

In compliance with COVID-19 guidelines this meeting will be conducted via electronic conferencing using Zoom <https://www.zoom.us/> or by phone +1 646 558 8656 US (New York)
Meeting ID: 822 6744 6171 Passcode: 132692

Direct link: <https://us02web.zoom.us/j/82267446171?pwd=Wm1JR0M3VjVjQUxLUDhsTUhmOXlvZz09>

In addition, members of the public may send questions or comments for inclusion during the public portion to the Borough Clerk at ewallace@capemaypoint.org by 12:00 PM the Wednesday before the meeting.

**AGENDA
BOROUGH OF CAPE MAY POINT
BOARD OF COMMISSIONERS**

BOROUGH MEETING – AUGUST 11, 2022 – 6:00 PM

MEETING CALLED TO ORDER / SUNSHINE STATEMENT / FLAG SALUTE

In compliance with the Open Public Meetings Act, Chapter 231, Public Laws of 1975, this meeting was properly advertised in the annual notice and this agenda was properly distributed and duly posted on the Borough Hall bulletin board as the required notice under the Statute.

ROLL CALL: Commissioner Busch, Mayor Moffatt, Commissioner vanHeeswyk

COMMISSIONERS' REPORTS/DISCUSSION

ADMINISTRATOR'S REPORT

PUBLIC COMMENT ON AGENDA ITEMS ONLY

APPROVAL OF MINUTES

July 14, 2022 Regular Meeting
July 26, 2022 Work Session

ORDINANCES FOR INTRODUCTION / PUBLICATION - None

RESOLUTIONS

- 91-22 Authorizing Renewal of Membership in Cooperative Pricing System 25MaCP between County of Cape May as Lead Agency and Borough of Cape May Point as Participating Agency
- 92-22 Salary Resolution 2022
- 93-22 Authorizing the Borough Engineer to Provide Engineering Services for Maintenance Building and Pole Barn Improvements for a Total Cost not to Exceed \$78,450.00
- 94-22 Authorizing Bid for an Electric Pickup Truck for Public Works
- 95-22 Approval of Bill List
- 96-22 Authorizing Executive/Closed Session in Accordance with the Provisions of the Open Public Meetings Act N.J.S.A. 10:4-12(b) – Contract Negotiations – former Borough employee and trees on Borough property; Potential Litigation – water/sewer billing

ORDINANCES FOR SECOND READING / PUBLIC HEARING / ADOPTION

03-2022 Salary Ordinance

04-2022 Ordinance Appropriating \$80,000 from the Capital Improvement Fund for Engineering Services

MAYORAL APPOINTMENTS

Planning Board

William Wallace – Class IV Member – unexpired 4-year term expiring 4/8/2026

PUBLIC PORTION

ADJOURNMENT

The Board of Commissioners welcomes the participation of interested parties during the public portions of its meetings. For the Board to conduct the business of the Borough in the most productive and open manner possible, questions and comments may be limited to four (4) minutes per person. In addition, each person may only speak once per meeting on a single topic. If you wish to address the Board, please raise your hand and the moderator will try to accommodate everyone in the order in which they are recognized.

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 91-22

**AUTHORIZING RENEWAL OF MEMBERSHIP IN COOPERATIVE PRICING SYSTEM
25CMaCP BETWEEN COUNTY OF CAPE MAY AS LEAD AGENCY AND BOROUGH OF
CAPE MAY POINT AS PARTICIPATING AGENCY**

WHEREAS, N.J.S.A. 40A:11-1 et. Seq. authorizes Contracting Units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for provision and performance of goods and services; and

WHEREAS, the registration renewal of Cooperative Pricing Agreements occurs every five years with the State of New Jersey, Division of Local Government Services; and

WHEREAS, the County of Cape May has been the Lead Agency of, and the Borough of Cape May Point has been a Participant in, Cooperative Pricing System **25CMaCP**, for the purchase of various goods and services.

NOW, THEREFORE BE IT RESOLVED, the Board of Commissioners of the Borough of Cape May Point hereby authorizes continued participation in the Cooperative Pricing System, **25CMaCP**, between Cape May County serving as the "Lead Agency" and Borough of Cape May Point as a participating agency for a term commencing August 1, 2022 and ending July 31, 2027; and

BE IT FURTHER RESOLVED, that Cape May Point hereby acknowledges the following:

1. The Lead Agency shall enter into Contracts with the winning suppliers on behalf of all participating agencies, including Cape May Point.
2. Cape May County will not sign any Contract directly with the winning firms unless expressly permitted by law, but will adhere to the terms and conditions of the Master Contract.
3. The Lead Agency shall be responsible for complying with the provisions of the revised statutes of the State of New Jersey.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on August 11, 2022.

Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 92-22

SALARY RESOLUTION 2022

WHEREAS, the Board of Commissioners desires to provide the exact salary of each officer and employee by resolution on an annual basis and as needed from time to time during the year; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Borough of Cape May Point, County of Cape May, that the Commissioners approve the attached Schedule A constituting the salaries and wages of the officers and employees of the Borough of Cape May Point for the year 2022.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

Certification

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on August 11, 2022.

Municipal Clerk

SCHEDULE "A"

Name	Title	Salary
Anita vanHeeswyk	Commissioner	\$10,000.00
Robert Moffatt	Commissioner	\$10,000.00
Catherine Busch	Commissioner	\$11,000.00
James Craft	CFO	\$19,000.00
James Craft	Purchasing Agent	\$ 1,500.00
Elaine Wallace	Municipal Clerk	\$53,600.00
Elaine Wallace	Elections Clerk	\$ 2,500.00
Elaine Wallace	Registrar	\$ 3,500.00
Elaine Wallace	Assessment Search Officer	\$ 2,700.00
Elaine Wallace	Assistant Water Clerk	\$ 3,500.00
Kelly Redington	Deputy Clerk	\$20,800.00
Kelly Redington	Environ. Comm. Sec.	\$ 500.00
Dianne Kelly	Tax Assessor	\$15,575.00
Kim Stevenson	Tax Collector	\$15,575.00
Marie Hood	Bookkeeper	\$12,000.00
Jacqueline McDevitt	Receptionist	\$20.00/ hour
Jacqueline McDevitt	Asst. Water/Sewer Clerk	\$21.25/ hour
John McGraw	Zoning Officer & Clerk	\$18,000.00
William Gibson	Public Works Supervisor	\$69,689.00
	Water/Sewer Supervisor (35 % allocation)	
William Gibson	OEM Coordinator	\$2,550.00
Brendan Bencivengo	Public Works Laborer	\$16.00/ hour
	(35% allocated to W/S)	
Anthony Famiano	Public Works Laborer	\$18.25/ hour
	(35% allocated to W/S)	
Anthony Famiano	Assistant DPW Supervisor	\$7,500.00
	(100% allocated to W/S)	
(SEASONAL)	Public Works Laborer	\$15.00/hour to \$20.00/hour
David Carrick	Water Superintendent	\$7,500.00
	W/S Clerk	\$9,000.00

Rhiannon Worthington	Planning Board Sec.	\$7,250.00
Brady Schoenrock	Code Compliance Official	\$8,500.00
	Rental Inspector	\$3,500.00
(SEASONAL)	Code Enforcement Assistant	\$13.00/hour to \$25.00/hour
Ben Swan	Acting Beach Patrol Chief	\$1,200.00/weekly
	Lieutenant	\$ 900.00/weekly
	Non-Lieutenant EMT Cert	\$ 1.00/hour
	Senior Guard	\$ 1.25/hour
Lifeguards	1 st Year	\$14.00/hour
	2 nd Year	\$14.25/hour
	3 rd Year	\$14.50/hour
	4 th Year	\$14.75/hour
	5 th Year	\$15.00/hour
	6 th Year	\$15.25/hour
	7 th + Year	\$15.50/hour
Chris Garrison	Beach Director	\$15,200.00
Tag Inspectors	1 st Year	\$13.00/hour
	2 nd Year	\$13.25/hour
	3 rd Year	\$13.50/hour
	4 th Year	\$13.75/hour
	5 th Year	\$14.00/hour
	6 th Year	\$14.25/hour
	7 th Year	\$14.50/hour
	8 th Year	\$14.75/hour
Tagger Supervisor	1 st Year	\$16.20/hour
	2 nd Year	\$16.45/hour
	3 rd Year	\$16.70/hour
	4 th Year	\$16.95/hour
	5 th Year	\$17.20/hour
	6 th Year	\$17.45/hour
	7 th Year	\$17.70/hour
	8 th Year	\$17.95/hour

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 93-22

**AUTHORIZING THE BOROUGH ENGINEER TO PROVIDE
ENGINEERING SERVICES FOR MAINTENANCE BUILDING AND POLE BARN
IMPROVEMENTS FOR A TOTAL COST NOT TO EXCEED \$78,450.00**

BE IT RESOLVED, by the Board of Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey, that Greenman Pedersen, Inc. be and is hereby authorized to provide engineering services for Maintenance Building Renovation and Addition in an amount not to exceed \$49,200.00; and

BE IT FURTHER RESOLVED Greenman Pedersen, Inc. be and is hereby authorized to provide engineering services for Pole Barn Improvements in an amount not to exceed \$29,250.00; and

BE IT FURTHER RESOLVED the award is contingent upon the issuance of a certificate of availability of funds by the Chief Financial Officer; and

BE IT FURTHER RESOLVED the proper Borough officials be and are hereby authorized to do all things necessary to carry out the intent of this Resolution.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

CERTIFICATION

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on August 11, 2022.

Elaine L. Wallace, Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 94-22

**AUTHORIZATION TO PREPARE SPECIFICATIONS AND ADVERTISE FOR BIDS
AN ELECTRIC PICKUP TRUCK FOR PUBLIC WORKS**

WHEREAS, the Borough of Cape May Point wishes to purchase an all-electric pickup truck for use by the Public Works department.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Cape May Point, that the Borough Purchasing Agent, Clerk and Public Works Supervisor are hereby authorized to prepare specifications for an all-electric pickup truck; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise the appropriate notice to bidders and to receive bids in accordance with the New Jersey Public Bidding Laws.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

Certification

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on August 11, 2022.

Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 95-22

APPROVAL OF BILL LIST

WHEREAS, the Borough of Cape May Point has received certain claims against it by way of voucher, which have been duly reviewed by the Board of Commissioners.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey that the attached claims are hereby approved for payment in the total amount of \$639,148.71.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on August 11, 2022.

Municipal Clerk

Range of Checking Accts: OTHER to OTHER Range of Check Ids: 16872 to 16906
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description			Contract	
16872	08/11/22	360BU005 360 BUSINESS SOLUTIONS 22-00418 POSTAGE METER	166.00		1875
16873	08/11/22	AUT02 AUTO ZONE, INC. 22-00368 STATEMENT	13.09		1875
16874	08/11/22	CAP03 CAPE MAY STAR & WAVE 22-00385 LEGAL ADVERTISING	24.00		1875
16875	08/11/22	CAP14 CAPE MAY COUNTY MUA 22-00416 WASTEWATER MGNT 3RD QU 2022	55,347.00		1875
16876	08/11/22	CAP22 CAPE ISLAND GARDENS, LLC 22-00243 PANSY FLATS	35.50		1875
16877	08/11/22	CAR02 CARROT-TOP INDUSTRIES INC 22-00396 INVOICE	352.85		1875
16878	08/11/22	CAS01 CASA PAYROLL SERVICE 22-00400 PAYROLL	413.00		1875
16879	08/11/22	CHE03 CHESAPEAKE SCREEN PRINTING 22-00394 JUNIOR RASH GUARDS 22-00401 JACKETS	1,093.00 <u>1,592.07</u> 2,685.07		1875
16880	08/11/22	CHU01 CHURCH'S GARDEN CENTER & FARM 22-00369 STATEMENT	202.39		1875
16881	08/11/22	CIT02 CITY OF CAPE MAY 22-00386 EMS 2ND QU 2022 22-00402 POLICE PROTECTION 3RD QUARTER	7,181.75 <u>79,514.50</u> 86,696.25		1875
16882	08/11/22	COAST005 COASTAL LANDSCAPING 22-00407 PAVILLIION CIRCLE PARK	700.00		1875
16883	08/11/22	COM01 COMCAST 22-00412 INTERNET 5 MONTHS	801.15		1875
16884	08/11/22	COPIE005 COPIERS PLUS 22-00393 COPIER CHARGES	86.01		1875
16885	08/11/22	COU03 COUNTY OF CAPE MAY 22-00410 3RD QUARTER TAXES	473,434.53		1875
16886	08/11/22	DAT01 DATA NETWORK SOLUTIONS 22-00408 PHONE BILL	310.11		1875

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
16887	08/11/22	DAV01 DAVE'S TRASH REMOVAL		1875
	22-00333	TRASH REMOVAL	847.25	
16888	08/11/22	DIS01 DISCOUNT HYDRAULICS CORP		1875
	22-00387	HITCH PINS	262.40	
16889	08/11/22	DOCUV005 VAULT SOLUTIONS, LLC		1875
	22-00399	SHREDDING	41.95	
16890	08/11/22	GAR01 GARDEN STATE HIGHWAY PRODUCTS		1875
	22-00377	STOP SIGNS	743.70	
16891	08/11/22	GARDE005 GARDEN STATE LABORATORIES, INC		1875
	22-00392	WATER TESTING	1,040.00	
	22-00409	WATER TESTING	500.00	
			<u>1,540.00</u>	
16892	08/11/22	GOLDM005 GOLD MEDAL ENVIRONMENTAL		1875
	22-00411	TRASH/RECYCLING	5,283.33	
16893	08/11/22	GRR01 GRR CONSULTING SERVICES LLC		1875
	22-00405	CONSULTING SERVICES	3,375.00	
16894	08/11/22	ISL01 ISLAND TROPHIES		1875
	22-00403	MASCOT RACES	318.00	
16895	08/11/22	JAC01 J & A CLEANING SERVICE		1875
	22-00382	CLEANING	300.00	
16896	08/11/22	KIMST005 KIM STEVENSON		1875
	22-00404	REIMBURSEMENT	60.00	
16897	08/11/22	MAR05 MARINE RESCUE PRODUCTS INC.		1875
	22-00397	RADIO CASES	97.50	
16898	08/11/22	NOR02 NORTHERN SAFETY CO		1875
	22-00388	SUPPLIES	231.52	
16899	08/11/22	SEA05 SEA GEAR MARINE		1875
	22-00413	WELDING HELMET	141.99	
16900	08/11/22	THEDE005 The Deweese Law Firm, P.C.		1875
	22-00421	JUNE/JULY LEGAL SERVICES	3,666.50	
16901	08/11/22	TRE02 TREASURER ST OF NEW JERSEY		1875
	22-00417	NJ SAFE DRINKING WATER	60.00	
16902	08/11/22	VER01 VERIZON		1875
	22-00389	PHONE BILLS	235.83	
16903	08/11/22	VER03 VERIZON WIRELESS		1875
	22-00414	CELL PHONE	40.01	

August 9, 2022
10:35 AM

BOROUGH OF CAPE MAY POINT
Check Register By Check Id

Page No: 3

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
16904	08/11/22	VIT01 VITAL COMMUNICATIONS INC		1875
22-00419	2022 BILLING UPDATE	100.00		
16905	08/11/22	WIL04 WILLIAM A OAT		1875
22-00398	REIMBURSEMENT	416.00		
16906	08/11/22	XTE01 XTEL COMMUNICATIONS INC		1875
22-00415	LONG DISTANCE	120.78		

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	35	0	639,148.71	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>35</u>	<u>0</u>	<u>639,148.71</u>	<u>0.00</u>

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT	2-01	579,836.39	0.00	0.00	579,836.39
	2-05	<u>57,054.07</u>	<u>0.00</u>	<u>0.00</u>	<u>57,054.07</u>
Year Total:		636,890.46	0.00	0.00	636,890.46
	G-02	847.25	0.00	0.00	847.25
TRUST ACCOUNT EXPENDITURES	T-13	1,411.00	0.00	0.00	1,411.00
Total of All Funds:		<u>639,148.71</u>	<u>0.00</u>	<u>0.00</u>	<u>639,148.71</u>

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 96-22

**AUTHORIZING EXECUTIVE/CLOSED SESSION IN ACCORDANCE WITH THE
PROVISIONS OF THE OPEN PUBLIC MEETINGS ACT N.J.S.A. 10:4-12(b)**

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et. seq.) requires all meetings of the Board of Commissioners of the Borough of Cape May Point to be held in public, except that N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive or Closed Session," i.e., without the public being permitted to attend; and

WHEREAS, the Board of Commissioners of the Borough of Cape May Point has determined that **THREE (3)** issues are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance during the Executive or Closed Session to be held on **Thursday, August 11, 2022 at approximately 6:30 PM.**; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written:

_____ **"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion."** The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

_____ **"(2) Any matter in which the release of information would impair a right to receive funds from the state or federal government."** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

_____ **"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the**

individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

“(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body.” The collective bargaining contract(s) discussed are between the Borough and _____

“(5) Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

X

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are Contract Negotiations - trees on borough property and former borough employee; Potential Litigation - water/sewer billing

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions or employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request, in writing, that such matter or matters be discussed at a public meeting.” Subject to the balancing of the public's interest and the

employee's privacy rights under *South Jersey Publishing Co. v. New Jersey Expressway Authority*, 124 N.J. 478, the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

WHEREAS, the Board of Commissioners shall reconvene the public meeting at the conclusion of the authorized closed or executive session, which may or may not include formal action as a result of the discussion(s) held.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Cape May Point, assembled in public session on the date of the meeting of the governing body set forth herein above, that a closed session shall be held for the discussion of matters relating to the specific items designated above involving the Borough of Cape May Point. The governing body shall convene a closed session discussion immediately upon passage of this resolution and it is anticipated that the deliberations conducted in closed session shall be disclosed to the public upon conclusion of the matter and/or after determination of the Board of Commissioners that the public interest will no longer be served by such confidentiality and that the meeting will return to open session at the conclusion of the discussion and formal action may be taken if/as authorized.

BE IT FURTHER RESOLVED that the Municipal Clerk, at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will be privately discussed.

BE IT FURTHER RESOLVED that the Municipal Clerk, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees authorized by N.J.S.A. 47:1A-1, et. seq.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on August 11, 2022.

Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
NEW JERSEY**

ORDINANCE NO. 03-2022

SALARY ORDINANCE

The Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey does hereby ordain:

Section 1. The salaries and wages shall be paid to the below listed Borough Officers and Employees in the below listed manner and amounts commencing as of January 1, 2022.

<u>Department</u>	<u>Title</u>	<u>Salary/ Hourly</u>	<u>Minimum</u>	<u>Maximum</u>
Elected Officials	Mayor	Salary	\$10,000	\$15,000
	Commissioners	Salary	\$6,000	\$12,000
Administration	Municipal Clerk	Salary	\$30,000	\$65,000
	Administrator	Salary	\$30,000	\$54,000
	Receptionist	Hourly	Min. wage	\$22.00
	Clerical Staff (incl. deputies and Board members)	Hourly	Min. wage	\$22.00
	Planning Board Sec.	Salary	\$2,500	\$8,000
	Elections Clerk	Salary	\$800	\$2,800
	Registrar of Vital Statistics	Salary	\$600	\$4,000
	Deputy Registrar	Salary	\$200	\$3,200
Taxes & Finance	Environmental Comm. Sec.	Salary	\$250	\$750
	Chief Financial Officer	Salary	\$10,000	\$35,000
	Account Clerk/Bookkeeper	Salary	\$8,000	\$20,000
	Tax Collector	Salary	\$10,000	\$17,000
	Tax Assessor	Salary	\$10,000	\$17,000
	Assessment Search Clerk	Salary	\$800	\$3,000
	Qualified Purchasing Agent	Salary	\$500	\$2,000
Public Works	Supervisor	Salary	\$30,000	\$70,000
	Assistant Supervisor	Salary	\$4,000	\$10,000
	Laborer F/T	Hourly	Min. wage	\$25.00
	Laborer P/T or Seasonal	Hourly	Min. wage	\$20.00
	Professional Skills (as needed)	As negotiated		
Code/Construction Officials	Construction Code Official	Salary	\$8,000	\$18,000
	Construction Sub-Code Offc.	Salary	\$5,000	\$9,000
	Construction Code Clerk	Salary	\$1,500	\$5,000
	Zoning Officer & Clerk	Salary	\$8,000	\$20,000
	Fire Sub-Code Official	Salary	\$4,000	\$9,000
	Electrical Sub-Code Officer	Salary	\$5,000	\$9,000
	Plumbing Sub-Code Officer	Salary	\$5,000	\$9,000
	Code Enforcement Officer	Salary	\$3,000	\$8,500
	Rental Inspector	Salary	\$2,000	\$3,500
	PT/Seasonal Code Enforcement Officer	Hourly	Min. wage	\$25.00

Public Safety	Emergency Management Coordinator	Salary	\$0	\$3,000
(Seasonal)	Beach Director	Salary	\$5,000	\$17,000
	Beach Badge Inspectors	Hourly	Min. wage	\$20.00
	Lifeguard Chief	Salary	\$13,000	\$20,000
	Lifeguard Captain	Hourly	Min. wage	\$21.00
	Lifeguard Lieutenant	Hourly	Min. wage	\$20.00
	Lifeguard Lieutenant	Salary	\$900/week	\$900/week
	Lifeguards	Hourly	Min. wage	\$20.00
Water/Sewer Utility	Superintendent	Salary	\$2,400	\$8,000
	Director	Salary	\$100	\$4,000
	Supervisor	Salary	\$15,000	\$20,000
	Clerk	Salary	\$4,000	\$10,000
	Assistant Clerk	Hourly	Min. wage	\$22.00
	Laborer F/T	Hourly	Min. wage	\$20.00
	Laborer P/T or Seasonal	Hourly	Min. wage	\$20.00

Section 2. Ordinance 6-2020 is hereby rescinded in its entirety and all other ordinances and resolutions inconsistent with the terms hereof are hereby repealed to the extent of their inconsistency.

Section 3. Where a salary or wage range is designated rather than a specific salary or wage, the head of the appropriate department will, in writing establish a specific salary and file the same with the Chief Financial Officer.

Section 4. This Ordinance shall become effective immediately upon passage and publication according to law.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

ATTEST:

Elaine L. Wallace
Borough Clerk

Catherine Busch, Commissioner

Robert Moffatt, Mayor

Anita vanHeeswyk, Commissioner

FIRST READING: July 14, 2022
PUBLICATION: July 20, 2021
PUBLIC HEARING: August 11, 2022
PUBLICATION: August 17, 2022

**BOROUGH OF CAPE MAY POINT
CAPE MAY COUNTY
NEW JERSEY**

ORDINANCE 04-2022

**ORDINANCE APPROPRIATING \$80,000.00 FROM
THE CAPITAL IMPROVEMENT FUND FOR ENGINEERING SERVICES**

BE IT ORDAINED by the Board of Commissioners of the Borough of Cape May Point, in the County of Cape May, New Jersey as follows:

Section 1. \$80,000.00 is hereby appropriated from the Capital Improvement Fund for the following items:

Engineering Services for Maintenance Building Renovation and Addition
\$50,000.00

Engineering Services for Pole Barn at Lighthouse Avenue Maintenance Yard
\$30,000.00

Engineering Services for Capital Improvement Projects are bondable capital improvement with a useful life that exceeds the minimum of five (5) years.

Section 2. The Borough hereby certifies that is has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purpose authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 3. This ordinance shall take effect after final adoption and publication and otherwise as provided by law.

Final Adoption Vote	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

Catherine Busch, Commissioner

Robert Moffatt, Mayor

Anita vanHeeswyk, Commissioner

ATTEST:

Elaine L. Wallace, Borough Clerk

FIRST READING: July 14, 2022

PUBLICATION: July 20, 2022

PUBLIC HEARING: August 11, 2022

PUBLICATION: August 17, 2022

I hereby certify that the foregoing is a true copy of an Ordinance adopted by a majority of the full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on August 11, 2022.

Elaine L. Wallace, RMC, CMR
Municipal Clerk