23</u> | <u>0</u> | <u>185,895.74</u> |

| Totals by Year-Fund Fund Description | Fund | Budget Total | Revenue Total | G/L Total | Total |
|---|------|-------------------|---------------|-------------|-------------------|
| CURRENT | 1-01 | 88,057.82 | 0.00 | 0.00 | 88,057.82 |
| | 1-05 | <u>85,127.82</u> | <u>0.00</u> | <u>0.00</u> | <u>85,127.82</u> |
| Year Total: | | 173,185.64 | 0.00 | 0.00 | 173,185.64 |
| | C-04 | 9,889.37 | 0.00 | 0.00 | 9,889.37 |
| | G-02 | 1,026.73 | 0.00 | 0.00 | 1,026.73 |
| TRUST ACCOUNT EXPENDITURES | T-13 | 1,794.00 | 0.00 | 0.00 | 1,794.00 |
| Total of All Funds: | | <u>185,895.74</u> | <u>0.00</u> | <u>0.00</u> | <u>185,895.74</u> |