

**JANUARY 6, 2022
REGULAR MEETING MINUTES**

The Regular Meeting of the Board of Commissioners of the Borough of Cape May Point was called to order by Clerk Wallace at 6:00 PM. The Open Public Meetings Statement was read by the Clerk who then led those present in the flag salute. Mayor Moffatt, Commissioner Busch and Commissioner vanHeeswyk answered roll call. Also in attendance: Administrator Ed Grant, Clerk Elaine Wallace, and Solicitor John Amenhauser.

COMMISSIONERS' REPORTS:

Commissioner Busch reported Public Works did an excellent job getting the roads clear in the Borough during the snow storm. They are also working, along with park staff, on tree branches that came down during the storm. The Borough was notified on Tuesday by the trash contractor that they couldn't finish Monday's pickup and will be around Wednesday to finish up. Another, smaller, snow was expected the following day. In the future, she recommended not putting trash containers in the street so the plows can get through.

Commissioner vanHeeswyk reported on the Coastal Coalition meeting held earlier in the day. The Borough was chosen to participate in an app to post on its website, which should be available soon. There were some changes to the CRS program submittals, which will cause many towns to lose 500 points in May. The Borough isn't too concerned because it isn't due to submit this year, but will need to find better ways to get points in the future. FEMA is computing sea level rise and is now asking towns to show in their watershed plans the effect of 5 days of high tides instead of 3. She commented that being in a group like Coastal Coalition is very helpful.

Mayor Moffatt had no report.

ADMINISTRATOR'S REPORT:

Administrator Grant reported he was dealing with year-end closeouts as well as getting ready for the 2022 budget and new contracts.

PUBLIC QUESTIONS ON AGENDA ITEMS: None

APPROVAL OF MINUTES:

December 9, 2021 Regular Meeting

December 21, 2021 Work Session

Motions: vanHeeswyk, Moffatt

Roll call: all in favor

ORDINANCES FOR INTRODUCTION/PUBLICATION: None

RESOLUTIONS:

01-22 Resolution Providing Temporary Appropriations for the Year 2022

Motions: vanHeeswyk, Moffatt

- Roll call: all in favor*
- 02-22 2022 Cash Management Plan
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 03-22 Designation of the Official Instrument for the Publication of Legal Notices
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 04-22 Resolution Authorizing the Sewer/Water Clerk and Tax Collector to Cancel Overpayments or Delinquencies under \$10.00
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 05-22 Designating of Official Depositories and Authorized Signatures
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 06-22 Schedule of 2022 Municipal Holidays / Borough Hall Closings
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 07-22 Authorizing Tax Assessor to File Regular Appeals to the Cape May County Board of Taxation
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 08-22 Resolution to Establish the Rate of Interest for Nonpayment of Taxes or Assessments for the Borough of Cape May Point for the Year 2022
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 09-22 Award of Professional Services Contract for Borough Solicitor – The DeWeese Law Firm, P.C., John Amenhauser, Esq.
Motions: vanHeeswyk, Busch
Roll call: all in favor
- 10-22 Award of Professional Services Contract for Borough Auditor – Michael Garcia of Ford, Scott and Associates, LLC
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 11-22 Authorizing Award of a Non-Fair and Open Contract with GRR Consulting Services, LLC for Operational and Administrative Services
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 12-22 Award of Professional Services Contract for Borough Engineer – Dale Foster of Greenman-Pederson, Inc.
Motions: Busch, vanHeeswyk

Roll call: all in favor

- 13-22 Award of Professional Service Contract for Labor Counsel –The DeWeese Law Firm, P.C., John Amenhauser
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 14-22 Award of Contract for MIS Services
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 15-22 Award of Contract for Animal Control Services
Motions: Moffatt, vanHeeswyk
Roll call: all in favor
- 16-22 Award of Professional Services Contract for Borough Planner – Michael Sullivan
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 17-22 Award of Contract for CRS Coordinator
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 18-22 Award of Contract for Floodplain Administrator
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 19-22 Award of Contract for 2022 Annual Beach Profile Survey
Motions: Busch, vanHeeswyk
Roll call: all in favor
- 20-22 Appointing Risk Management Consultant
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 21-22 Award of Contract for Affordable Housing Administrative Agent – Triad Associates
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 22-22 Award of Contract for Grant Consultant – Triad Associates
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 23-22 Annual Schedule of Meetings for 2022
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 24-22 Designating Public Agency Compliance Officer
Motions: vanHeeswyk, Moffatt
Roll call: all in favor

25-22 Approval of Bill List
Motions: vanHeeswyk, Moffatt
Roll call: all in favor

ORDINANCES FOR SECOND READING AND PUBLIC HEARING: None

PUBLIC PORTION:

When no one else wished to speak, the meeting was adjourned at 6:15 pm on motion of Commissioner vanHeeswyk, seconded by Mayor Moffatt.

Respectfully submitted,

Accepted:

Elaine L. Wallace, RMC, CMR
Municipal Clerk

Commissioner Busch

Mayor Moffatt

Commissioner vanHeeswyk