

BOROUGH OF CAPE MAY POINT

Planning Board

Meeting Minutes

Thursday, January 20, 2022, at 7:00 pm

ZOOM

Pledge of Allegiance

Opening

In compliance with the Open Public Meetings Act, adequate notice of this session has been provided by publication in the Cape May Star and Wave Newspaper and continuous posting of the scheduled meeting dates on the official Municipal Bulletin Board at 215 Lighthouse Avenue, Borough of Cape May Point, New Jersey.

Roll Call

Present: Ms. Kelly, Dr. Pfendner, Mayor Moffatt, Mrs. Leming, Mr. Wallace, Mr. Remy, Mr. Murphy
Absent: Ms. Bassett, Mr. Hood, Mr. Sowers, Comm. vanHeeswyk
Also Present: Rhiannon Worthington, Secretary; Mr. Nathan Van Embden, Esq., Attorney

Minutes

The minutes from the December 16, 2021 meeting were approved as corrected on a motion by Mr. Murphy and second by Mrs. Leming. All present voted aye except for Dr. Pfendner who abstained.

Business

1. Discussion regarding Board Engineer
 - a. Ms. Kelly advised the Board that the Borough had appointed a new engineer for 2022. She thanked the Borough for sharing the proposals they received with her.
 - b. Mr. Murphy and Mr. Sowers were appointed to a subcommittee to review the proposals, reminding all members that the proposals were confidential and were not to be shared outside the subcommittee at this time. The subcommittee would advise the Board if additional proposals should be requested.
2. Subcommittee Update – Completeness Review
 - a. Mr. Sowers was named as Chairperson of the Completeness Review Subcommittee.
 - b. In Mr. Sowers absence, Ms. Kelly stated that the subcommittee met last night to review two applications. Both applications were deemed complete.
 - c. Mrs. Worthington confirmed notification had been sent and advised the Board both hearings would be held on Thursday, February 17, 2022 at 7 pm. She stated that hearing packages would be available for pick up by Board members one week prior to the hearing. Mrs. Worthington confirmed that copies of each application would be sent to the Environmental Commission for their review, but as their monthly meeting occurs shortly before the Planning Board their report is not generally available for distribution until a few days before the meeting.
3. Discussion regarding Code Section 150 Review List
 - a. Ms. Kelly asked Board members about their feedback on the list distributed. She said she thought there were a lot of basic points that could be addressed quickly and some which would require further discussion. Mrs. Worthington advised that Planning Board's review list was not provided to the Commissioners pending the merger of the Zoning and Planning Boards. Ms. Kelly noted that it was unfortunate that what appears to have been "good work" by the Planning Board was not acted

on previously, especially when their recommendations could have been considered in conjunction with the recent landscape and vegetation ordinance amendment.

- b. Ms. Kelly asked Board members to review this list and be prepared to discuss at the March meeting. She asked for any Board members interested in working more in-depth to address the list notify her directly.
4. Discussion regarding Past Relief Review Subcommittee
 - a. Ms. Kelly told the Board that while she believed that the tasks created by the resolution were appropriate, she did not think that it was a necessary discussion for the Board at this time. She told the Board how at her work, when a project was complete, there was a post project review process completed to identify what worked well and what didn't, so the process could be improved for the future. She believes this process could be useful here.

Board Information

1. Mrs. Worthington confirmed Board members were aware that the next two meetings were going to be held on the third Thursday. She thanked the Board for accommodating the unexpected schedule change and confirmed that meetings would return to the third Wednesday for reorganization in April.
2. Mrs. Worthington advised all Board members that since the December meeting, the discussed summary reports had been distributed. General Board member information, also mentioned at the December meeting, was distributed as well. Per Comm. vanHeeswyk's request, Mrs. Worthington clarified that appeals are made to the Superior Court, not the Commissioners as noted in the distributed papers.
3. Mrs. Worthington advised Board members that two hearings were scheduled for the next meeting and packets would be available for pick up a week prior.

Public Comment

1. Public comment was opened at 7:27 pm on a motion by Mayor Moffatt and second by Mr. Wallace.
2. Public comment was closed at 7:28 pm on a motion by Ms. Kelly.

Adjournment

The meeting adjourned at 7:28 pm on the motion by Mayor Moffatt and second by Mr. Wallace. All present voted aye.

Respectfully Submitted by:

Rhiannon Worthington

Board Secretary

Approved by Board 2/17/2022