

**JANUARY 5, 2023
REGULAR MEETING MINUTES**

The Regular Meeting of the Board of Commissioners of the Borough of Cape May Point was called to order by Clerk Wallace at 6:00 PM. The Open Public Meetings Statement was read by the Clerk who then led those present in the flag salute. Mayor Moffatt, Commissioner Busch and Commissioner vanHeeswyk answered roll call. Also in attendance: Administrator Ed Grant, Clerk Elaine Wallace, and Solicitor John Amenhauser. This meeting was held electronically via ZOOM under local operation guidance from the NJDCA pursuant to P.L. 2020, c. 11.

COMMISSIONERS' REPORTS: None

ADMINISTRATOR'S REPORT:

Ed Grant looked into joining a pilot program for snow removal. This year's program is closed, but the Borough is first on the list for next year.

PUBLIC QUESTIONS ON AGENDA ITEMS: None

APPROVAL OF MINUTES:

December 8, 2022 Regular Meeting

December 20, 2022 Work Session

Motions: vanHeeswyk, Moffatt

Roll call: all in favor

ORDINANCES FOR INTRODUCTION/PUBLICATION: None

RESOLUTIONS:

01-23 Resolution Providing Temporary Appropriations for the Year 2023

Motions: vanHeeswyk, Moffatt

Roll call: all in favor

02-23 2023 Cash Management Plan

Motions: vanHeeswyk, Moffatt

Roll call: all in favor

03-23 Designation of the Official Instrument for the Publication of Legal Notices

Motions: vanHeeswyk, Moffatt

Roll call: all in favor

04-23 Resolution Authorizing the Sewer/Water Clerk and Tax Collector to Cancel Overpayments or Delinquencies under \$10.00

Motions: vanHeeswyk, Moffatt

Roll call: all in favor

05-23 Designating of Official Depositories and Authorized Signatures

Motions: vanHeeswyk, Moffatt

Roll call: all in favor

- 06-23 Schedule of 2023 Municipal Holidays / Borough Hall Closings
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 07-23 Authorizing Tax Assessor to File Regular Appeals to the Cape May County Board of Taxation
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 08-23 Resolution to Establish the Rate of Interest for Nonpayment of Taxes or Assessments for the Borough of Cape May Point for the Year 2023
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 09-23 Award of Professional Services Contract for Borough Solicitor – The DeWeese Law Firm, P.C., John Amenhauser, Esq.
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 10-23 Award of Professional Services Contract for Borough Auditor – Michael Garcia of Ford, Scott and Associates, LLC
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 11-23 Authorizing Award of a Non-Fair and Open Contract with GRR Consulting Services, LLC for Operational and Administrative Services
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 12-23 Award of Professional Services Contract for Borough Engineer – Dale Foster of Greenman-Pederson, Inc.
Motions: Busch, Moffatt
Roll call: all in favor
- 13-23 Award of Professional Service Contract for Labor Counsel –The DeWeese Law Firm, P.C., John Amenhauser
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 14-23 Award of Contract for MIS Services
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 15-23 Award of Contract for Animal Control Services
Motions: Moffatt, vanHeeswyk
Roll call: all in favor
- 16-23 Award of Professional Services Contract for Borough Planner – Michael Sullivan
Motions: vanHeeswyk, Moffatt
Roll call: all in favor

- 17-23 Award of Contract for CRS Coordinator
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 18-23 Award of Contract for Floodplain Administrator
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 19-23 Award of Contract for 2023 Annual Beach Profile Survey
Motions: Busch, Moffatt
Roll call: all in favor
- 20-23 Appointing Risk Management Consultant
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 21-23 Award of Contract for Affordable Housing Administrative Agent – Triad Associates
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 22-23 Award of Contract for Grant Consultant – Triad Associates
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 23-23 Annual Schedule of Meetings for 2023
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 24-23 Designating Public Agency Compliance Officer
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 25-23 Appointing Class III Member of the Planning Board
Motions: Moffatt, Busch
Roll call: all in favor
- 26-23 Governing Body Certification of Compliance with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions under Title VII of the Civil Rights Act of 1964”
Motions: vanHeeswyk, Moffatt
Roll call: all in favor
- 27-23 Authorizing the Borough Engineer to Proceed with the Bid Process for Cape May Point Pole Barn
Motions: Busch, Moffatt
Roll call: all in favor
- 28-23 Approval of Bill List
Motions: vanHeeswyk, Moffatt
Roll call: all in favor

ORDINANCES FOR SECOND READING AND PUBLIC HEARING: None

PUBLIC PORTION:

When no one else wished to speak, the meeting was adjourned at 6:12 pm on motion of Commissioner vanHeeswyk, seconded by Mayor Moffatt.

Respectfully submitted,

Accepted:

Elaine L. Wallace, RMC, CMR
Municipal Clerk

Commissioner Busch

Mayor Moffatt

Commissioner vanHeeswyk