

In compliance with COVID-19 guidelines this meeting will be conducted via electronic conferencing using Zoom <https://www.zoom.us/> or by phone +1 646 558 8656 (New York), Meeting ID: 819 6696 5626 Passcode: 004714

**Direct link:** <https://us02web.zoom.us/j/81966965626?pwd=N29ZRHJXOTIOWE5VnZSTXAzMGhhUT09>

In addition, members of the public may send questions or comments for inclusion during the public portion to the Borough Clerk at [ewallace@capemaypoint.org](mailto:ewallace@capemaypoint.org) by 12:00 Noon the Monday before the meeting.

**AGENDA  
BOROUGH OF CAPE MAY POINT  
BOARD OF COMMISSIONERS**

**BOROUGH MEETING OF MARCH 28, 2023 – 12:00 PM**

**MEETING CALLED TO ORDER / SUNSHINE STATEMENT / FLAG SALUTE**

In compliance with the Open Public Meeting Act, Chapter 231, Public Laws of 1975, this meeting was properly advertised in the annual notice and this agenda was properly distributed and duly posted on the Borough Hall bulletin board as the required notice under law.

**ROLL CALL:** Commissioner Busch, Mayor Moffatt, Commissioner vanHeeswyk

**COMMISSIONERS' DISCUSSION/REPORTS**

**ADMINISTRATOR'S REPORT**

**PUBLIC QUESTIONS ON AGENDA ITEMS ONLY**

**APPROVAL OF MINUTES**

March 9, 2023 Regular Meeting

**ORDINANCES FOR INTRODUCTION AND PUBLICATION:** None

**RESOLUTIONS**

- 51-23 Authorizing Petty Change Bank for Beach Tags
- 52-23 Authorizing an Application for a Municipal Stormwater Assistance Grant from the New Jersey Department of Environmental Protection
- 53-23 Approval of Bill List

**ORDINANCES FOR SECOND READING / PUBLIC HEARING / ADOPTION:** None

**PUBLIC PORTION**

**ADJOURNMENT**

The Board of Commissioners welcomes the participation of interested parties during the public portions of its meetings. For the Board to conduct the business of the Borough in the most productive and open manner possible, questions and comments may be limited to four (4) minutes per person. In addition, each person may only speak once per meeting on a single topic. If you wish to address the Board, please raise your hand and the moderator will try to accommodate everyone in the order in which they are recognized.

**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 51-23**

**AUTHORIZING ISSUANCE OF A PETTY CHANGE BANK  
FOR THE BEACH DIRECTOR**

**WHEREAS**, it is necessary for the efficient operation of the Beach Tag Sales Office to have on-hand a petty change bank during the months when beach tags are sold.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of the Borough of Cape May Point does hereby authorize the Finance Office to issue a check in the amount of \$1,000.00 to the Beach Director for the purpose of a petty change bank.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on March 28, 2023.

\_\_\_\_\_  
Municipal Clerk

**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 52-23**

**AUTHORIZING AN APPLICATION FOR A MUNICIPAL STORMWATER  
ASSISTANCE GRANT FROM THE NEW JERSEY DEPARTMENT OF  
ENVIRONMENTAL PROTECTION**

**WHEREAS**, the New Jersey Department of Environmental Protection (NJDEP) has established a Municipal Stormwater Assistance Grant, which allows each existing Tier A municipality to apply for a \$25,000 grant to help develop, update, and maintain an MS4 Infrastructure Map that delineates the location of certain stormwater features owned or operated by the municipality.

**NOW, THEREFORE, BE IT RESOLVED**, the Board of Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey, hereby authorizes the submission of an application to NJDEP for funds through its Municipal Stormwater Assistance Grant in the amount of \$25,000 to fund the development, update, and maintenance of a compliant MS4 Infrastructure Map that delineates all necessary stormwater features owned by the Borough; and

**BE IT FURTHER RESOLVED** the appropriate borough officials are hereby authorized to take the steps necessary to complete and submit the above referenced application.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

Certification

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on March 28, 2023.

\_\_\_\_\_  
Municipal Clerk

**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 53-23**

**APPROVAL OF BILL LIST**

**WHEREAS**, the Borough of Cape May Point has received certain claims against it by way of voucher, which have been duly reviewed by the Board of Commissioners.

**NOW THEREFORE BE IT RESOLVED**, by the Board of Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey that the attached claims are hereby approved for payment in the total amount of \$80,575.39.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on March 28, 2023.

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Municipal Clerk

Range of Checking Accts: OTHER to OTHER Range of Check Ids: 17264 to 17296  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
17264	03/28/23	AMERIO05 AMERICAN BANKERS INSURANCE CO		1892
23-00108	FLOOD INSURANCE RENEWAL	2,023.00		
17265	03/28/23	ATL01 ATLANTIC CITY ELECTRIC		1892
23-00147	ELECTRIC BILLS	1,865.46		
23-00170	ELECTRIC CHARGES	<u>1,435.04</u>		
		3,300.50		
17266	03/28/23	CAP14 CAPE MAY COUNTY MUA		1892
23-00150	DUMP FEE FEBRUARY 2023	411.89		
17267	03/28/23	CAP31 CAPE MINING & RECYCLING LLC		1892
23-00159	STUMPS/TREE PARTS	25.00		
17268	03/28/23	CAS01 CASA PAYROLL SERVICE		1892
23-00155	PAYROLL	125.00		
17269	03/28/23	CHR01 CHRISTOPHER GARRISON		1892
23-00171	CHANGE FUND 2023	1,000.00		
17270	03/28/23	CIT02 CITY OF CAPE MAY		1892
23-00161	MUN COURT 2ND QU 2023	3,808.85		
17271	03/28/23	CIT03 CITY OF CAPE MAY		1892
23-00163	FEB 2023 WATER	4,210.15		
17272	03/28/23	COPIE005 COPIERS PLUS		1892
23-00149	COPIER FEES	35.65		
17273	03/28/23	COU02 COURT HOUSE OFFICE SUPPLIES		1892
23-00160	OFFICE SUPPLIES	185.03		
17274	03/28/23	COU03 COUNTY OF CAPE MAY		1892
23-00158	FUEL FEBRUARY 2023	464.86		
17275	03/28/23	CUM01 CUMMINS SALES AND SERVICE		1892
23-00027	ANNUAL SERVICE CONTRACT	2,259.10		
17276	03/28/23	EZP01 E-Z PASS		1892
23-00077	FUNDING	100.00		
17277	03/28/23	GARDE005 GARDEN STATE LABORATORIES, INC		1892
23-00166	WATER TESTING	120.00		
17278	03/28/23	GREEN005 GREENMAN-PEDERSEN, INC.		1892
23-00112	Alexander Avenue Eng Services	9,284.50		
23-00154	ENGINEERING	<u>1,232.05</u>		
		10,516.55		

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
17279	03/28/23	GT MID ATLANTIC 23-00144 Liebherr PR726 Dozer Rental	4,200.00	1892
17280	03/28/23	J & A CLEANING SERVICE 23-00156 CLEANING MARCH 2023	375.00	1892
17281	03/28/23	KINDLE FORD 23-00164 NEW EXHAUST AND SENSORS	4,328.06	1892
17282	03/28/23	LCB SERVICES 23-00131 WEBINAR	45.00	1892
17283	03/28/23	MARIE HOOD 23-00179 REIMBURSEMENT	60.00	1892
17284	03/28/23	VAN EMBDEN, NATHAN, ESQUIRE 23-00178 SOLICITOR ADMIN SEPT 2022	300.00	1892
17285	03/28/23	NJ WATER ASSOCIATION 23-00137 2023 MEMBERSHIP DUES	465.00	1892
17286	03/28/23	SEA GEAR MARINE 23-00145 STATEMENT	352.62	1892
17287	03/28/23	STATE OF NEW JERSEY PWT 23-00151 1ST QU WATER TAX 2023	42.06	1892
17288	03/28/23	STATE OF NEW JERSEY 23-00152 ANNUAL APPROPRIATION	37,543.00	1892
17289	03/28/23	The DeWeese Law Firm, P.C. 23-00153 SOLICITOR FEBRUARY 2023	1,545.10	1892
17290	03/28/23	TRIAD ASSOCIATES 23-00111 AFFORDABLE HOUSING	280.00	1892
17291	03/28/23	HARVEY ASSOCIATES 22-00500 WATER SYSTEM MAPPING	261.75	1892
17292	03/28/23	VERIZON 23-00167 PHONE BILLS	236.73	1892
17293	03/28/23	VERIZON WIRELESS 23-00168 CELL PHONE/CAMERAS	353.75	1892
17294	03/28/23	NAPA AUTO PARTS 23-00148 STATEMENT	1,506.34	1892
17295	03/28/23	WEINSTEIN SUPPLY CORPORATION 23-00120 SUPPLIES	56.83	1892
17296	03/28/23	XTEL COMMUNICATIONS INC 23-00146 TELEPHONE	38.57	1892

March 27, 2023  
11:08 AM

BOROUGH OF CAPE MAY POINT  
Check Register By Check Id

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Check #	Check Date	Vendor	Reconciled/Void		Ref Num
PO #	Description		Amount Paid		Contract
17296	XTEL COMMUNICATIONS INC				
		Continued			
Report Totals			<u>Amount Paid</u>	<u>Amount Void</u>	
	Checks:	<u>Paid</u>	<u>Void</u>		
		33	0	80,575.39	0.00
	Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
	Total:	<u>33</u>	<u>0</u>	<u>80,575.39</u>	<u>0.00</u>

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT	2-01	300.00	0.00	0.00	300.00
CURRENT	3-01	71,170.35	0.00	0.00	71,170.35
	3-05	<u>7,988.29</u>	<u>0.00</u>	<u>0.00</u>	<u>7,988.29</u>
Year Total:		79,158.64	0.00	0.00	79,158.64
TRUST ACCOUNT EXPENDITURES	T-13	1,116.75	0.00	0.00	1,116.75
Total of All Funds:		<u>80,575.39</u>	<u>0.00</u>	<u>0.00</u>	<u>80,575.39</u>