

**NOVEMBER 9, 2023
REGULAR MEETING MINUTES**

The Regular Meeting of the Board of Commissioners of the Borough of Cape May Point was called to order by Clerk Wallace at 6:00 PM. The Open Public Meetings Statement was read by the Deputy Clerk who then led those present in the flag salute. Mayor Moffatt and Commissioner Busch answered roll call; Commissioner vanHeeswyk was absent. Also in attendance: Administrator Ed Grant and Solicitor John Amenhauser. This meeting was held electronically via ZOOM under local operation guidance from the NJDCA pursuant to P.L. 2020, c.11.

COMMISSIONERS' REPORTS:

2023 Best Practices Inventory: Clerk Wallace reviewed the results of the 2023 Best Practices Inventory. The inventory was completed, certified by the Chief Financial and Chief Administrative Officers, and filed by the Clerk using the State Portal. The Boroughs final score was 38. A minimum score of 29 was required to receive 100% of the final state aid payment.

Proposed Community Forestry Management Plan: Commissioner Busch reported on the Community Forestry Management Plan, which was completed by a consultant funded through a \$3,000 grant received through NJDEP. Adopting the 5-year plan will give the borough access to expertise, additional grant opportunities, and gives the borough liability protection. The plan includes three priority areas: maritime forest on the dunes; Lake Lily's forested area; and public parks which includes Pavilion Circle and Triangle Park. Unlike most other towns, the borough's focus is not on street trees.

Commissioner Busch reported Environmental Commission volunteers started removing invasives from trees on the southwest side of the lake to keep the trees there from becoming overwhelmed. She gave an update on the Harvard and Alexander Avenues, stating road work won't begin until after Thanksgiving to avoid disruption to property owners over the holiday. Ms. Busch encouraged people to sign up for the email alert system to receive notices that might be sent.

ADMINISTRATOR'S REPORT:

Administrator Grant has been working on cybersecurity issues resulting from the JIF joining the NJ Cyberrisk Management Fund. He has also been working on the 2024 budget. He and Commissioner Busch have been working with the energy audit with the consultant Blue Sky Power.

PUBLIC QUESTIONS ON AGENDA ITEMS: None

APPROVAL OF MINUTES:

October 24, 2023 Work Session

Motion: Moffatt, Busch

Roll call: all those present voting in favor

ORDINANCES FOR INTRODUCTION/PUBLICATION: None

RESOLUTIONS:

- 114-23 Authorizing the Transfer of Funds
Motion: Busch, Moffatt
Roll call: all those present voting in favor
- 115-23 Approving the Community Forestry Management Plan for the Borough of Cape May Point
Motion: Busch, Moffatt
Roll call: all those present voting in favor
- 116-23 Authorizing Participation of the Borough of Cape May Point in the South Jersey Power Co-Operative Contract with UGI Energy Services to Furnish and Deliver Natural Gas
Motion: Busch, Moffatt
Roll call: all those present voting in favor
- 117-23 Resolution Requesting Approval for the Inclusion of Revenue: NJDEP Stormwater Assistance Grant in the Amount of \$25,000.00
Motion: Busch, Moffatt
Roll call: all those present voting in favor
- 118-23 Authorizing Change Order #1 and Final Payment for Beach Patrol Pole Barn
Motion: Busch, Moffatt
Roll call: all those present voting in favor
- 119-23 Approval of Bill List
Motion: Busch, Moffatt
Roll call: all those present voting in favor

ORDINANCES FOR SECOND READING AND PUBLIC HEARING:

- 07-2023 Bond Ordinance Appropriating \$925,000, and Authorizing the Issuance of \$878,750 Bonds or Notes of the Borough, for the Purchase of a Fire Truck by the Borough of Cape May Point in the County of Cape May, New Jersey
(Supplemental Debt Statement - 0.286% of equalized valuation)
Motion to open public hearing: Busch, Moffatt
Roll call: all those present voting in favor
- When no one wished to speak, the public hearing was closed.
Motion to adopt: Busch, Moffatt
Roll call: all those present voting in favor
- 08-2023 An Ordinance Amending the Code of the Brough of Cape May Point to Repeal Chapter 90; to Adopt a New Chapter 90 "Flood Damage Prevention"
Motion to table until Dec. 7 at 6 pm: Busch, Moffatt
Roll call: all those present voting in favor

PUBLIC PORTION:

Helen Chezem asked if other borough-owned lands, like the property behind her house, will be included in the Community Forestry Management Plan. Commissioner Busch reiterated the emphasis is on the dune forest, Lake Lily and public parks and there is nothing in the plan specific to other borough-owned land. She also explained that once the plan is approved by the state it will be posted on the website and be explained more fully.

Lance Lipset asked if the CFO, or someone else designated by him, could please update the Volunteer Fire Company on which companies have provided quotes on the fire engine. Adminsitrator Grant will request a report from Mr. Craft.

When no one else wished to speak, the meeting was adjourned at 6:14 pm on motion of Commissioner vanHeeswyk, seconded by Mayor Moffatt.

Respectfully submitted,

Accepted:

Elaine L. Wallace, RMC, CMR
Municipal Clerk

Commissioner Busch

Mayor Moffatt

A B S E N T
Commissioner vanHeeswyk