

**JUNE 27, 2023**  
**WORK SESSION MINUTES**

The Work Session of the Board of Commissioners of the Borough of Cape May Point was called to order by Clerk Wallace at 12:00 PM. The Open Public Meetings Statement was read by the Clerk who then led those present in the flag salute. Mayor Moffatt, Commissioner Busch and Commissioner vanHeeswyk answered roll call. Also in attendance: Administrator Ed Grant, Clerk Elaine Wallace, and Solicitor John Amenhauser. This meeting was held electronically via ZOOM under local operation guidance from the NJDCA pursuant to P.L. 2020, c.11.

**COMMISSIONERS' DISCUSSION/REPORTS:**

Commissioner Busch has been working with the borough engineer and public works manager to discuss construction projects. As listed on the agenda, the borough was ready to start the bidding process for repaving Harvard Avenue and Alexander Avenue (from Crystal Avenue to Ocean Avenue) with work slated to begin in the fall. Affected homeowners will receive letters with more information once the construction schedule is set. The borough will also be approving a grant application for resurfacing Lehigh and Ocean Avenues between Yale and Harvard Avenues. The work will be done after completion of the water main project. Work on those two projects would begin no sooner than fall 2024. Based on positive feedback on new beach mats installed on several beaches in 2022, the borough purchased more mats and installed them at Brainard and Stites beaches. Public works staff had begun their annual trimming of trees and shrubs along the borough-owned rights-of-way where needed. Lastly, Ms. Busch received information just prior to the meeting that work on the pole barn will begin the morning of July 5<sup>th</sup>.

Commissioner vanHeeswyk reported a multistate lawsuit has been filed against FEMA contesting new Risk Factor 2 system. Although New Jersey is not a party to the suit, a NJ Senator has said the model is flawed and unfairly targets coastal communities resulting in 12,000 policy holders dropping their policies since Risk Factor 2 went into effect in 2022. She wanted to public to know commercial flood insurance is available and suggested everyone compare commercial insurance to NFIP insurance to see if they could get a better rate, especially if their NFIP premium has increased drastically. Mrs. vanHeeswyk was very pleased to announce Paul Dietrich would be appointed as CRS Coordinator and Floodplain administrator later in the meeting. Mr. Dietrich has much experience doing work for Coastal Coalition. The commissioner then reported the Planning Board will be discussing fundamentals to create a brief guide of Chapter 150 Zoning and encouraged everyone to tune and participate in those discussions. Once complete, the guide will be available to everyone. Lastly, she reported the US Air Force is celebrating 100 years of airplane refueling. There will be 16 planes flying a route that should pass over Cape May Point at 1:24 pm.

Mayor Moffatt reported beach tag sales are still strong. Also, for the first time in years there is a full contingent of lifeguards this summer. Lastly, he was pleased to announce Dr. Stewart Farrell is being appointed to the Planning Board.

**ADMINISTRATOR'S REPORT:**

Administrator Grant has been working on multiple JIF items including renewal documents, safety requirements, updating the policy manual and employee handbook. He will also be making a presentation to seasonal workers at the end of the week. Lastly, he is working on scheduling a meeting with representative to discuss the veterans' memorial.

**PUBLIC QUESTIONS ON AGENDA ITEMS ONLY:** None

**APPROVAL OF MINUTES:**

June 8, 2023

*Motion: vanHeeswyk, Moffatt*

*Roll call: all in favor*

**ORDINANCES FOR INTRODUCTION AND PUBLICATION:** None

**RESOLUTIONS:**

76-23 Approval to Submit a Grant Application and Execute A Grant Contract with the New Jersey Department of Transportation for the Resurfacing of Lehigh and Ocean Avenues

*Motion: Busch, Moffatt*

*Roll call: all in favor*

77-23 Authorization to Advertise for Bids – Harvard Avenue Reconstruction and Alexander Avenue Resurfacing Improvements, Phase I

*Motion: Busch, Moffatt*

*Roll call: all in favor*

78-23 Appointing Paul Dietrich as CRS Coordinator and Floodplain Administrator

*Motion: vanHeeswyk, Moffatt*

*Roll call: all in favor*

79-23 Approval of Bill List

*Motion: vanHeeswyk, Moffatt*

*Roll call: all in favor*

**MAYORAL APPOINTMENTS**

**Planning Board**

Stewart Farrell – Alternate #1 – 2-year term expiring April 8, 2024

*Motion to received and file: vanHeeswyk, Busch*

*Roll call: all in favor*

**ORDINANCES FOR SECOND READING/ PUBLIC HEARING/ ADOPTION:** None

**PUBLIC PORTION:**

When no one wished to speak, the meeting was adjourned at 12:14 pm on motion of Commissioner vanHeeswyk, seconded by Mayor Moffatt.

Respectfully submitted,

Accepted:

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Elaine L. Wallace, RMC, CMR  
Municipal Clerk

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Commissioner Busch

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Mayor Moffatt

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Commissioner vanHeeswyk