

In compliance with COVID-19 guidelines this meeting will be conducted via electronic conferencing using Zoom <https://www.zoom.us/> or by phone +1 646 558 8656 US (New York)
Meeting ID: 869 5269 5930 Passcode: 375247

Direct link: <https://us02web.zoom.us/j/86952695930?pwd=ekZlcVZ6WFZBYUxuL3BMRENqNG5nQT09>

In addition, members of the public may send questions or comments for inclusion during the public portion to the Borough Clerk at ewallace@capemaypoint.org by 12:00 PM the Wednesday before the meeting.

**AGENDA
BOROUGH OF CAPE MAY POINT
BOARD OF COMMISSIONERS**

BOROUGH MEETING – FEBRUARY 9, 2023 – 6:00 PM

MEETING CALLED TO ORDER / SUNSHINE STATEMENT / FLAG SALUTE

In compliance with the Open Public Meetings Act, Chapter 231, Public Laws of 1975, this meeting was properly advertised in the annual notice and this agenda was properly distributed and duly posted on the Borough Hall bulletin board as the required notice under the Statute.

ROLL CALL: Commissioner Busch, Mayor Moffatt, Commissioner vanHeeswyk

COMMISSIONERS' DISCUSSION/REPORTS

ADMINISTRATOR'S REPORT

PUBLIC COMMENT ON AGENDA ITEMS ONLY

APPROVAL OF MINUTES

January 5, 2023 Reorganization Meeting
January 24, 2023 Work Session

ORDINANCES FOR INTRODUCTION / PUBLICATION

01-2023 An Ordinance Amending Chapter 126 "Rental Licenses" of the Code of the Borough of Cape May Point
Second Reading/Public Hearing/Consideration for Adoption – March 9th at 6 pm

RESOLUTIONS

- 34-23 Resolution Authorizing the Transfer of Funds
- 35-23 Authorizing the Submission of Form 1B For a DMHAS Youth Leadership Grant
- 36-23 Authorizing Purchase of a Used 2008 Dodge 5500 Small Packer with Sterling Rear Loader from the Borough of West Cape May
- 37-23 Approval of Bill List

ORDINANCES FOR SECOND READING / PUBLIC HEARING / ADOPTION - None

PUBLIC PORTION

ADJOURNMENT

The Board of Commissioners welcomes the participation of interested parties during the public portions of its meetings. For the Board to conduct the business of the Borough in the most productive and open manner possible, questions and comments may be limited to four (4) minutes per person. In addition, each person may only speak once per meeting on a single topic. If you wish to address the Board, please raise your hand and the moderator will try to accommodate everyone in the order in which they are recognized.

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 35-23

**AUTHORIZING THE SUBMISSION OF FORM 1B
FOR A DMHAS YOUTH LEADERSHIP GRANT**

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse (GCADA) established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey. In coordination with GCADA, the New Jersey Department of Human Services/Division on Mental Health and Addiction Services (DMHAS) has awarded a Youth Leadership Grant to the GCADA Municipal Alliance Program.

WHEREAS, The Board of Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Board of Commissioners further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Board of Commissioners has applied for DMHAS Youth Leadership funding through the Governor’s Council on Alcoholism and Drug Abuse through the County of Cape May;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey hereby recognizes the following:

1. The Board of Commissioners does hereby authorize submission of an application for DMHAS Grant funding for the Lower Cape May Municipal Alliance for Grant Term Two: 9/1/23 – 9/30/25 in the amount of:
DMHAS Grant Funding \$ 5,042.45

2. The Board of Commissioners acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on February 9, 2023.

Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 36-23

**AUTHORIZING PURCHASE OF A USED 2008 DODGE 5500 SMALL
PACKER WITH STERLING REAR LOADER FROM THE BOROUGH OF
WEST CAPE MAY**

WHEREAS, the Public Works Department wishes to purchase a used 2008 Dodge 5500 Small Packer with Sterling Rear Loader from the Borough of West Cape May to assist in the pickup of branches and leaf bags among other activities; and

WHEREAS, the Borough of West Cape May is willing to sell its used small packer to the Borough of Cape May Point for \$20,000; and

WHEREAS, the adopted 2023 Temporary Budget includes Capital Funds for the above referenced purchase.

NOW, THEREFORE, BE IT RESOLVED, the Board of Commissioners of the Borough of Cape May Point, the governing body thereof, authorizes the purchase of a used 2008 Dodge 5500 Small Packer with Sterling Rear Loader from the Borough of West Cape May in the amount of \$20,000 contingent upon certification of funds by the Chief Financial Officer.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on February 9, 2023.

Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 37-23

APPROVAL OF BILL LIST

WHEREAS, the Borough of Cape May Point has received certain claims against it by way of voucher, which have been duly reviewed by the Board of Commissioners.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey that the attached claims are hereby approved for payment in the total amount of \$172,429.53.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on February 9, 2023.

Municipal Clerk

Range of Checking Accts: OTHER to OTHER Range of Check Ids: 17174 to 17215
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description			Contract	
17174	02/09/23	ACS01 A.C.SCHULTES, INC.			1888
23-00049	INSPECT PUMP STATION ELEC CONT		850.00		
17175	02/09/23	ATL01 ATLANTIC CITY ELECTRIC			1888
23-00065	5500 4367 797		33.62		
23-00091	ELECTRIC BILLS		<u>2,014.89</u>		
			2,048.51		
17176	02/09/23	ATL06 ATLANTIC CITY CYCLE CENTER			1888
23-00060	POLARIS		4,212.87		
17177	02/09/23	BILLO005 BILLOWS ELECTRIC SUPPLY			1888
23-00078	ELECTRIC SUPPLY		114.40		
17178	02/09/23	CAP01 CAPE MAY POINT BOE			1888
23-00071	2022-2023 SCHOOL TAX LEVY		51,559.00		
17179	02/09/23	CAP03 CAPE MAY STAR & WAVE			1888
23-00051	LEGAL ADS		116.50		
23-00080	LEGAL AD		<u>19.50</u>		
			136.00		
17180	02/09/23	CAP12 CAPE MAY LUMBER COMPANY			1888
23-00018	STATEMENT		160.12		
17181	02/09/23	CAP31 CAPE MINING & RECYCLING LLC			1888
23-00081	STUMPS/TREE PARTS		373.25		
17182	02/09/23	CAS01 CASA PAYROLL SERVICE			1888
23-00076	PAYROLL		125.00		
17183	02/09/23	CIT02 CITY OF CAPE MAY			1888
23-00056	MUNICIPAL COURT 1ST QU 2023		3,808.85		
17184	02/09/23	CIT03 CITY OF CAPE MAY			1888
23-00061	WATER DECEMBER 2022		6,898.85		
17185	02/09/23	CMC03 CM CO LEAGUE OF MUNICIPALITIES			1888
23-00064	2023 DUES		550.00		
17186	02/09/23	CMC04 C.M.COUNTY CLERK'S ASSN.			1888
23-00053	2023 DUES		250.00		
17187	02/09/23	COM01 COMCAST			1888
23-00067	215 LIGHTHOUSE		36.93		
17188	02/09/23	COPIE005 COPIERS PLUS			1888
23-00069	COPIER CHARGE		84.37		

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
17189	02/09/23	COU03 COUNTY OF CAPE MAY		1888
23-00052	DECEMBER 2022 FUEL	546.36		
17190	02/09/23	DAT01 DATA NETWORK SOLUTIONS		1888
23-00070	TELEPHONE	310.11		
17191	02/09/23	DAV01 DAVE'S TRASH REMOVAL		1888
23-00068	DUMP FEE	474.41		
17192	02/09/23	DEROC005 DERO CORP PROCESSING		1888
23-00079	BIKE RACKS	963.00		
17193	02/09/23	DIS01 DISCOUNT HYDRAULICS CORP		1888
23-00047	3/8 VENT DIP STICK	16.00		
17194	02/09/23	FOR01 FORD SCOTT AND ASSOCIATES, LLC		1888
23-00062	2022 AUDIT/2023 BUDGET	4,000.00		
17195	02/09/23	FREDH005 FRED HARZ & SON		1888
23-00085	TRACTOR TIRE	674.97		
17196	02/09/23	GREEN005 GREENMAN-PEDERSEN, INC.		1888
22-00350	Engineering - Pole Barn	1,185.00		
23-00058	ENGINEERING	<u>1,431.25</u>		
		2,616.25		
17197	02/09/23	GRR01 GRR CONSULTING SERVICES LLC		1888
23-00072	CONSULTING SERV JAN 2023	3,375.00		
17198	02/09/23	JAC01 J & A CLEANING SERVICE		1888
23-00063	CLEANING	300.00		
17199	02/09/23	KYBRA005 KYBRAN DESIGN		1888
23-00050	CMP LOGO STICKERS	89.00		
17200	02/09/23	LOW01 LOWE'S		1888
23-00095	STATEMENT	1,419.77		
17201	02/09/23	MIT03 MITCHELL WELDING & IRON WORKS		1888
23-00086	PIPE	360.00		
17202	02/09/23	MUN01 MUNICIPAL CLERKS' ASSN. N.J.		1888
23-00083	2023 DUES	400.00		
17203	02/09/23	NAT04 VAN EMBDEN, NATHAN, ESQUIRE		1888
23-00084	SOLICITOR ADMIN	300.00		
17204	02/09/23	ONE02 ONE CALL CONCEPTS		1888
23-00075	MARK OUTS	25.74		
17205	02/09/23	PLANE005 PLANET TECHNOLOGIES		1888
23-00036	ANNUAL LICENSES 2023	950.40		

Check #	Check Date	Vendor	Reconciled/Void	Ref Num	
PO #	Description	Amount Paid	Contract		
17206	02/09/23	SEA05 SEA GEAR MARINE		1888	
	23-00074	SUPPLIES	680.30		
17207	02/09/23	SEAGE005 SEA GEAR OUTFITTERS		1888	
	23-00038	EX POXY BLUE QT	82.75		
17208	02/09/23	SHE03 THE SHERWIN WILLIAMS CO.		1888	
	23-00019	PAINT	139.18		
17209	02/09/23	SWA01 SWAIN'S ACE HARDWARE		1888	
	23-00087	STATEMENT	285.65		
17210	02/09/23	TCT02 TAX COLLECTOR/TRES.ASSN CM CO.		1888	
	23-00082	DUES 2023	100.00		
17211	02/09/23	THEDE005 The DeWeese Law Firm, P.C.		1888	
	23-00073	JANUARY LEGAL SERVICES	1,429.00		
17212	02/09/23	TRE13 TREASURER, STATE OF NEW JERSEY		1888	
	23-00088	FIRE SAFETY PERMIT	54.00		
17213	02/09/23	VER01 VERIZON		1888	
	23-00048	PHONE BILLS	232.73		
17214	02/09/23	VER03 VERIZON WIRELESS		1888	
	23-00046	CELL PHONE	113.45		
17215	02/09/23	VIL01 NAPA AUTO PARTS		1888	
	23-00044	STATEMENT	178.56		
<hr/>					
Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	42	0	91,324.78	0.00
	Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
	Total:	42	0	91,324.78	0.00

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT	2-01	3,182.12	0.00	0.00	3,182.12
	2-05	<u>6,898.85</u>	<u>0.00</u>	<u>0.00</u>	<u>6,898.85</u>
Year Total:		10,080.97	0.00	0.00	10,080.97
CURRENT	3-01	78,224.56	0.00	0.00	78,224.56
	3-05	<u>1,834.25</u>	<u>0.00</u>	<u>0.00</u>	<u>1,834.25</u>
Year Total:		80,058.81	0.00	0.00	80,058.81
	C-04	1,185.00	0.00	0.00	1,185.00
Total of All Funds:		<u>91,324.78</u>	<u>0.00</u>	<u>0.00</u>	<u>91,324.78</u>
		+ 81104.75			
		<u>172429.53</u>			

February 8, 2023
03:25 PM

BOROUGH OF CAPE MAY POINT
Check Register By Check Id

Page No: 1

Range of Checking Accts: OTHER to OTHER Range of Check Ids: 17216 to 17216
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
17216	02/09/23	CIT02 CITY OF CAPE MAY		1889
23-00054	POLICE PROTECTION 1ST QU 2023	81,104.75		

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	81,104.75	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	81,104.75	0.00

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT	3-01	81,104.75	0.00	0.00	81,104.75
Total of All Funds:		<u>81,104.75</u>	<u>0.00</u>	<u>0.00</u>	<u>81,104.75</u>
