

In compliance with COVID-19 guidelines this meeting will be conducted via electronic conferencing using Zoom <https://www.zoom.us/> or by phone +1 646 558 8656 (New York), Meeting ID: 819 6696 5626 Passcode: 004714

Direct link: <https://us02web.zoom.us/j/81966965626?pwd=N29ZRHJXOTIOWE5VnZSTXAzMGhhUT09>

In addition, members of the public may send questions or comments for inclusion during the public portion to the Borough Clerk at ewallace@capemaypoint.org by 12:00 Noon the Monday before the meeting.

**AGENDA
BOROUGH OF CAPE MAY POINT
BOARD OF COMMISSIONERS
BOROUGH MEETING OF JULY 25, 2023 – 12:00 PM**

MEETING CALLED TO ORDER / SUNSHINE STATEMENT / FLAG SALUTE

In compliance with the Open Public Meeting Act, Chapter 231, Public Laws of 1975, this meeting was properly advertised in the annual notice and this agenda was properly distributed and duly posted on the Borough Hall bulletin board as the required notice under law.

ROLL CALL: Commissioner Busch, Mayor Moffatt, Commissioner vanHeeswyk

COMMISSIONERS' DISCUSSION/REPORTS

- 2023 Dune Day Plan
- Solid Waste and Recycling Collection

ADMINISTRATOR'S REPORT

PUBLIC QUESTIONS ON AGENDA ITEMS ONLY

APPROVAL OF MINUTES

July 13, 2023 Regular Meeting

ORDINANCES FOR INTRODUCTION AND PUBLICATION: None

RESOLUTIONS

- 83-23 Award of Contract – Harvard Avenue Reconstruction and Alexander Avenue Resurfacing Improvements, Phase I
- 84-23 Authorization Notice to Bidders for Solid Waste and Recycling Materials Collection Service
- 85-23 Approving Special Events Permit – Nancy Smith
- 86-23 Approval of Bill List
- 87-22 Authorizing the Extension of the Grace Period for the August 2023 Tax Quarter

ORDINANCES FOR SECOND READING / PUBLIC HEARING / ADOPTION: None

MAYORAL APPOINTMENTS

Planning Board - Motion to rescind erroneous appointment
Stewart Farrell – Alternate #1 – 2-year term expiring April 8, 2024

PUBLIC PORTION

ADJOURNMENT

The Board of Commissioners welcomes the participation of interested parties during the public portions of its meetings. For the Board to conduct the business of the Borough in the most productive and open manner possible, questions and comments may be limited to four (4) minutes per person. In addition, each person may only speak once per meeting on a single topic. If you wish to address the Board, please raise your hand and the moderator will try to accommodate everyone in the order in which they are recognized.

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 83-23

AWARD OF CONTRACT – HARVARD AVENUE RECONSTRUCTION AND ALEXANDER AVENUE RESURFACING IMPROVEMENTS, PHASE 1

WHEREAS, a request for bids for the Harvard Avenue Reconstruction and Alexander Avenue Resurfacing Improvements, Phase 1 was advertised in the June 28, 2023 edition of the Cape May Star and Wave; and

WHEREAS, in response to said request, sealed bids were received, opened and publicly read by the Municipal Clerk, Elaine Wallace at 11:00 a.m. July 18, 2023; and

WHEREAS, South State, Inc. of Bridgeton, NJ, submitted the lowest of three (3) bids received, which are summarized as follows:

Bidder	Total
South State, Inc.	\$314,363.96
Arawak Paving Co., Inc.	\$316,900.00
Landberg Construction, LLC	\$378,015.57

WHEREAS, the Borough Engineer has determined the bid of South State, Inc. has been submitted in proper form and the contractor appears qualified to perform the work anticipated under this contract.

NOW, THEREFORE, BE IT RESOLVED the Board of Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey, hereby awards said contract to South State, Inc. in the amount of \$314,363.96, and authorizes the Mayor and Clerk to execute the contract for same.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

CERTIFICATION OF AVAILABILITY OF FUNDS

I, James V. Craft, Chief Finance Officer of the Borough of Cape May Point, hereby certify that funds are available in Grant Fund Account G-02-40-000-104 for \$160,000, General Capital Fund Account C-04-55-998-201 for \$154,363.96 to award a contract for \$314,363.96 for Harvard Avenue Reconstruction and Alexander Avenue Resurfacing Improvements, Phase 1 with South State, Inc.

I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose.

Dated: June 25, 2023

Signed: James V. Craft
James V. Craft, Chief Financial Officer

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on June 25, 2023.

Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 84-23

**AUTHORIZING NOTICE TO BIDDERS FOR SOLID WASTE AND
RECYCLABLE MATERIALS COLLECTION SERVICE**

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of Cape May Point, that the Borough Clerk be and hereby is authorized, instructed, and empowered to advertise a Notice to Bidders pursuant to the requirements of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) for Solid Waste and Recyclable Materials Collection Service.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

Certification

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on July 25, 2023.

Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 85-23

AUTHORIZING SPECIAL EVENT PERMIT FOR NANCY SMITH

WHEREAS, Nancy Smith has applied for a Special Event Permit for the purpose of having a wedding on the Coral Avenue beach on Saturday, September 9, 2023 from 5:00 pm to 6:00 pm; and

WHEREAS, the applicant has supplied all documentation required under Ordinance No. 551-08, including the requisite Certificate of Insurance, and has further pledged to comply with all applicable rules and regulations pertaining to the conduct of said Special Event.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey that the Borough Clerk is hereby authorized to issue a Special Event Permit to Nancy Smith for a wedding on Coral Avenue beach on Saturday, September 9, 2023, between 5:00 pm and 6:00 pm.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

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Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 86-23

APPROVAL OF BILL LIST

WHEREAS, the Borough of Cape May Point has received certain claims against it by way of voucher, which have been duly reviewed by the Board of Commissioners.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey that the attached claims are hereby approved for payment in the total amount of \$199,779.81.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on July 25, 2023.

Municipal Clerk

July 24, 2023
10:19 AM

BOROUGH OF CAPE MAY POINT
Check Register By Check Id

Page No: 1

Range of Checking Accts: OTHER to OTHER Range of Check Ids: 17504 to 17523
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
17504	07/25/23	ATL01 ATLANTIC CITY ELECTRIC			1900
		23-00400 ELECTRIC BILLS	1,928.05		
		23-00421 ELECTRIC BILLS	<u>3,092.98</u>		
			5,021.03		
17505	07/25/23	ATL06 ATLANTIC CITY CYCLE CENTER			1900
		23-00398 STARTER AND KEY SWITCH POLARIS	517.48		
17506	07/25/23	CAP03 CAPE MAY STAR & WAVE			1900
		23-00406 LEGAL ADVERTISING	8.50		
17507	07/25/23	CAP14 CAPE MAY COUNTY MUA			1900
		23-00408 SOLID WASTE DUMP FEE JUNE 2023	1,610.34		
17508	07/25/23	CAP22 CAPE ISLAND GARDENS, LLC			1900
		23-00399 HONEYSUCKLE AND LANTANA	235.00		
17509	07/25/23	CAP31 CAPE MINING & RECYCLING LLC			1900
		23-00396 STUMPS/TREE PARTS	27.30		
		23-00409 STUMPS/TREE PARTS	<u>52.15</u>		
			79.45		
17510	07/25/23	CAS01 CASA PAYROLL SERVICE			1900
		23-00413 PAYROLL	241.00		
17511	07/25/23	CATHE005 CATHERINE BUSCH			1900
		23-00401 REIMBURSE MEMBERSHIP FEE	50.00		
17512	07/25/23	CIT02 CITY OF CAPE MAY			1900
		23-00410 POLICE PROTECTION 3RD Q 2023	81,104.75		
		23-00411 MUNICIPAL COURT 3RD QU 2023	3,808.85		
		23-00412 EMS 2ND QU 2023	<u>9,412.72</u>		
			94,326.32		
17513	07/25/23	GARDE005 GARDEN STATE LABORATORIES, INC			1900
		23-00419 WATER TESTING	480.00		
17514	07/25/23	ISL01 ISLAND TROPHIES			1900
		23-00404 TROPHY JUNIOR LIFEGUARDS	307.50		
17515	07/25/23	JAC01 J & A CLEANING SERVICE			1900
		23-00405 CLEANING	300.00		
17516	07/25/23	NAT04 VAN EMBDEN, NATHAN, ESQUIRE			1900
		23-00407 SOLICITOR ADMIN BILLING	700.00		
17517	07/25/23	PIE01 PIER 47 MARINA			1900
		23-00356 STATEMENT	189.92		

July 24, 2023
10:19 AM

BOROUGH OF CAPE MAY POINT
Check Register By Check Id

Check # PO #	Check Date	Vendor Description	Amount Paid	Reconciled/Void	Ref Num Contract
17518 23-00397	07/25/23	SHE01 SHEPANSKI'S AUTO REPAIR NEW AXEL SEALS ETC	2,544.62		1900
17519 23-00385	07/25/23	SOU07 SOUTH JERSEY OVERHEAD DOOR REPAIR	790.00		1900
17520 23-00423	07/25/23	STRAG005 STRAGA BROTHERS, INC. Beach Patrol Pole Barn	91,462.81		1900
17521 23-00414	07/25/23	TED01 TED KINGSTON INC. 12 AMP DESKTOP POWER SUPPLY	193.96		1900
17522 23-00420	07/25/23	VER01 VERIZON PHONE BILLS	234.03		1900
17523 23-00417	07/25/23	VER03 VERIZON WIRELESS CELL PHONE	487.85		1900

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	20	0	199,779.81	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	20	0	199,779.81	0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT	3-01	196,983.07	0.00	0.00	196,983.07
	3-05	<u>2,489.24</u>	<u>0.00</u>	<u>0.00</u>	<u>2,489.24</u>
Year Total:		199,472.31	0.00	0.00	199,472.31
TRUST ACCOUNT EXPENDITURES	T-13	307.50	0.00	0.00	307.50
Total of All Funds:		<u>199,779.81</u>	<u>0.00</u>	<u>0.00</u>	<u>199,779.81</u>

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 87-22

**AUTHORIZING THE EXTENSION OF THE GRACE PERIOD
FOR THE AUGUST 2023 TAX QUARTER**

WHEREAS, Chapter 72, Public Laws of 1992 requires a minimum of twenty-five (25) days to pay the August tax quarter from the date the Tax Collector certifies the mailing of the tax bills; and

WHEREAS, Kim Stevenson, Certified Tax Collector of the Borough of Cape May Point has advised the Board of Commissioners that all tax bills including those marked advice only will be mailed on or before July 31, 2023.

NOW THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Borough of Cape May Point, the governing body thereof, authorizes the grace period for the August 2023 tax quarter to be extended until August 25, 2023.

BE IT FURTHER RESOLVED, this Resolution applies only to the tax quarter due August 1, 2023. Interest will revert from August 1, 2023 for any property tax not paid by August 25, 2023. All subsequent quarterly tax installments will be due and payable as stated on the tax bill.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

Certification

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Municipal Clerk