

**FEBRUARY 22, 2022  
WORK SESSION MINUTES**

The Work Session of the Board of Commissioners of the Borough of Cape May Point was called to order by Clerk Wallace at 12:00 PM. The Open Public Meetings Statement was read by the Clerk who then led those present in the flag salute. Mayor Moffatt, Commissioner Busch and Commissioner vanHeeswyk answered roll call. Also in attendance: Administrator Ed Grant, Clerk Elaine Wallace, and Solicitor John Amenhauser.

**COMMISSIONERS' DISCUSSION (NEW BUSINESS/OLD BUSINESS)**

Commissioner Busch stated that there are two resolutions today that are projects she has been working on with Ed Grant. The first grant is an application for a water quality restoration grant for Lake Lily. A consultant is assisting us in completing the application for an NJDEP Water Quality Restoration Grant which if accepted will result in a lake/watershed plan for the community. The second application is for the Community Energy Plan Grant program. This grant was created by the New Jersey Board of Public Utilities in support of the state's Master Plan of achieving 100% clean energy by 2050. Commissioner Busch also shared that next week is National Invasive Species Awareness week, and that she is proud of the work that has been done to remove invasive species across the Borough by both Public Works and community volunteers.

Mayor Moffatt reminded everyone that Borough beaches open up Father's Day weekend, which is June 18, 2022. He also shared that we have a beach vehicle that is need of replacement, which falls within the budget. We may decide to auction the vehicle that we are retiring online through govdeals.com.

Commissioner vanHeeswyk stated that we are continuing to work on fine tuning the budget which will be presented at the next meeting on March 10, 2022.

**ADMINISTRATOR'S REPORT**

Administrator Grant reported that we are working with new Borough engineer on the transition process, working to obtain documents from our former engineer in format we can use going forward. He is also working on two grant applications for \$80,000 and \$25,000, which he feels is well worth our time. Administrator Grant is also working with the Commissioners on the 2022 budget process. He reported on activities related to JIF (Joint Insurance Fund) including cyber security training, a borough property inventory verification, and the scheduling of borough safety meetings.

**PUBLIC QUESTIONS ON AGENDA ITEMS ONLY:** None

**RESOLUTIONS:**

39-22 Appointment to Cape May Point Fire Company Number 1  
*Motions: Moffatt, vanHeeswyk*

*Roll call: all those present in favor*

40-22 Authorizing Removal of Asphalt Curbing and Patching of Sidewalk Area in Borough-owned Right of Way by JDL Concrete

*Motions: Busch, vanHeeswyk*

*Roll call: all those present in favor*

41-22 Authorizing Grant Application for a Water Quality Restoration Grant Through New Jersey Department of Environmental Protection

*Motions: Busch, vanHeeswyk*

*Roll call: all those present in favor*

42-22 Authorizing Issuance of a Petty Change Bank for the Beach Director

*Motions: Moffatt, vanHeeswyk*

*Roll call: all those present in favor*

43-22 Authorizing Issuance of a Petty Change Bank for the Shared Municipal Court

*Motions: Moffatt, vanHeeswyk*

*Roll call: all those present in favor*

44-22 Authorizing the Application to the NJ Clean Energy Program Community Energy Planning Grant Program

*Motions: Busch, vanHeeswyk*

*Roll call: all those present in favor*

45-22 Approval of Bill List

*Motions: vanHeeswyk, Moffatt*

*Roll call: all those present in favor*

**PUBLIC PORTION:**

Environmental Commission Chair Barb Bassett thanked the Commissioners for applying for the Lake Lily grant. In turn, Commissioner Busch thanked the Environmental Commission for their letter of support.

When no one else wished to speak, the meeting was adjourned at 12:10 pm on motion of Commissioner vanHeeswyk, seconded by Mayor Moffatt.

Respectfully submitted,

Accepted:

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Elaine L. Wallace, RMC, CMR  
Municipal Clerk

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Commissioner Busch

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Mayor Moffatt

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Commissioner vanHeeswyk