

JULY 25, 2023
WORK SESSION MINUTES

The Work Session of the Board of Commissioners of the Borough of Cape May Point was called to order by Clerk Wallace at 12:00 PM. The Open Public Meetings Statement was read by the Clerk who then led those present in the flag salute. Mayor Moffatt, Commissioner Busch and Commissioner vanHeeswyk answered roll call. Also in attendance: Administrator Ed Grant, Clerk Elaine Wallace, and Solicitor John Amenhauser. This meeting was held electronically via ZOOM under local operation guidance from the NJDCA pursuant to P.L. 2020, c.11.

COMMISSIONERS' DISCUSSION/REPORTS:

2023 Dune Day Plan: The Environmental Commission forwarded copies of Jonathan Westcott's plan along with their recommendation that the Board of Commissioners approve it. Commissioner Busch explained this year's plan emphasizes diversity rather than expanding plantings, except for building up the newly forming dune between Lehigh beach and the State Park. Commissioner Busch made a motion to approve the plan. Mayor Moffatt seconded the plan which was approved unanimously on roll call vote.

Solid Waste and Recycling Collection: Commissioner Busch referred to the resolution authorizing bids for the trash and recycling contract. The process is a little earlier than usual due to changing market conditions. Some changes have been made to the specifications to address rising costs and limit budget impact. She thanked Ed Grant, Elaine Wallace, Bill Gibson, and Jim Craft for their work on the specifications.

Commissioner Busch reported the borough will be awarding a contract for the Harvard Avenue and Alexander Avenue resurfacing projects. The property owners along Alexander Avenue between Crystal and Ocean Avenues will receive a letter about having any required utility work done prior to the resurfacing when the road will be under a 5-year moratorium. The owners along Harvard received similar notice last year. Ms. Busch will also be sending an informational letter to all affected owners once a schedule is established. Lastly, she reported on a successful event at Triangle Park with NJ Audubon, the Environmental Commission, and other volunteers to remove invasive plants and plant native plants.

Commissioner vanHeeswyk reported tax bills will go out early next week. A resolution will be considered to extend the grace period to August 25.

Mayor Moffatt encouraged everyone to attend the Women's Lifeguard Challenge the following night starting at 6:30 on St. Pete's Beach.

ADMINISTRATOR’S REPORT:

Ed Grant has been working with FEMA on updating the an expired 2016 MOU. FEMA has provided best practices which he will be going over with Bill Gibson. Mr. Grant will meet with Solicitor Amenhauser at the end of the week to start reviewing a sump pump initiative to get any property owners who have sump pumps inadvertently connected to the sanitary sewer system to instead connect them to the storm sewers as required. Having the sump pumps correctly routed will help eliminate excess sewer charges from the County MUA. Mr. Grant announced the trash and recycling specifications are almost complete. Lastly, he reported the veteran’s memorial project is moving along quickly and positively. Once the estate is settled, the next step will be to hire a surveyor.

PUBLIC QUESTIONS ON AGENDA ITEMS ONLY:

Sandy Allison asked if the parking area will be included in the Alexander resurfacing project. Commissioner Busch said she believes it includes the parking on Alexander, not areas on Crystal. Mrs. Allison asked if there is a way to better inform summer visitors about proper recycling practices, particularly not using plastic bags to put out recycling. Ms. Busch said it is difficult to get people to recycle properly, but the borough can try to work on it over the next year in conjunction with the Environmental Commission and Code Enforcement.

APPROVAL OF MINUTES:

July 13, 2023 Regular Meeting
Motion: vanHeeswyk, Moffatt
Roll call: all in favor

ORDINANCES FOR INTRODUCTION AND PUBLICATION: None

RESOLUTIONS:

- 83-23 Award of Contract – Harvard Avenue Reconstruction and Alexander Avenue Resurfacing Improvements, Phase I
Motion: Busch, Moffatt
Roll call: all in favor

- 84-23 Authorizing Notice to Bidders for Solid Waste and Recycling Materials Collection Service
Motion: Busch, Moffatt
Roll call: all in favor

- 85-23 Approving Special Event Permit – Nancy Smith
Motion: Moffatt, vanHeeswyk
Roll call: all in favor

- 86-23 Approval of Bill List
Motion: vanHeeswyk, Moffatt
Roll call: all in favor

87-23 Authorizing the Extension of the Grace Period for the August 2023 Tax Quarter

Motion: vanHeeswyk, Moffatt

Roll call: all in favor

ORDINANCES FOR SECOND READING/ PUBLIC HEARING/ ADOPTION: None

PUBLIC PORTION:

When no one wished to speak, the meeting was adjourned at 12:18 pm on motion of Commissioner vanHeeswyk, seconded by Mayor Moffatt.

Respectfully submitted,

Accepted:

Elaine L. Wallace, RMC, CMR
Municipal Clerk

Commissioner Busch

Mayor Moffatt

Commissioner vanHeeswyk