

In compliance with COVID-19 guidelines this meeting will be conducted via electronic conferencing using Zoom <https://www.zoom.us/> or by phone +1 646 558 8656 (New York), Meeting ID: 819 6696 5626 Passcode: 004714

Direct link: <https://us02web.zoom.us/j/81966965626?pwd=N29ZRHJXOTthIOWE5VnZSTXAzMGhhUT09>

In addition, members of the public may send questions or comments for inclusion during the public portion to the Borough Clerk at ewallace@capemaypoint.org by 12:00 Noon the Monday before the meeting.

**AGENDA
BOROUGH OF CAPE MAY POINT
BOARD OF COMMISSIONERS**

BOROUGH MEETING OF JUNE 27, 2023 – 12:00 PM

MEETING CALLED TO ORDER / SUNSHINE STATEMENT / FLAG SALUTE

In compliance with the Open Public Meeting Act, Chapter 231, Public Laws of 1975, this meeting was properly advertised in the annual notice and this agenda was properly distributed and duly posted on the Borough Hall bulletin board as the required notice under law.

ROLL CALL: Commissioner Busch, Mayor Moffatt, Commissioner vanHeeswyk

COMMISSIONERS' DISCUSSION/REPORTS

ADMINISTRATOR'S REPORT

PUBLIC QUESTIONS ON AGENDA ITEMS ONLY

APPROVAL OF MINUTES

June 8, 2023 Regular Meeting

ORDINANCES FOR INTRODUCTION AND PUBLICATION: None

RESOLUTIONS

- 76-23 Approval to Submit a Grant Application and Execute A Grant Contract with the New Jersey Department of Transportation for the Resurfacing of Lehigh and Ocean Avenues
- 77-23 Authorization to Advertise for Bids – Harvard Avenue Reconstruction and Alexander Avenue Resurfacing Improvements, Phase I
- 78-23 Appointing Paul Dietrich as CRS Coordinator and Floodplain Administrator
- 79-23 Approval of Bill List

ORDINANCES FOR SECOND READING / PUBLIC HEARING / ADOPTION: None

MAYORAL APPOINTMENTS

Planning Board

Stewart Farrell – Alternate #1 – 2-year term expiring April 8, 2024

PUBLIC PORTION

ADJOURNMENT

The Board of Commissioners welcomes the participation of interested parties during the public portions of its meetings. For the Board to conduct the business of the Borough in the most productive and open manner possible, questions and comments may be limited to four (4) minutes per person. In addition, each person may only speak once per meeting on a single topic. If you wish to address the Board, please raise your hand and the moderator will try to accommodate everyone in the order in which they are recognized.

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 76-23

**APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT
CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR
THE RESURFACING OF LEHIGH AND OCEAN AVENUES**

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Borough of Cape May Point formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2024-Lehigh Avenue and Ocean Avenue Resur-00508 to the New Jersey Department of Transportation on behalf of the Borough of Cape May Point.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Cape May Point and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

Certification

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on June 27, 2023.

Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 77-23

**AUTHORIZATION TO ADVERTISE FOR BIDS
HARVARD AVENUE RECONSTRUCTION AND ALEXANDER AVENUE
RESURFACING IMPROVEMENTS, PHASE I**

BE IT RESOLVED the Board of Commissioners of the Borough of Cape May Point, hereby authorizes the Borough Engineer and Borough Clerk to advertise the appropriate notice to bidders and to receive bids for the Harvard Avenue Reconstruction and Alexander Avenue, Phase I Resurfacing in accordance with the New Jersey Public Bidding Laws.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

Certification

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Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 78-23

**AWARD OF CONTRACT FOR
CRS COORDINATOR/FLOODPLAIN MANAGER SERVICES**

WHEREAS, the Borough of Cape May Point wishes to retain the services of a CRS Coordinator and Floodplain Manager; and

WHEREAS, it is the recommendation of the Commissioner of Revenue and Finance that Paul Dietrich be awarded a contract to provide the aforementioned services effective July 1, 2023.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey, that Paul Dietrich be awarded a contract for CRS Coordinator and Floodplain Manager Services in the amount of \$10,000 for a one-year contract expiring June 20, 2024.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

Certification

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Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 79-23

APPROVAL OF BILL LIST

WHEREAS, the Borough of Cape May Point has received certain claims against it by way of voucher, which have been duly reviewed by the Board of Commissioners.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey that the attached claims are hereby approved for payment in the total amount of \$194,791.21.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

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Municipal Clerk

Range of Checking Accts: OTHER to OTHER Range of Check Ids: 17430 to 17476
 Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description				Contract
17430	06/27/23	ACCES005 ACCESSREC			1898
23-00277	BEACH MATS		15,192.46		
17431	06/27/23	ATL01 ATLANTIC CITY ELECTRIC			1898
23-00323	ELECTRIC BILLS		1,976.81		
23-00354	ELECTRIC BILLS		<u>2,331.69</u>		
			4,308.50		
17432	06/27/23	AUT02 AUTO ZONE, INC.			1898
23-00334	STATEMENT		599.99		
17433	06/27/23	CAP03 CAPE MAY STAR & WAVE			1898
23-00362	LEGAL ADVERTISING		8.00		
17434	06/27/23	CAP14 CAPE MAY COUNTY MUA			1898
23-00338	SOLID WASTE DUMP FEE MAY 2023		1,414.31		
17435	06/27/23	CAP31 CAPE MINING & RECYCLING LLC			1898
23-00326	STUMPS/TREE PARTS		30.10		
23-00339	STUMPS/TREE PARTS		25.00		
23-00364	STUMPS/TREE PARTS		25.00		
23-00372	STUMPS/TREE PARTS		<u>25.00</u>		
			105.10		
17436	06/27/23	CAR02 CARROT-TOP INDUSTRIES INC			1898
23-00315	SUPPLIES		455.59		
17437	06/27/23	CEN01 CENTRAL JERSEY EQUIPMENT, LLC			1898
23-00343	STARTER FOR GATOR		249.71		
17438	06/27/23	CHARL005 CHARLES KEISTER			1898
23-00347	POLL WORKER		300.00		
17439	06/27/23	CHE03 CHESAPEAKE SCREEN PRINTING			1898
23-00306	UNIFORM LOGO		2,806.14		
23-00327	JUNIO LIFEGUARD RASH GUARD		<u>1,370.82</u>		
			4,176.96		
17440	06/27/23	CIT03 CITY OF CAPE MAY			1898
23-00342	APRIL 2023 WATER		12,227.95		
23-00363	MAY 2023 WATER		<u>27,740.30</u>		
			39,968.25		
17441	06/27/23	COAST005 COASTAL LANDSCAPING			1898
23-00332	SPRINKLER REPAIRS		276.18		
17442	06/27/23	COM01 COMCAST			1898
23-00351	801 LIGHTHOUSE 6 MONTHS		1,767.54		

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
17443	06/27/23	COU03 COUNTY OF CAPE MAY 23-00366 FUEL MAY 2023	592.47	1898
17444	06/27/23	DAV01 DAVE'S TRASH REMOVAL 23-00293 TRASH REMOVAL 23-00353 STATEMENT	518.96 <u>939.34</u> 1,458.30	1898
17445	06/27/23	DIS01 DISCOUNT HYDRAULICS CORP 23-00361 PARTS	612.13	1898
17446	06/27/23	DOCUV005 VAULT SOLUTIONS, LLC 23-00341 MAY SHREDDING	68.45	1898
17447	06/27/23	FOR01 FORD SCOTT AND ASSOCIATES, LLC 23-00320 2022 AUDIT/2023 BUDGET	5,000.00	1898
17448	06/27/23	GOLDM005 GOLD MEDAL ENVIRONMENTAL 23-00322 TRASH/RECYCLING	5,283.33	1898
17449	06/27/23	GREEN005 GREENMAN-PEDERSEN, INC. 22-00349 Eng-PW Building Addition/Reno 22-00350 Engineering - Pole Barn 23-00112 Alexander Avenue Eng Services 23-00337 ENGINEERING	1,724.00 1,268.62 1,198.00 <u>720.00</u> 4,910.62	1898
17450	06/27/23	GT MID005 GT MID ATLANTIC 23-00144 Liebherr PR726 Dozer Rental	4,200.00	1898
17451	06/27/23	JAN01 JANET M WESTCOTT 23-00345 POLL WORKER	325.00	1898
17452	06/27/23	KIMWA005 KIM WALLE 23-00350 POLLWORKER	300.00	1898
17453	06/27/23	LAW01 LAWN DOCTOR OF S. CAPE MAY CO 23-00298 TREATMENTS	1,897.00	1898
17454	06/27/23	LOW01 LOWE'S 23-00340 STATEMENT	674.63	1898
17455	06/27/23	MAR05 MARINE RESCUE PRODUCTS INC. 23-00365 RESCUE BOARDS	6,173.00	1898
17456	06/27/23	MAR15 MARY IMPERATO 23-00348 POLLWORKER	300.00	1898
17457	06/27/23	ONE02 ONE CALL CONCEPTS 23-00268 MARK OUTS	37.18	1898
17458	06/27/23	RIO01 RIO SUPPLY, INC 23-00296 WASHER	24.00	1898

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description				Contract
17458		RIO SUPPLY,INC 23-00316 SUPPLIES	Continued <u>2,106.00</u> 2,130.00		
17459	06/27/23	SEA05 SEA GEAR MARINE 23-00324 STATEMENT	529.15		1898
17460	06/27/23	SOU06 SOUTH JERSEY GAS 23-00355 GAS BILLS	184.44		1898
17461	06/27/23	SOUTH010 SOUTH STATE, INC 21-00649 Yale Avenue Reconstruction 23-00374 CHANGE ORDER NO. #1 FINAL	53,536.45 <u>14,723.50</u> 68,259.95		1898
17462	06/27/23	STA02 STATE OF NEW JERSEY PWT 23-00325 WATER TAX APRIL-JUNE	16.40		1898
17463	06/27/23	STE02 STEPHENIE S. MAGGIO 23-00349 POLLWORKER	300.00		1898
17464	06/27/23	STO01 STOCKTON UNIVERSITY 23-00318 TASK 1 MAINTAIN & SURVEY	11,429.90		1898
17465	06/27/23	SWA01 SWAIN'S ACE HARDWARE 23-00333 MAY 2023 INVOICES	920.67		1898
17466	06/27/23	TED01 TED KINGSTON INC. 23-00367 RADIOS	3,626.40		1898
17467	06/27/23	THOMA005 THOMAS IMPERATO 23-00346 POLLWORKER	300.00		1898
17468	06/27/23	TUCKA005 TUCKAHOE NURSERIES, INC. 23-00352 STATEMENT	173.25		1898
17469	06/27/23	UNI03 UNIVERSAL SUPPLY COMPANY 23-00331 LUMBER	283.00		1898
17470	06/27/23	UNI05 UNITED UNIFORM 23-00344 UNIFORMS	477.00		1898
17471	06/27/23	VER01 VERIZON 23-00357 PHONE BILLS	233.25		1898
17472	06/27/23	VER03 VERIZON WIRELESS 23-00319 CELL PHONE 23-00360 CELL PHONE/ CARMERAS	40.01 <u>353.88</u> 393.89		1898
17473	06/27/23	VIL01 NAPA AUTO PARTS 23-00336 STATEMENT	34.47		1898

June 26, 2023
10:34 AM

BOROUGH OF CAPE MAY POINT
Check Register By Check Id

Page No: 4

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
17474	06/27/23	VIT01 VITAL COMMUNICATIONS INC		1898
23-00335	STATEMENT	122.84		
17475	06/27/23	WRI01 WRIGHT NATIONAL FLOOD INS CO		1898
23-00358	FLOOD INSURANCE	4,684.00		
17476	06/27/23	XTE01 XTEL COMMUNICATIONS INC		1898
23-00321	TELEPHONE	37.90		

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	47	0	194,791.21	0.00
Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total:	<u>47</u>	<u>0</u>	<u>194,791.21</u>	<u>0.00</u>

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT	3-01	87,771.14	0.00	0.00	87,771.14
	3-05	<u>48,765.03</u>	<u>0.00</u>	<u>0.00</u>	<u>48,765.03</u>
Year Total:		136,536.17	0.00	0.00	136,536.17
	C-04	56,529.07	0.00	0.00	56,529.07
	G-02	355.15	0.00	0.00	355.15
TRUST ACCOUNT EXPENDITURES	T-13	1,370.82	0.00	0.00	1,370.82
Total of All Funds:		<u>194,791.21</u>	<u>0.00</u>	<u>0.00</u>	<u>194,791.21</u>