

In compliance with COVID-19 guidelines this meeting will be conducted via electronic conferencing using Zoom <https://www.zoom.us/> or by phone +1 646 558 8656 (New York), Meeting ID: 819 6696 5626 Passcode: 004714

Direct link: <https://us02web.zoom.us/j/81966965626?pwd=N29ZRHJXOTIOWE5VnZSTXAzMGhhUT09>

In addition, members of the public may send questions or comments for inclusion during the public portion to the Borough Clerk at ewallace@capemaypoint.org by 12:00 Noon the Monday before the meeting.

**AGENDA
BOROUGH OF CAPE MAY POINT
BOARD OF COMMISSIONERS
BOROUGH MEETING OF NOVEMBER 21, 2023 – 12:00 PM**

MEETING CALLED TO ORDER / SUNSHINE STATEMENT / FLAG SALUTE

In compliance with the Open Public Meeting Act, Chapter 231, Public Laws of 1975, this meeting was properly advertised in the annual notice and this agenda was properly distributed and duly posted on the Borough Hall bulletin board as the required notice under law.

ROLL CALL: Commissioner Busch, Mayor Moffatt, Commissioner vanHeeswyk

COMMISSIONERS' DISCUSSION/REPORTS

- Floodplain Ordinance Review - Paul Dietrich

ADMINISTRATOR'S REPORT

PUBLIC QUESTIONS ON AGENDA ITEMS ONLY

APPROVAL OF MINUTES

ORDINANCES FOR INTRODUCTION AND PUBLICATION:

09-2023 Ordinance Establishing a New Chapter 41 in the Code of the Borough of Cape May Point to Designate Restricted Areas on Borough Property, in Buildings, Structures and Other Facilities Limited to Authorized Employees Only to Protect and Safeguard Public Records Containing Personally Identifiable Information and to Provide a Safe and Secure Work Space Free from Intrusion and Disruption for Borough Officials and Employees
Second Reading and Consideration for Adoption – Dec. 7 at 6 pm

RESOLUTIONS

120-23 Approval of Bill List

ORDINANCES FOR SECOND READING / PUBLIC HEARING / ADOPTION: None

PUBLIC PORTION

ADJOURNMENT

The Board of Commissioners welcomes the participation of interested parties during the public portions of its meetings. For the Board to conduct the business of the Borough in the most productive and open manner possible, questions and comments may be limited to four (4) minutes per person. In addition, each person may only speak once per meeting on a single topic. If you wish to address the Board, please raise your hand and the moderator will try to accommodate everyone in the order in which they are recognized.

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 120-23

APPROVAL OF BILL LIST

WHEREAS, the Borough of Cape May Point has received certain claims against it by way of voucher, which have been duly reviewed by the Board of Commissioners.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey that the attached claims are hereby approved for payment in the total amount of \$136,974.03.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on November 21, 2023.

Municipal Clerk

Range of Checking Accts: OTHER to OTHER Range of Check Ids: 17675 to 17717
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description			Contract	
17675	11/21/23	ATL01 ATLANTIC CITY ELECTRIC			1909
	23-00605	ELECTRIC BILLS	2,122.32		
	23-00637	ELECTRIC BILLS	<u>1,781.18</u>		
			3,903.50		
17676	11/21/23	CAP03 CAPE MAY STAR & WAVE			1909
	23-00595	LEGAL ADVERTISING	11.00		
17677	11/21/23	CAP14 CAPE MAY COUNTY MUA			1909
	23-00609	4TH QU WASTEWATER MAGMNT	55,562.25		
17678	11/21/23	CAP31 CAPE MINING & RECYCLING LLC			1909
	23-00586	STUMPS/TREE PARTS	193.40		
	23-00594	STUMPS/TREE PARTS ETC	132.89		
	23-00620	STUMPS/TREE PARTS	25.00		
	23-00636	STUMPS/TREE PARTS	<u>28.70</u>		
			379.99		
17679	11/21/23	CAPIT005 CAPITAL ONE TRADE CREDIT			1909
	23-00611	TOOLS	449.98		
17680	11/21/23	CAS01 CASA PAYROLL SERVICE			1909
	23-00614	PAYROLL	264.50		
17681	11/21/23	CATHE005 CATHERINE BUSCH			1909
	23-00612	REIMBURSEMENT	395.96		
17682	11/21/23	CHARL005 CHARLES KEISTER			1909
	23-00629	POLLWORKER 2023 GEN ELECTION	300.00		
17683	11/21/23	CHR01 CHRISTOPHER GARRISON			1909
	23-00585	REIMBURSEMENT	717.61		
17684	11/21/23	CIT03 CITY OF CAPE MAY			1909
	23-00617	OCTOBER WATER 2023	20,825.35		
17685	11/21/23	CLA01 CLARKE CATON HINTZ			1909
	23-00577	CORESPONDENCE	27.00		
17686	11/21/23	CNA01 CNA SURETY			1909
	23-00603	NJ STREET OPENING	100.00		
17687	11/21/23	COD01 CODY'S POWER EQUIPMENT			1909
	23-00597	MISC SUPPLIES	533.59		
	23-00599	POLE PRUNER	<u>769.00</u>		
			1,302.59		
17688	11/21/23	COPIE005 COPIERS PLUS			1909
	23-00589	COPIER MAINTENANCE	79.72		

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
17689	11/21/23	COU02 COURT HOUSE OFFICE SUPPLIES		1909
	23-00596	OFFICE SUPPLIES	58.85	
	23-00616	SUPPLIES	<u>329.90</u>	
			388.75	
17690	11/21/23	COU03 COUNTY OF CAPE MAY		1909
	23-00587	SEPTEMBER FUEL 2023	697.70	
17691	11/21/23	DAT01 DATA NETWORK SOLUTIONS		1909
	23-00590	TELEPHONE	310.11	
17692	11/21/23	DOCUV005 VAULT SOLUTIONS, LLC		1909
	23-00619	OCTOBER SHREDDING	68.45	
17693	11/21/23	ELAIN005 ELAINE WALLACE		1909
	23-00643	REIMBURSEMENT	566.47	
17694	11/21/23	FOR01 FORD SCOTT AND ASSOCIATES, LLC		1909
	23-00625	FINAL BILL AUDIT 12/31/22	2,000.00	
17695	11/21/23	GARDE005 GARDEN STATE LABORATORIES, INC		1909
	23-00576	WATER TESTING	240.00	
17696	11/21/23	GOLDM005 GOLD MEDAL ENVIRONMENTAL		1909
	23-00610	TRASH/RECYCLING	5,283.33	
17697	11/21/23	GREEN005 GREENMAN-PEDERSEN, INC.		1909
	22-00348	Harvard Ave Reconst Engineer	1,551.25	
	22-00349	Eng-PW Building Addition/Reno	18,438.00	
	23-00330	Lehigh and Ocean Ave WaterMain	2,664.00	
	23-00588	GENERAL ENGINEERING	990.00	
	23-00613	BOROUGH ENGINEER	2,418.58	
	23-00633	ESCROW BILLING	<u>360.00</u>	
			26,421.83	
17698	11/21/23	GRR01 GRR CONSULTING SERVICES LLC		1909
	23-00623	CONSULTING SERV OCT 2023	4,275.00	
17699	11/21/23	JAC01 J & A CLEANING SERVICE		1909
	23-00593	CLEANING	300.00	
17700	11/21/23	JAN01 JANET M WESTCOTT		1909
	23-00630	POLL WORKER 2023 GEN ELECTION	300.00	
17701	11/21/23	KIMWA005 KIM WALLE		1909
	23-00631	POLLWOKER 2023 GENERAL ELEC	325.00	
17702	11/21/23	KIN01 KINDLE FORD		1909
	23-00635	SUPPLIES	369.82	
17703	11/21/23	LOW01 LOWE'S		1909
	23-00624	STATEMENT	1,264.83	

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description				Contract
17704	11/21/23	MAR15 MARY IMPERATO			1909
	23-00627	POLL WORKER 2023 GEN ELECTION	300.00		
17705	11/21/23	NAT04 VAN EMBDEN, NATHAN, ESQUIRE			1909
	23-00632	SOLICITOR ADMIN BILLING	350.00		
17706	11/21/23	PHOEN005 PHOENIX ADVISORS LLC			1909
	23-00600	CONTINUING DISCLOSURE SERV	1,600.00		
17707	11/21/23	RI001 RIO SUPPLY, INC			1909
	23-00555	WATER METER	2,750.00		
17708	11/21/23	SEA05 SEA GEAR MARINE			1909
	23-00578	SAFETY ITEMS	566.80		
	23-00598	STATEMENT	873.56		
			<u>1,440.36</u>		
17709	11/21/23	SHE01 SHEPANSKI'S AUTO REPAIR			1909
	23-00634	REMOVE/REPLACE LEAF SPRING	607.50		
17710	11/21/23	SOU06 SOUTH JERSEY GAS			1909
	23-00638	GAS BILLS	104.80		
17711	11/21/23	SWA01 SWAIN'S ACE HARDWARE			1909
	23-00618	STATEMENT	315.17		
17712	11/21/23	THEDE005 The DeWeese Law Firm, P.C.			1909
	23-00615	SOLICITOR SERVICES	1,483.00		
17713	11/21/23	THOMA005 THOMAS IMPERATO			1909
	23-00628	POLL WORKER 2023 GEN ELECTION	300.00		
17714	11/21/23	TRE02 TREASURER ST OF NEW JERSEY			1909
	23-00622	NJ SAFE DRINKING WATER	60.00		
17715	11/21/23	VER03 VERIZON WIRELESS			1909
	23-00608	CELL PHONE	393.94		
17716	11/21/23	VIT01 VITAL COMMUNICATIONS INC			1909
	23-00591	INPUT CONSOLIDATION FILE	100.00		
17717	11/21/23	XTE01 XTEL COMMUNICATIONS INC			1909
	23-00606	PHONE BILL	38.52		
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Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	43	0	136,974.03	0.00
	Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
	Total:	43	0	136,974.03	0.00

Totals by Year-Fund
Fund Description

Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT				
3-01	27,383.46	0.00	0.00	27,383.46
3-05	84,872.73	0.00	0.00	84,872.73
Year Total:	112,256.19	0.00	0.00	112,256.19
C-04	19,989.25	0.00	0.00	19,989.25
G-02	4,341.59	0.00	0.00	4,341.59
TRUST ACCOUNT EXPENDITURES				
T-13	387.00	0.00	0.00	387.00
Total of All Funds:	136,974.03	0.00	0.00	136,974.03