

In compliance with COVID-19 guidelines this meeting will be conducted via electronic conferencing using Zoom <https://www.zoom.us/> or by phone +1 646 558 8656 US (New York)
Meeting ID: 812 9049 3143 Passcode: 470967

Direct link: <https://us02web.zoom.us/j/81290493143?pwd=L09NWU0ybWdvTHVRdGV3eIlxVVZEZz09>

In addition, members of the public may send questions or comments for inclusion during the public portion to the Borough Clerk at ewallace@capemaypoint.org by 12:00 PM the Wednesday before the meeting.

**AGENDA
BOROUGH OF CAPE MAY POINT
BOARD OF COMMISSIONERS**

BOROUGH MEETING – JULY 8, 2021 – 6:00 PM

MEETING CALLED TO ORDER / SUNSHINE STATEMENT / FLAG SALUTE

In compliance with the Open Public Meetings Act, Chapter 231, Public Laws of 1975, this meeting was properly advertised in the annual notice and this agenda was properly distributed and duly posted on the Borough Hall bulletin board as the required notice under the Statute.

ROLL CALL: Commissioner Busch, Commissioner vanHeeswyk, Mayor Moffatt

COMMISSIONERS' REPORTS/DISCUSSION

ADMINISTRATOR'S REPORT

PUBLIC COMMENT ON AGENDA ITEMS ONLY

APPROVAL OF MINUTES

June 10, 2021 Regular Meeting
June 22, 2021 Work Session

ORDINANCES FOR INTRODUCTION / PUBLICATION – None

RESOLUTIONS

86-21 Authorization to Accept the Audit Report for 2020
87-21 Amending Resolution 24-21 to Update Meeting Locations and Formats
88-21 Approval of Bill List

ORDINANCES FOR SECOND READING / PUBLIC HEARING / ADOPTION - None

PUBLIC PORTION

ADJOURNMENT

The Board of Commissioners welcomes the participation of interested parties during the public portions of its meetings. For the Board to conduct the business of the Borough in the most productive and open manner possible, questions and comments may be limited to four (4) minutes per person. In addition, each person may only speak once per meeting on a single topic. If you wish to address the Board, please raise your hand and the moderator will try to accommodate everyone in the order in which they are recognized.

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 86-21

AUTHORIZATION TO ACCEPT THE AUDIT REPORT FOR 2020

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2020 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34; and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled:

**GENERAL COMMENTS
RECOMMENDATIONS**

and;

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the sections of the Annual Audit entitled:

**GENERAL COMMENTS
RECOMMENDATIONS**

As evidenced by the group affidavit form of the governing body; and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five (45) days after the receipt of the annual audit, as per the regulations of the Local Finance Board; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit: R.S. 52:27BB-52 – “A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Governing Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand

dollars (\$1,000.00) or imprisoned for not more than one (1) year, or both, and in addition shall forfeit his office.”

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey, hereby states that it has complied with the promulgations of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this Resolution and the required affidavit to said Board to demonstrate evidence of said compliance.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

cc: Auditor
CFO
DLGS (1 cert.)
File

Certification

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on July 8, 2021.

Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 87-21

**AMENDING RESOLUTION 24-21 TO UPDATE MEETING
LOCATIONS AND FORMATS**

WHEREAS, the Board of Commissioners of the Borough of Cape May Point wishes to amend Resolution 24-21 to update the locations and formats of its public meetings now that the governor’s executive order establishing a public health crisis has expired.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Board of Commissioner of the Borough of Cape May Point, County of Cape May, State of New Jersey, that regular meetings shall be held in-person at the Cape May Point Volunteer Fire Company’s Meeting Room, 412 Yale Avenue, Cape May Point, NJ 08212.

BE IT FURTHER RESOLVED that work session meetings will continue to be held virtually via Zoom until further notice.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on July 8, 2021.

Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 88-21

APPROVAL OF BILL LIST

WHEREAS, the Borough of Cape May Point has received certain claims against it by way of voucher, which have been duly reviewed by the Board of Commissioners.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey that the attached claims are hereby approved for payment in the total amount of \$247,971.99.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on July 8, 2021.

Municipal Clerk

Range of Checking Accts: OTHER to OTHER Range of Check Ids: 16190 to 16215
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description			Contract	
16190	07/08/21	AUT02 AUTO ZONE, INC.			1848
21-00316	STATEMENT		70.75		
16191	07/08/21	CAP03 CAPE MAY STAR & WAVE			1848
21-00344	LEGAL ADVERTISING		13.50		
21-00354	LEGAL AD PLANNING BOARD		24.00		
			<u>37.50</u>		
16192	07/08/21	CAP14 CAPE MAY COUNTY MUA			1848
21-00326	WASTEWATER MANAGEMENT 2ND QU		58,753.75		
21-00347	SOLID WASTE DUMP FEE MAY 2021		1,658.74		
			<u>60,412.49</u>		
16193	07/08/21	CAP17 CAPE 47 LUMBER			1848
21-00342	STAINLESS STEEL SCREWS		399.90		
16194	07/08/21	CAP22 CAPE ISLAND HOME AND GARDEN			1848
21-00330	ITEMS FOR GARDEN ALONG LAKE		330.75		
16195	07/08/21	CAP31 CAPE MINING & RECYCLING LLC			1848
21-00343	STUMPS/TREE PARTS		255.50		
21-00355	TOP SOILE/STUMPS TREE PARTS		119.50		
			<u>375.00</u>		
16196	07/08/21	CAR02 CARROT-TOP INDUSTRIES INC			1848
21-00329	FLAGS		643.79		
16197	07/08/21	CAS01 CASA PAYROLL SERVICE			1848
21-00346	PAYROLL		518.25		
16198	07/08/21	CHU01 CHURCH'S GARDEN CENTER & FARM			1848
21-00314	GARDEN SUPPLIES		406.44		
16199	07/08/21	CONST005 CONSTELLATION NEW ENERGY INC			1848
21-00351	ELECTRIC CHARGES		4.39		
16200	07/08/21	COPIE005 COPIERS PLUS			1848
21-00341	COPIER MAINTENANCE		25.98		
16201	07/08/21	COU03 COUNTY OF CAPE MAY			1848
21-00345	FUEL MAY 2021		438.73		
16202	07/08/21	ELAIN005 ELAINE WALLACE			1848
21-00352	REIMBURSEMENT		211.84		
21-00356	REIMBURSE TITLE FOR TAGGER PGR		60.00		
			<u>271.84</u>		
16203	07/08/21	FOR01 FORD SCOTT AND ASSOCIATES, LLC			1848
21-00353	AUDIT/2021 BUDGET		6,000.00		

July 7, 2021
09:59 AM

BOROUGH OF CAPE MAY POINT
Check Register By Check Id

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
16204	07/08/21	GARDE005 GARDEN STATE LABORATORIES, INC 21-00328 WATER TESTING	240.00	1848
16205	07/08/21	GRR01 GRR CONSULTING SERVICES LLC 21-00375 CONSULTING SERVICES JUNE 2021	3,000.00	1848
16206	07/08/21	JAC01 J & A CLEANING SERVICE 21-00348 MONTH OF JUNE 2021 CLEANING	375.00	1848
16207	07/08/21	LAFAY005 LAFAYETTE UTILITY CONST CO.INC 21-00054 YALE AVENUE WATER SYSTEM	140,286.00	1848
16208	07/08/21	MUNIC005 MUNICIPAL MAINTENANCE CO. 21-00349 PUMP MAINTENANCE	3,740.00	1848
16209	07/08/21	NEW02 NEW JERSEY PLANNING OFFICIALS 21-00332 PUBLICATIONS	174.00	1848
16210	07/08/21	SOU06 SOUTH JERSEY GAS 21-00327 GAS BILLS	88.87	1848
16211	07/08/21	USA01 USA BLUE BOOK 21-00339 PINE DEGREASER LIFT STATIONS	517.68	1848
16212	07/08/21	VAN01 VAN NOTE-HARVEY ASSOCIATES 21-00335 ENGINEERING	28,103.15	1848
16213	07/08/21	VER01 VERIZON 21-00338 PHONE BILLS	231.89	1848
16214	07/08/21	VER03 VERIZON WIRELESS 21-00325 CELL PHONE	113.68	1848
16215	07/08/21	WIL04 WILLIAM A OAT 21-00357 REIMBURSEMENT	1,165.91	1848

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	26	0	247,971.99	0.00
Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total:	26	0	247,971.99	0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT	1-01	12,437.31	0.00	0.00	12,437.31
	1-05	<u>70,954.51</u>	<u>0.00</u>	<u>0.00</u>	<u>70,954.51</u>
Year Total:		83,391.82	0.00	0.00	83,391.82
	C-04	163,471.36	0.00	0.00	163,471.36
TRUST ACCOUNT EXPENDITURES	T-13	1,108.81	0.00	0.00	1,108.81
Total of All Funds:		<u>247,971.99</u>	<u>0.00</u>	<u>0.00</u>	<u>247,971.99</u>