

**October 24, 2023**  
**WORK SESSION MINUTES**

The Work Session of the Board of Commissioners of the Borough of Cape May Point was called to order by Clerk Wallace at 12:00 PM. The Open Public Meetings Statement was read by the Clerk who then led those present in the flag salute. Mayor Moffatt, Commissioner Busch and Commissioner vanHeeswyk answered roll call. Also in attendance: Clerk Elaine Wallace, Administrator Ed Grant and Solicitor John Amenhauser. This meeting was held electronically via ZOOM under local operation guidance from the NJDCA pursuant to P.L. 2020, c.11.

**COMMISSIONERS' DISCUSSION/REPORTS:**

Proposed Regulations for Paragliders: Commissioner vanHeeswyk asked Solicitor Amenhauser to draft regulations because of complaints about noise generated by paragliders taking off from the borough's beaches. Cape May City had adopted an ordinance banning them and the borough would like to do the same. Mr. Amenhauser received some correspondence from Commissioner Busch regarding the language of the ordinance which needs some editing to be more clearly defined. Commissioner Busch would like to ban paragliders from taking off from borough beaches and from flying low over homes for privacy and noise reasons. There was some discussion on how much drones could be regulated, but the main thrust of the ordinance was limiting paragliders.

Proposed Regulations for Firepits: As a result of complaints regarding a firepit close to dunes and fencing, Commissioner vanHeeswyk asked Solicitor Amenhauser to draft regulations regarding recreational fires and open burning. The State Uniform Fire Code regulates fires in general such as distance from property lines or structures. Some towns, like Hamilton Township, have added their own regulations such as requiring adult supervision the entire time a fire is burning. Medford also has rules about supervision, location and materials permitted. Solicitor Amenhauser's draft would prohibit open burning and recreational fires. There was discussion on the possible definitions, and state regulations, and whether requiring permits should be required. Commissioner vanHeeswyk would like regulations in the borough code so it could be enforced locally, rather than having to call in the state for enforcement. As the commissioner of public safety, Mayor Moffatt agreed to discuss the matter with the fire company.

Commissioner Busch announced everything is ready for the Harvard and Alexander Avenues paving project. Some trees were trimmed on Alexander to allow the trucks access and sidewalks were removed in some areas on Harvard. If any updates are needed, they will be posted on the borough website. She also announced sprinklers on borough property have been turned off for the winter.

**ADMINISTRATOR’S REPORT:**

Ed Grant has a few minor items that will require fund transfers in November. He has been providing information to the energy consultant and will be meeting with him later in the afternoon. The veterans memorial project surveyor has scheduled work and the committee will meet once completed. Mr. Grant and Clerk Wallace attended annual JIF training the previous week and the Borough will probably be pursuing some initiatives as a result. Lastly, he has been working with the QPA on the fire truck specs they are awaiting vendor quotes.

**PUBLIC QUESTIONS ON AGENDA ITEMS ONLY:** None

**APPROVAL OF MINUTES:**

October 12, 2023 Regular Meeting  
*Motion: vanHeeswyk, Moffatt*  
*Roll call: all in favor*

**ORDINANCES FOR INTRODUCTION AND PUBLICATION:** None

**RESOLUTIONS:**

112-23 Resolution Cancelling Unexpended Capital Balances  
*Motion: vanHeeswyk, Moffatt*  
*Roll call: all in favor*

113-23 Approval of Bill List  
*Motion: vanHeeswyk, Moffatt*  
*Roll call: all in favor*

**ORDINANCES FOR SECOND READING/ PUBLIC HEARING/ ADOPTION:** None

**PUBLIC PORTION:**

When no one wished to speak, the meeting was adjourned at 12:24 pm on motion of Commissioner vanHeeswyk, seconded by Mayor Moffatt.

Respectfully submitted,

Accepted:

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Elaine L. Wallace, RMC, CMR  
Municipal Clerk

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Commissioner Busch

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Mayor Moffatt

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Commissioner vanHeeswyk