

BOROUGH OF CAPE MAY POINT

Planning Board

Meeting Minutes

Tuesday, August 16, 2022 at 7:00 pm

ZOOM

Pledge of Allegiance

Opening

In compliance with the Open Public Meetings Act, adequate notice of this session has been provided by publication in the Cape May Star and Wave Newspaper and continuous posting of the scheduled meeting dates on the official Municipal Bulletin Board at 215 Lighthouse Avenue, Borough of Cape May Point, New Jersey.

Roll Call

Present: Ms. Kelly, Mayor Moffatt, Comm. vanHeeswyk, Mr. Remy, Mr. Murphy, Mrs. Leming, Dr. Pfendner, Ms. Bassett

Absent: Mr. Wallace

Also Present: Rhiannon Worthington, Secretary; Mr. Nathan Van Embden, Esq., Attorney

Minutes

The minutes from the July 20, 2022, meeting were approved on a motion by Mr. Murphy and second by Mayor Moffatt. All present voted aye except for Dr. Pfendner who abstained.

Business

1. Oath of Office was verbally administered to Dr. Pfendner. Mrs. Worthington was witness.
2. Resolution SR PB2202-06: Amended Meeting Date Schedule
 - a. Motion was made by Mayor Moffatt and Mr. Murphy second. All present voted aye.
3. Subcommittee Updates
 - a. Completeness Review Subcommittee – Mr. Murphy has volunteered as Chairperson; Mr. Wallace and Ms. Kelly are also members.
 - b. Light and Noise Subcommittee – Ms. Bassett, Mr. Remy and Ms. Kelly.
 - i. Ms. Kelly thanked Mrs. Worthington for providing available information regarding past board discussions and actions regarding noise and light.
 - ii. Ms. Kelly is reviewing other local regulations regarding residential noise but finds most relate to commercial properties.
 - iii. Ms. Kelly indicated that she and the members were focusing light review on the model ordinance provided by the International Dark Sky Association. Will be working with the Environmental Commission.
 - iv. Ms. Kelly told Board members interested in participating in subcommittees to notify her and/or Mrs. Worthington.
 - c. Lot Coverage and Vegetation Breakdown – But Mr. Wallace has agreed to pick up on this project left by Mr. Sowers and work with Mr. McGraw in efforts to close out the inquiry. Information gathered by Mr. Sowers has been provided to Ms. Kelly and Mr. Wallace. As this is not a subcommittee, it will be listed as a business item on future agendas.

- d. Mrs. Worthington indicated that she had received an inquiry about how a board member could access the recording from a previous meeting for review against the draft meeting minutes, particularly when there had been a several month gap between the meetings.
 - e. Mr. Van Embden indicated that he did not feel that the recordings were for public consumption although there is increasing instances of hearings and meeting being aired on you tube or live.
 - f. Comm. vanHeeswyk and Mayor Moffatt confirmed the Commissioners had made an active decision not to proceed this way for the Borough.
 - g. It was determined that a copy of the prior month's meeting recording would be available at the Borough offices for review by Board members. It was noted that this did not permit the Board member to vote on the minutes for that meeting.
4. Continuance of Virtual Board Meetings
- a. Mayor Moffatt indicated that there had been inquiries about the Boards and Commissions returning to in-person meetings. Mayor Moffat responded, indicating that there he does not believe the benefit to returning to in-person meetings outweighs the detriments and the Borough intends to maintain a virtual format for the foreseeable future. He also feels that the virtual format allows more members of the public to participate year-round.

Board Information

1. Mrs. Worthington advised the Board members that the Annual Conference was scheduled for November 15-17 at the Atlantic City Convention Center. She stated would send an email with more information.
2. Ms. Bassett asked about the CAFRA permit. Mrs. Worthington and Comm. vanHeeswyk stated that the permit packet was available for reviewing at the municipal office through the Municipal Clerk. Mrs. Worthington indicated it was usually distributed by either her or Elaine but distribution to the Planning Board was likely her oversight.

Public Comment

1. No public was present on the zoom session.

Adjournment

The meeting adjourned at 7:15pm on the motion by Comm. vanHeeswyk and Mayor Moffatt second. All present voted aye.

Respectfully Submitted by:

Rhiannon Worthington

Board Secretary

Approved by Board 10/18/2022