

In compliance with COVID-19 guidelines this meeting will be conducted via electronic conferencing using Zoom <https://www.zoom.us/> or by phone +1 646 558 8656 US (New York)  
**Meeting ID: 818 4728 9889 Passcode: 605552**

**Direct link: <https://us02web.zoom.us/j/86952695930?pwd=ekZlcVZ6WFZBYUxuL3BMRENqNG5nQT09>**

In addition, members of the public may send questions or comments for inclusion during the public portion to the Borough Clerk at [ewallace@capemaypoint.org](mailto:ewallace@capemaypoint.org) by 12:00 PM the Wednesday before the meeting.

**AGENDA  
BOROUGH OF CAPE MAY POINT  
BOARD OF COMMISSIONERS**

**BOROUGH MEETING – JANUARY 4, 2024 – 6:00 PM**

**MEETING CALLED TO ORDER / SUNSHINE STATEMENT / FLAG SALUTE**

In compliance with the Open Public Meetings Act, Chapter 231, Public Laws of 1975, this meeting was properly advertised in the annual notice and this agenda was properly distributed and duly posted on the Borough Hall bulletin board as the required notice under the Statute.

**ROLL CALL:** Commissioner Busch, Mayor Moffatt, Commissioner vanHeeswyk

**COMMISSIONERS' DISCUSSION/REPORTS**

**ADMINISTRATOR'S REPORT**

**PUBLIC COMMENT ON AGENDA ITEMS ONLY**

**APPROVAL OF MINUTES**

December 19, 2023 Work Session

**ORDINANCES FOR INTRODUCTION / PUBLICATION**

***Second Reading/Public Hearing/Consideration for Adoption – Jan. 23, 2024 at 12:00 pm***

01-2024 Bond Ordinance Appropriating \$1,700,000 and Authorizing the Issuance of \$1,624,000 Bonds or Notes of the Borough, for Various Improvements or Purposes Authorized to be Undertaken by the Borough of Cape May Point, in the County of Cape May, New Jersey

02-2024 Bond Ordinance Appropriating \$75,000 and Authorizing the Issuance of \$75,000 Bonds or Notes of the Borough, for the Purchase of a Vacuum Excavator by the Borough of Cape May Point, in the County of Cape May, New Jersey

**RESOLUTIONS**

01-24 Resolution Providing Temporary Appropriations for the Year 2024

02-24 2024 Cash Management Plan

03-24 Designation of the Official Instrument for the Publication of Legal Notices

04-24 Resolution Authorizing the Sewer/Water Clerk and Tax Collector to Cancel Overpayments or Delinquencies under \$10.00

05-24 Designating of Official Depositories and Authorized Signatures

06-24 Annual Schedule of Meetings for 2024

07-24 Authorizing Tax Assessor to File Regular Appeals to the Cape May County Board of Taxation

- 08-24 Resolution to Establish the Rate of Interest for Nonpayment of Taxes or Assessments for the Borough of Cape May Point for the Year 2024
- 09-24 Award of Professional Services Contract for Borough Solicitor – The DeWeese Law Firm, P.C., John Amenhauser, Esq.
- 10-24 Award of Professional Services Contract for Borough Auditor – Michael Garcia of Ford, Scott and Associates, LLC
- 11-24 Authorizing Award of a Non-Fair and Open Contract with GRR Consulting Services, LLC for Operational and Administrative Services
- 12-24 Award of Professional Services Contract for Borough Engineer – Dale Foster of Greenman-Pederson, Inc.
- 13-24 Award of Professional Service Contract for Labor Counsel –The DeWeese Law Firm, P.C., John Amenhauser
- 14-24 Award of Contract for MIS Services
- 15-24 Award of Contract for Animal Control Services
- 16-24 Award of Professional Services Contract for Borough Planner – Michael Sullivan
- 17-24 Award of Contract for 2024 Annual Beach Profile Survey
- 18-24 Appointing Risk Management Consultant
- 19-24 Award of Contract for Affordable Housing Administrative Agent – Triad Associates
- 20-24 Award of Contract for Grant Consultant – Triad Associates
- 21-24 Schedule of 2024 Municipal Holidays / Borough Hall Closings
- 22-24 Designating Public Agency Compliance Officer
- 23-24 Appointing Class III Member of the Planning Board
- 24-24 Governing Body Certification of Compliance with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions under Title VII of the Civil Rights Act of 1964”
- 25-24 Authorizing Membership in a Mutual Aid and Assistance Agreement with Other County Participating Units
- 26-24 Adopting the Cape May Point Community Energy Plan
- 27-24 Approval of Final Payment to Blue Sky Power LLC for Cape May Point Community Energy Plan
- 28-24 Approval of Bill List

**ORDINANCES FOR SECOND READING / PUBLIC HEARING / ADOPTION - None**

**PUBLIC PORTION**

**ADJOURNMENT**

The Board of Commissioners welcomes the participation of interested parties during the public portions of its meetings. For the Board to conduct the business of the Borough in the most productive and open manner possible, questions and comments may be limited to four (4) minutes per person. In addition, each person may only speak once per meeting on a single topic. If you wish to address the Board, please raise your hand and the moderator will try to accommodate everyone in the order in which they are recognized.

**Borough of Cape May Point  
County of Cape May, State of New Jersey**

**Resolution 01-2024**

**A RESOLUTION PROVIDING TEMPORARY APPROPRIATIONS FOR THE YEAR 2024**

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**WHEREAS**, in the normal operation of the business of the Borough of Cape May Point, it will be necessary for making contracts, commitments and payments prior to the adoption of the regular budget for the Borough of Cape May Point; and

**WHEREAS**, revised Statute 40A:4-19 of the State of New Jersey provides that the Governing Body of any municipality may make temporary appropriations to provide for any contracts, commitments or payments made between the beginning of the budget year and the adoption of the final budget; and

**WHEREAS**, the date of this resolution is within the thirty-one (31) days of the month of January, 2024 and will become effective January 1, 2024; and

**WHEREAS**, the total amount of appropriation hereunder of \$468,479.25 do not exceed twenty six and one quarter percent (26.25%) of the total appropriations of the Borough of Cape May Point for 2023, exclusive of any 2023 appropriations made for debt service, capital improvement fund and public assistance.

**BE IT RESOLVED** that the following appropriations be made and that a certified copy of this Resolution be transmitted to the Chief Financial Officer for his records:

**Department of Public Affairs and Safety**

Director's Office	
Salaries & Wages	2,500.00
Other Expense	1,000.00
 Beach Fee Program	
Salaries & Wages	-
Other Expense	5,200.00
 Lifeguards	
Salaries & Wages	-
Other Expense	3,500.00
 Municipal Court	
Other Expense	15,600.00

First Aid Organizations	
Other Expense	6,250.00
Animal Control	
Other Expense	450.00
Aid to Volunteer Fire Company	
Other Expense	3,750.00
Rental Fire Inspector	
Salaries & Wages	875.00
Code Enforcement	
Salaries & Wages	3,025.00
Other Expense	175.00
	<hr/>
Subtotal	<u>\$42,325.00</u>

**Department of Revenue and Finance**

Director's Office	
Salaries & Wages	2,500.00
Other Expense	125.00
Annual Audit	
Other Expense	4,875.00
Administrative Consultant	
Salaries & Wages	0.00
Other Expense	11,250.00
Municipal Clerk's Office	
Salaries & Wages	21,200.00
Other Expense	3,000.00
Assessment Searches	
Salaries & Wages	675.00
Computer Operations	
Other Expense	5,000.00
Elections	
Salaries & Wages	0.00
Other Expense	0.00
Financial Administration	
Salaries & Wages	8,750.00

Other Expense	2,250.00
Registrar of Vital Statistics	
Salaries & Wages	1,250.00
Assessment of Taxes	
Salaries & Wages	4,006.25
Other Expense	250.00
Codification of Ordinances	
Other Expense	0.00
Collection of Taxes	
Salaries & Wages	4,006.25
Other Expense	312.50
Tax Searches	
Salaries & Wages	312.50
Legal Services and Costs	
Other Expense	6,250.00
Rent of Fire Hall	
Other Expense	0.00
Municipal Land use Law (NJSA 40:55D-1)	
Planning/Zoning Board	
Salaries & Wages	2,812.50
Other Expense	1,500.00
Floodplain Administrator	
Salaries & Wages	1,350.00
Advertising and Printing	
Other Expense	500.00
Other Insurance Premiums	
General Liability	7,000.00
Worker's Compensation	11,000.00
Employee Group Insurance	7,000.00
Health Benefits Waiver S & W	0.00
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Subtotal	<u>107,175.00</u>

**Department of Public Works and Parks**

Director's Office	
Salaries & Wages	2,750.00
Other Expense	500.00
Engineering Service and Costs	
Other Expense	5,000.00
Public Buildings and Grounds	
Other Expense	16,000.00
Public Works Maintenance	
Salaries & Wages	41,554.25
Other Expense	3,750.00
Road Repair and Maintenance	
Other Expense	1,250.00
Beach Restoration and Maintenance	
Other Expense	4,000.00
Cape May Point Environmental Com	2,000.00
Garbage and Trash Removal	
Other Expense	6,250.00
Recycling	
Other Expense	8,000.00
Parks and Public Property	
Other Expense	11,500.00
Emergency Management Services	
Salaries & Wages	637.50
Other Expense	50.00
Subtotal	
	<hr/>
	103,241.75
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**Other**

State Uniform Construction Code	
Construction Official	
Salaries & Wages	5,262.50
Other Expense	-

Electric, Natural Gas	6,550.00
Telephone	1,750.00
Street Lighting	6,000.00
DCRP	875.00
Social Security System	12,300.00
Cape May City - Interlocal Services Agreement	
Police Protection - Contractual	<u>83,000.00</u>
<b>Total Appropriations within 26.25% Limit</b>	<b><u>368,479.25</u></b>

**MUNICIPAL DEBT SERVICE**

Bond Principal	-
Interest	-
BAN Interest	-
BAN Principal	-
Capital Improvement Fund	100,000.00
	<u>-</u>
<b>Grand Total General Government</b>	<b><u>468,479.25</u></b>

**SEWER AND WATER UTILITY**

**OPERATIONS**

Salaries and Wages	\$24,000.00
Other Expenses	\$154,150.00

**DEBT SERVICE**

	\$0.00
Payment of Bonds - Interest	\$0.00
Payment on BAN/Cap Notes	\$0.00
Payment of Bonds - Principal	\$0.00
Capital Improvement Fund	\$12,500.00

**STATUTORY EXPENDITURES**

FICA	\$1,837.50
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<b>Grand Total Sewer and Water Utility</b>	<b>\$192,487.50</b>
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	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on January 4, 2024.

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Municipal Clerk



**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 02-24**

**2024 CASH MANAGEMENT PLAN**

**BE IT RESOLVED** by the Commissioners of the Borough of Cape May Point, County of Cape May, that for the Year 2024, the following shall serve as the **Cash Management Plan** of the Borough of Cape May Point.

**1. Cash Management and Investment Objectives**

The Borough of Cape May Point objectives in this area are:

- A. Preservation of capital.
- B. Adequate safekeeping of assets.
- C. Maintenance of liquidity to meet operating needs.
- D. Diversification of the Borough's portfolio to minimize risks associated with individual investments.
- E. Maturity requirements to meet timing of maturity of investments to match the need for cash.
- F. Investment of assets in accordance with State and Federal Laws and regulations.
- G. Costs and Fees of buying, storing and redeeming investment instruments.

**2. Designation of Official Depositories**

1. The following Government Unit Depository Protection Act approved banks are authorized depositories for deposit of funds:

**BANK OF AMERICA  
SUN NATIONAL BANK  
STURDY SAVINGS  
PNC BANK  
OCEAN FIRST  
TD BANK  
MBIA CLASS  
NJ CASH MANAGEMENT FUND  
SOVEREIGN BANK  
CREST SAVINGS BANK**

2. Designated official depositories are required to submit to the Chief Financial Officer, a copy of the Governmental Unit Deposit Protection Act Notification of eligibility, which is filed semi- annually with the Department of Banking June 30th and December 31st of each year.

3. Designated official depositories are required to submit to the Chief Financial Officer a copy of the institution's "Annual Report" on an annual basis.

**3. Cash Management**

- 1. All funds shall be deposited within 48 hours of receipt in accordance with N.J.S.A. 40A:5-15.
- 2. The Chief Financial Officer shall minimize the possibility of idle cash accumulating in accounts by assuring that the amounts in excess of negotiated compensating balances are kept in interest bearing accounts or promptly swept into the investment portfolio.
- 3. The method of calculating banking fees and compensating balances shall be reviewed on a monthly basis.

4. Investment decisions shall be guided by the cash flow projections prepared by the Chief Financial Officer.
5. The Chief Financial Officer shall make (when appropriate) transfers between Borough bank accounts via on-line banking.

**4. Permissible Investments**

1. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America.
2. Government money market mutual funds.
3. Any federal agency or instrumentality obligations authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors.
4. Bonds or other obligations of the local unit or school districts of which the local unit is a part.
5. Any other obligations with maturities not exceeding 397 days, as permitted by the Division of Investments.
6. Local Government investment pools.
7. New Jersey State Cash Management Fund.
8. Repurchase agreements of fully collateralized securities.

**5. Authority for Investment Management**

1. The Chief Financial Officer is authorized and directed to make investments on behalf of the Borough. All investment decisions shall be consistent with this plan and all appropriate regulatory constraints.

**6. Safekeeping**

1. Securities purchased on behalf of the Borough shall be delivered electronically or physically to the Borough's custodial bank, which shall maintain custodial and/or safekeeping accounts for such securities on behalf of the Borough.

**7. Reporting**

1. The Chief Financial Officer shall report to the Borough Commissioners all purchases of investments in accordance with N.J.S.A. 40A:5-15.2.

**8. Audit**

1. The Cash Management Plan shall be subject to annual audit conducted pursuant to N.J.S.A. 40A:5-14.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

Certification

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on January 4, 2024.

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Municipal Clerk

**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 03-24**

**DESIGNATION OF THE OFFICIAL NEWSPAPERS  
FOR THE PUBLICATION OF LEGAL NOTICES**

**BE IT RESOLVED** by the Board of Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey, that the Cape May Star & Wave is designated as the newspaper for the publication of legal notices for the Borough of Cape May Point.

**BE IT FURTHER RESOLVED** that The Press of Atlantic City and The Herald are designated as alternate official newspapers.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

Certification

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\_\_\_\_\_  
Municipal Clerk

**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 04-24**

**A RESOLUTION AUTHORIZING THE WATER/SEWER CLERK AND TAX  
COLLECTOR TO CANCEL OVERPAYMENTS OR DELINQUENCIES UNDER  
\$10.00**

**WHEREAS**, the Governing Body of a Municipality may designate Municipal Employee(s) to process without further action on the part of the Governing Body, the cancellation of any property tax, water/sewer overpayments or delinquencies of ten dollars (\$10.00) or less; and

**WHEREAS**, the Borough of Cape May Point desires to designate employee(s) for such purposes.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Cape May Point, County of Cape May and State of New Jersey that the Tax Collector and Water/Sewer Clerk for the Borough of Cape May Point, be designated as the Municipal Employees hereby authorized to cancel from record any overpayment or delinquency of ten dollars (\$10.00) or less.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

Certification

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Municipal Clerk

**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 05-24**

**DESIGNATION OF OFFICIAL DEPOSITORIES AND AUTHORIZED SIGNATORIES**

**BE IT RESOLVED** by the Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey, that the official depositories of the Borough shall be: Crest Savings Bank and any other depository for Public Funds regulated by the Governmental Unit Depository Act.

**BE IT FURTHER RESOLVED** that the following are hereby authorized to sign checks on behalf of the Borough of Cape May Point on all accounts with financial institutions designated as Official Depositories for the funds of the Borough:

Commissioner Catherine Busch  
Commissioner Robert Moffatt  
Commissioner Anita vanHeeswyk  
Municipal Clerk Elaine L. Wallace  
Deputy Clerk Kelly Redington

**BE IT FURTHER RESOLVED** that check withdrawals from Borough bank accounts require at least two (2) of the aforementioned signatories.

**IT IS FURTHER RESOLVED** that the following individuals will have the access and authorization necessary to electronically transfer funds between Borough accounts:

Chief Financial Officer James Craft  
Tax Collector Kim Stevenson

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

Certification

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Municipal Clerk

**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 06-24**

**ANNUAL SCHEDULE OF MEETINGS FOR 2024**

**BE IT RESOLVED** by the Commissioners of the Borough of Cape May Point, County of Cape May, and State of New Jersey that the 2024 Annual Schedule of Commissioner's Meetings shall be as follows:

	<b>Thursday 6:00 PM</b>	<b>Tuesday 12:00 PM</b>
January	4 <sup>th</sup> *	23 <sup>rd</sup>
February	8 <sup>th</sup>	27 <sup>th</sup>
March	14 <sup>th</sup>	26 <sup>th</sup>
April	11 <sup>th</sup>	23 <sup>rd</sup>
May	9 <sup>th</sup>	28 <sup>th</sup>
June	13 <sup>th</sup>	25 <sup>th</sup>
July	11 <sup>th</sup>	23 <sup>rd</sup>
August	8 <sup>th</sup>	27 <sup>th</sup>
September	12 <sup>th</sup>	24 <sup>th</sup>
October	10 <sup>th</sup>	22 <sup>nd</sup>
November	14 <sup>th</sup>	26 <sup>th</sup>
December	5 <sup>th</sup> *	17 <sup>th</sup> *
January 2025	2 <sup>nd</sup> *	28 <sup>th</sup>
Reorganization Meeting - Wednesday, January 15 <sup>th</sup> at 12:00 PM		

**BE IT FURTHER RESOLVED**, all 2024 Borough Commission meetings shall be conducted virtually via ZOOM until further notice.

**BE IT FURTHER RESOLVED** if in-person meetings resume, Thursday evening meetings shall be held the second Thursday of the month, unless otherwise noted (\*), commencing at **6:00 PM** in the Cape May Point Volunteer Fire Company's Meeting Room, 412 Yale Avenue, Cape May Point, NJ 08212.

**BE IT FURTHER RESOLVED** if in-person meetings resume, Tuesday afternoon meetings shall be held the fourth Tuesday of the month, unless otherwise noted (\*), commencing at **12:00 PM** in the Commissioner's Conference Room at Borough Hall, 215 Lighthouse Avenue, Cape May Point, NJ 08212, unless otherwise announced.

**BE IT FURTHER RESOLVED** that official action may be taken at any meeting of the Borough Commissioners.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

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Municipal Clerk

**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 07-24**

**AUTHORIZING TAX ASSESSOR TO FILE REGULAR APPEALS  
TO THE CAPE MAY COUNTY BOARD OF TAXATION**

**WHEREAS**, by the directive of the Cape May County Board of Taxation and pursuant to N.J.A.C. 18:12A-1.6(c), the governing body of the Borough of West Cape May may designate that any and all tax appeals for an increase or decrease of assessment may be submitted to the County Board of Taxation by the Tax Assessor; and

**WHEREAS**, it is deemed to be in the best interest of the Borough of Cape May Point that the Tax Assessor be authorized to file same on behalf of the Borough for the year 2024 for the disposition by the County Board of Taxation.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Cape May Point, the governing body thereof, that Dianne Kelly, Tax Assessor of the Borough of Cape May Point is hereby authorized, empowered and directed to file regular appeals with the Cape May County Board of Taxation on behalf of the Borough for the year 2024.

**BE IT FURTHER RESOLVED** by the Board of Commissioners of the Borough of Cape May Point, the governing body therefore, that a certified copy of this Resolution shall be forwarded to Dianne Kelly and the Cape May County Board of Taxation.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

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Municipal Clerk

**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 08-24**

**A RESOLUTION TO ESTABLISH THE RATE OF INTEREST FOR NONPAYMENT OF  
TAXES OR ASSESSMENTS FOR THE BOROUGH OF CAPE MAY POINT  
FOR THE YEAR 2024**

**WHEREAS**, N.J.S.A. 54: 4-67 authorizes a Municipality to access certain interest penalties for delinquencies in payment of installments of taxes and assessments;

**NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of the Borough of Cape May Point, County of Cape May, and State of New Jersey, that pursuant to N.J.S.A. 54:4-67, interest shall be charged on unpaid taxes at the rate of eight percent (8%) per annum on the first \$1,500.00 of the delinquency, and at the rate of eighteen (18%) per annum on any amount in excess of \$1,500.00, to be calculated from the date the tax was payable until the date of actual payment provided that no interest shall be charged if payment of any installment is made on or before the tenth calendar day following the date upon which the same became payable. Should the combination of interest, taxes, and other municipal charges accumulate to a total delinquency in excess of \$10,000.00 an additional interest penalty shall be added at the rate of six percent (6%) per annum on top of all other taxes, interest and charges due.

**BE IT FURTHER RESOLVED**, that in accordance with N.J.S.A. 54: 5-61 the holder of a tax title shall be entitled to collect from the owner or other persons having interest in the lands, in addition to the expenses provided in N.J.S.A. 54: 5-61 a sum equal to two percent (2%) of the costs exceeding the sum of \$200.00; four percent (4%) when the taxes, interest, and cost exceed the sum of \$5,000.00 and six percent (6%) when the taxes and cost exceed the sum of \$10,000.00.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

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Municipal Clerk



**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 09-24**

**AWARD OF PROFESSIONAL SERVICES CONTRACT FOR  
BOROUGH SOLICITOR – THE DEWEESE LAW FIRM, P.C.,  
JOHN AMENHAUSER, ESQ.**

**WHEREAS**, the Borough of Cape May Point has a need to acquire the services of a Borough Solicitor for the performance of legal work and related duties associated therewith as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the acquisition may exceed \$17,500; and

**WHEREAS**, the term of this contract is 1 year commencing January 1, 2024, expiring December 31, 2024; and

**WHEREAS**, the DeWeese Law Firm, P.C. has submitted a proposal, with John Amenhauser as the designated representative, to provide the services of Borough Solicitor for a base fee of \$16,500; and

**WHEREAS**, The DeWeese Law Firm, P.C. has completed and submitted a Business Entity Disclosure Certification which certifies that no reportable contributions have been made to a political party or candidate committee in the Borough of Cape May Point in the previous one year, and will not make any reportable contributions pursuant to N.J.S.A. 19:44-1 through the term of this contract; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4 the Chief Financial Officer certifies that the funds will be available in the 2024 Municipal Budget for said services; and

**WHEREAS**, the services to be performed by the Solicitor are regulated by law within the meaning of the Local Public Contracts Laws (N.J.S. 40:1-1 et seq.) and hence are exempt from competitive bidding.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Cape May Point, the governing body thereof, that the DeWeese Law Firm, P.C. and John Amenhauser, Esq. be appointed as Solicitor of the Borough of Cape May Point for a term of one (1) year beginning January 1, 2024 and expiring December 31, 2024.

**BE IT FURTHER RESOLVED**, the Mayor and Municipal Clerk are hereby authorized to execute the aforementioned professional services agreement on behalf of the Borough of Cape May Point in accordance with the terms and provisions of the Local Public Contacts Law.

**BE IT FURTHER RESOLVED**, that the Business Entity Certification and the Determination of Value be placed on file with this resolution.

**BE IT FURTHER RESOLVED** that a notice of this decision shall be published according to N.J.S.A. 40A:11-5(1)(a)(i).

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

**CERTIFICATION OF AVAILABILITY OF FUNDS**

I, James V. Craft, Chief Finance Officer of the Borough of Cape May Point, hereby certify that funds are available in the Current Fund Account 4-01-20-155-021 to authorize the execution of a professional services contract with The DeWeese Law Firm P.C. and John Amenhauser as Solicitor for the Borough of Cape May Point for a one (1) year term commencing January 1, 2024 for an amount not to exceed \$25,000.00. I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose.

Dated: January 4, 2024

Signed: James V. Craft

James V. Craft, Chief Financial Officer

**Certification**

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on January 4, 2024.

\_\_\_\_\_  
Municipal Clerk

**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 10-24**

**AWARD OF PROFESSIONAL SERVICES CONTRACT FOR BOROUGH  
AUDITOR – FORD, SCOTT AND ASSOCIATES, L.L.C., MICHAEL GARCIA**

**WHEREAS**, the Borough of Cape May Point has a need to acquire the services of a Borough Auditor for the performance of auditing/accounting work and related duties associated therewith as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, the term of this contract is 1 year commencing January 1, 2024, expiring December 31, 2024; and

**WHEREAS**, Michael Garcia as engagement partner of Ford, Scott and Associates, L.L.C. has submitted a proposal indicating they will provide the services of Borough Auditor for an amount not to exceed \$33,000; and

**WHEREAS**, Michael S. Garcia has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Cape May Point in the previous one year, and will not make any reportable contributions pursuant to N.J.S.A. 19:44-1 through the term of his contract; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4 the Chief Financial Officer certifies that the funds will be available in the 2024 Municipal Budget for these services; and

**WHEREAS**, the services to be performed by the Auditor are regulated by law within the meaning of the Local Public Contracts Laws (N.J.S. 40:1-1 et seq.) and hence are exempt from competitive bidding.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Cape May Point, the governing body thereof, that Michael Garcia of Ford Scott and Associates, LLC be appointed as Auditor of the Borough of Cape May Point for a term of one (1) year effective January 1, 2024 and expiring December 31, 2024.

**BE IT FURTHER RESOLVED**, the Mayor and Municipal Clerk are hereby authorized to execute the aforementioned professional services agreement on

behalf of the Borough of Cape May Point in accordance with the terms and provisions of the Local Public Contacts Law.

**BE IT FURTHER RESOLVED**, that the Business Entity Certification and the Determination of Value be placed on file with this resolution.

**BE IT FURTHER RESOLVED** that a notice of this decision shall be published according to N.J.S.A. 40A:11-5(1)(a)(i).

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

### CERTIFICATION OF AVAILABILITY OF FUNDS

I, James V. Craft, Chief Finance Officer of the Borough of Cape May Point, hereby certify that funds are available in the Current Fund Account 4-01-20-135-021 and Water/Sewer Fund Account 4-05-55-502-052 to authorize the execution of a professional services contract with Michael Garcia of Ford, Scott and Associates as the Municipal Auditors for the Borough of Cape May Point for a one (1) year term commencing January 1, 2024 for an amount not to exceed \$33,000.00.

I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose.

Dated: January 4, 2024

Signed: James V Craft

James V. Craft, Chief Financial Officer

### Certification

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on January 4, 2024.

\_\_\_\_\_  
Municipal Clerk

**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 11-24**

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN  
CONTRACT TO GRR CONSULTING SERVICES, LLC FOR  
OPERATIONAL AND ADMINISTRATIVE SERVICES**

**WHEREAS**, Edmund Grant is the principal of GRR Consulting Services, LLC, of Cape May, New Jersey;

**WHEREAS**, Edmund Grant has been retained previously to provide operational and administrative services to the Borough, and has extensive experience in the areas of municipal administration, local government affairs, coordinating agency activities, and municipal finance;

**WHEREAS**, the Board of Commissioners wishes to enter into an agreement with GRR Consulting Services, LLC for operational and administrative services, as a non-fair and open contract pursuant to "Pay to Play" laws, N.J.S.A. 19:44A-20.4 et seq.,

**WHEREAS**, the total value of the agreement with GRR Consulting Services, LLC will exceed \$17,500.00; and

**WHEREAS**, GRR Consulting Services, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that said entity has not made any reportable contributions to a political or candidate committee in the Borough of Cape May Point in the previous one year, and that the contract will prohibit it from making any reportable contributions for the term of the contract; and

**WHEREAS**, the services to be provided by GRR Consulting Services, LLC, are extraordinary and unspecified services that are specialized and qualitative in nature and require expertise, extensive training, and a proven reputation in the field of operational and administrative services; and

**WHEREAS**, N.J.S.A. 40A:11-5(1)(a)(ii) permits the award of a contract for extraordinary and unspecified services without public advertising and bidding; and

**WHEREAS**, Chapter 29 of the Borough of Cape May Point Municipal Code provides that the position of Administrator shall be made through appointment by the Board of Commissioners of the Borough of Cape May Point, which appointment shall be memorialized by Resolution of the Board of Commissioners.

**NOW THEREFORE BE IT RESOLVED** by the Board of Commissioners of the

Borough of Cape May Point that authorization is hereby granted to enter into an agreement with GRR Consulting Services, LLC for operational and administrative services, and that the appropriate Borough officials are hereby authorized to sign any and all documents in connection therewith;

**BE IT FURTHER RESOLVED** that GRR Consulting Services, LLC’s duties, responsibilities, and services shall include, but not be limited to, oversight of operational staffing, oversight of Borough processes and systems, and cooperation with agency activities, and shall further be consistent with the responsibilities set forth under Section 29-1 of the Borough Code or as otherwise assigned by the Board of Commissioners;

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and Determination of Value provided by GRR Consulting Services, LLC shall be placed on file, together with this Resolution; and

**BE IT FURTHER RESOLVED** the amount payable to GRR Consulting Services, LLC shall not exceed \$55,000.00.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

**CERTIFICATION OF AVAILABILITY OF FUNDS**

I, James V. Craft, Chief Finance Officer of the Borough of Cape May Point, hereby certify that funds are available in the Current Fund Account 4-01-20-101-021 to authorize the award of a non-fair and open contract with GRR Consulting Services, LLC as an operational specialist for amount not to exceed \$55,000.

I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose.

Dated: January 4, 2024

Signed: James V Craft

James V. Craft, Chief Financial Officer

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on January 4, 2024.

\_\_\_\_\_  
Municipal Clerk

**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 12-24**

**AWARD OF PROFESSIONAL SERVICES CONTRACT FOR  
BOROUGH ENGINEER – GREENMAN-PEDERSEN, INC., DALE FOSTER**

**WHEREAS**, the Borough of Cape May Point has a need to acquire the services of a Borough Engineer for the performance of engineering work and related duties associated therewith as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the acquisition may exceed \$17,500; and

**WHEREAS**, the term of this contract is 1 year commencing January 1, 2024, expiring December 31, 2024; and

**WHEREAS**, Greenman-Pedersen, Inc. has submitted a proposal indicating the firm will provide the services of Borough Engineer pursuant to the terms of said proposal in an amount not to exceed \$25,000.00; and

**WHEREAS**, Greenman-Pedersen, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Cape May Point in the previous one year, and will not make any reportable contributions pursuant to N.J.S.A. 19:44-1 through the term of his contract; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4 the Chief Financial Officer certifies that the funds will be available in the 2022 Municipal Budget for these services; and

**WHEREAS**, the services to be performed by the Borough Engineer are regulated by law within the meaning of the Local Public Contracts Laws (N.J.S. 40:1-1 et seq.) and hence are exempt from competitive bidding.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Cape May Point, the governing body thereof, that Dale Foster of Greenman-Pedersen, Inc. be appointed as Borough Engineer of the Borough of Cape May Point for a term of one (1) year effective January 1, 2024 and expiring December 31, 2024.

**BE IT FURTHER RESOLVED**, the Mayor and Municipal Clerk are hereby authorized to execute the aforementioned professional services agreement on

behalf of the Borough of Cape May Point in accordance with the terms and provisions of the Local Public Contacts Law.

**BE IT FURTHER RESOLVED**, that the Business Entity Certification and the Determination of Value be placed on file with this resolution.

**BE IT FURTHER RESOLVED** that a notice of this decision shall be published according to N.J.S.A. 40A:11-5(1)(a)(i).

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

**CERTIFICATION OF AVAILABILITY OF FUNDS**

I, James V. Craft, Chief Finance Officer of the Borough of Cape May Point, hereby certify that funds are available in the Current Fund Account 4-01-26-292-021 to authorize the execution of a professional services contract with Dale Foster of Greenman-Pedersen, Inc. as Borough Engineer for the Borough of Cape May Point for a one (1) year term commencing January 1, 2024 for an amount not to exceed \$25,000.00.

I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose.

Dated: January 4, 2024

Signed: James V Craft

James V. Craft, Chief Financial Officer

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on January 4, 2024.

\_\_\_\_\_  
Municipal Clerk



**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 13-24**

**AWARD OF PROFESSIONAL SERVICES CONTRACT FOR LABOR COUNSEL - THE  
DEWEESE LAW FIRM P.C., JOHN AMENHAUSER**

**WHEREAS**, the Borough of Cape May Point (hereinafter referred to "Borough") desires to retain The DeWeese Law Firm (hereinafter referred to as "Contractor") as Labor Relations Counsel pursuant to a non-fair and open basis.

**WHEREAS**, the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*, provides that contracts for professional services may be awarded without public advertisement therefore; and

**WHEREAS**, under the Local Public Contracts Law, the subject contract is a contract for professional services because:

(A) Professional services of the type herein sought are of such a nature as to require a high degree of trust or confidence in the individual entity providing the service and, in fact, may require the creation of a confidential or fiduciary relationship between that individual or entity and the municipality; and

(B) The services required are highly specialized or technical in nature; and

(C) The services require peculiar ability or skill and demand a high degree of specialized knowledge or expertise; and

(D) The services are such that their relative worth must be judged by subjective considerations that are not susceptible of valuation by competitive bidding; and

(E) The individual or entity who will provide these services has demonstrated competence and particular expertise in the services required; and

(F) The individual or entity who will perform these services is held to and fully adheres to the strict ethical standards that govern the involved profession; and

(G) The services include advice to and consultation with the municipality that require both knowledge and judgment on the part of the individual or entity providing services, as well as the confidence of the municipal officials such that competitive bidding is not feasible or practical; and

(H) The services to be provided are such that their nature, scope and duration are not capable of precise measurement, but rather require a flexibility and discretion that render competitive bidding impractical and inefficient; and

(I) Contractor already has a high degree of familiarity with the labor relations of the Borough.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Cape May Point, County of Cape May and State of New Jersey that:

1. All of the statements of the preamble are incorporated herein by this reference thereto as though the same were set forth at length.

2. The Mayor and Borough Clerk be and they are hereby authorized to execute a Professional Services Contract retaining **The DeWeese Law Firm** to provide labor relations counsel services in an amount not to exceed **\$3,000** for a one-year term from January 1, 2024 through December 31, 2024.

3. The statutory language required by N.J.S.A. 10:2-1 and 10:5-33 hereby incorporated into the contract by reference and the contractor is bound by said language together with the other provisions of the anti-discrimination laws of the State of New Jersey, Chapter 127 of the Laws of 1975.

4. This Resolution shall only be effective when a copy of a certification of availability of funds prepared by Chief Financial Officer of the Borough is attached hereto.

5. The Business Disclosure Entity Certification and the determination of value shall be placed on file with this Resolution.

6. A notice of the letting of this contract shall be published in the Borough's official newspaper within ten (10) days of the date of this resolution, which notice shall state that this Resolution and the Contract are on file and available for public inspection in the office of the Borough Clerk.

7. This Resolution only shall become effective when a copy of the New Jersey Business Registration Certificate of the Contractor herein is submitted to the Borough of Cape May Point pursuant to the provisions of N.J.S.A. 52:32-44b(1) and a copy of that New Jersey Business Registration Certificate shall be placed on file with this Resolution.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

#### CERTIFICATION OF AVAILABILITY OF FUNDS

I, James V. Craft, Chief Finance Officer of the Borough of Cape May Point, hereby certify that funds are available in the Current Fund Account 4-01-20-155-000-021 to authorize the execution of a professional services contract with The DeWeese Law Firm as Labor Relations Counsel for the Borough of Cape May Point in an amount not to exceed \$3,000.00

I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose.

Dated: January 4, 2024

Signed: *James V. Craft*

James V. Craft  
Chief Financial Officer

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on January 4, 2024.

\_\_\_\_\_  
Municipal Clerk

**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 14-24**

**AWARD OF CONTRACT FOR M.I.S. SERVICES FOR 2024**

**WHEREAS**, there is a need in the Borough of Cape May Point to contract for M.I.S. services; and

**WHEREAS**, based on satisfactory service and reliability in the past years, it is the recommendation of the Commissioner of Revenue and Finance that Barber Consulting Services, L.L.C be awarded M.I.S. services contract for 2024.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Borough of Cape May Point that Barber Consulting Services, L.L.C. be awarded the contract for M.I.S Services for a one-year contract expiring December 31, 2024 at the flat rate of \$4,500 plus \$900 for cyber security software and monitoring.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

**CERTIFICATION OF AVAILABILITY OF FUNDS**

I, James V. Craft, Chief Finance Officer of the Borough of Cape May Point, hereby certify that funds are available in the Current Fund Account 4-01-20-140-021, Computer Operations OE, to authorize the execution of a professional services contract with Barber Consulting Services for M.I.S services for an amount not to exceed \$5,400.00 for a one (1) year term commencing January 1, 2024. I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose.

Dated: January 4, 2024

Signed: James V Craft

James V. Craft, Chief Financial Officer

Certification

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on January 4, 2024.

\_\_\_\_\_  
Municipal Clerk

**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 15-24**

**AWARDING CONTRACT FOR ANIMAL CONTROL  
SERVICES FOR THE YEAR 2024**

**WHEREAS**, there is a need in the Borough of Cape May Point to contract for Animal Control Services to patrol and monitor the Borough for stray, lost or injured animals, and to provide services necessary to treat, trap or impound said animals; and

**WHEREAS**, the services of an Animal Control Officer are further required to enforce all State and Local ordinances including, but not limited to, vaccination and licensing requirements.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Borough of Cape May Point that an agreement be entered into with Stephen Serwatka of Animal Control of South Jersey in the amount of \$75.00 per hour, in an amount not to exceed \$1,000.00. The term of this contract shall begin on January 1, 2024 and end December 31, 2024.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

**CERTIFICATION OF AVAILABILITY OF FUNDS**

I, James V. Craft, Chief Finance Officer of the Borough of Cape May Point, hereby certify that funds are available in the Current Fund Account 4-01-27-232-021, Animal Control, to authorize the execution of a contract with Stephen Serwatka of Animal Control of South Jersey in the amount of \$75.00 per hour for the Borough of Cape May Point for a one (1) year term commencing January 1, 2024 for an amount not to exceed \$1,000.00.

I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose.

Dated: January 4, 2024

Signed: James V. Craft

James V. Craft, Chief Financial Officer

Certification

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on January 4, 2024.

\_\_\_\_\_  
Municipal Clerk

**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 16-24**

**AWARD OF PROFESSIONAL SERVICES CONTRACT FOR  
BOROUGH PLANNER – MICHAEL SULLIVAN**

**WHEREAS**, the Borough of Cape May Point requires the services of a professional planner and the Local Public Contract Law (N.J.S.A. 40A:11-1 et seq.) provides for the award of contracts for professional services without advertising for bids; and

**WHEREAS**, the Borough has determined that the value of the following contract will not exceed \$17,500.00 and therefore is not subject to the provisions of N.J.S.A. 19:44A-20.5; and

**NOW THEREFORE BE IT RESOLVED** by the Governing Body of the Borough of Cape May Point, County of Cape May and State of New Jersey, that Michael Sullivan, ASLA, AICP of the firm Clarke, Canton, Hintz is hereby appointed as municipal planner for the year 2024, at the rate agreed upon in the contract attached hereto, in an amount not to exceed \$15,000.00.

**BE IT FURTHER RESOLVED**, the Mayor and Municipal Clerk are hereby authorized to execute the aforementioned professional services agreement on behalf of the Borough of Cape May Point in accordance with the terms and provisions of the Local Public Contacts Law.

**BE IT FURTHER RESOLVED** that a notice of this decision shall be published according to N.J.S.A. 40A:11-5(1)(a)(i).

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

**CERTIFICATION OF AVAILABILITY OF FUNDS**

I, James V. Craft, Chief Finance Officer of the Borough of Cape May Point, hereby certify that funds are available in the Current Fund Account 4-01-21-180-021 to authorize the execution of a professional services contract with Michael Sullivan, ASLA, AICP of Clarke, Canton, Hintz as municipal planner for the Borough of Cape May Point for a one (1) year term commencing January 1, 2024 for an amount not to exceed \$15,000.00. I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose.

Dated: January 4, 2024

Signed: James V Craft

James V. Craft, Chief Financial Officer

Certification

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on January 4, 2024.

\_\_\_\_\_  
Municipal Clerk

**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 17-24**

**AWARD OF CONTRACT FOR 2024 ANNUAL BEACH PROFILE SURVEY**

**WHEREAS**, the Cape May Point Beach Cells 0 thru 6 (Lighthouse to Emerald Beaches) have been reconstructed by the Army Corps of Engineers; and

**WHEREAS**, it is critical that these beaches be closely monitored; and

**WHEREAS**, it is critical to have regular annual data on each of its beach fronts in order to keep informed as to the ever-changing ocean floor, so the Borough can properly plan for any corrective action that is needed; and

**WHEREAS**, The Stockton University Coastal Research Center has been providing beach profiles for the Borough since 1988.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Cape May Point, in the County of Cape May and State of New Jersey that the annual contract for Beach Profile Surveying is hereby awarded to Stockton University Coast Research Center for the year 2024.

1. Nine (9) sites will be surveyed ONCE per year comparing current data to the year 2004 Army Corps reconstructed beaches.
2. Field data will be collected and analyzed while under supervision.
3. A final report will be issued upon completion of work.
4. A presentation will be made at a Borough meeting.
5. Total project costs are not to exceed \$16,630.63.

**BE IT FURTHER RESOLVED**, this contract is awarded in accordance with the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a) and as such shall be printed in the Cape May Star & Wave.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

Certification

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on January 4, 2024.

\_\_\_\_\_  
Municipal Clerk

## CERTIFICATION OF AVAILABILITY OF FUNDS

I, James V. Craft, Chief Finance Officer of the Borough of Cape May Point, hereby certify that funds will be available in the 2024 Current Fund Account 4-01-28-380-021 to authorize the execution of a professional services contract with Dr. Steward Farrell of Stockton State College for beach surveys for 2024 for an amount not to exceed \$16,630.63.

I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose.

Dated: January 4, 2024

Signed: *James V Craft*

James V. Craft, Chief Financial Officer

**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 18-24**

**APPOINTING RISK MANAGEMENT CONSULTANT  
ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND**

**WHEREAS**, the Borough of Cape May Point is a member of the Atlantic County Municipal Joint Insurance Fund, a self-insurance pooling fund, and;

**WHEREAS**, the Bylaws of said Fund require that each municipality appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws and;

**WHEREAS**, the JIF Bylaws indicate a fee not to exceed six percent (6%) of the municipal assessment (as dictated by the accompanying agreement) which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body and;

**WHEREAS**, NJSA 40A:11-5(1)(m), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspecifiable service; and

**WHEREAS**, the experience, knowledge of public insurance and risk management issues, and judgmental nature of a Risk Management Consultant are clearly an extraordinary unspecifiable service which therefore render competitive bidding impractical.

**NOW THEREFORE, BE IT RESOLVED** that the governing body of the Borough of Cape May Point does hereby appoint Michael McLaughlin of Marsh & McLennan Agency as its Risk Management Consultant in accordance with 40A:11-5 and;

**BE IT FURTHER RESOLVED** that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5(1)(a)(i).

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on January 4, 2024.

\_\_\_\_\_  
Municipal Clerk



CERTIFICATION OF AVAILABILITY OF FUNDS

I, James V. Craft, Chief Finance Officer of the Borough of Cape May Point, hereby certify that funds are available in the Current Fund Account 4-01-23-197-021 to authorize the execution of a professional services contract with Michael McLaughlin of Marsh & McLennan Agency as its Risk Management Consultant in accordance with 40A:11-5 for the Borough of Cape May Point for a one (1) year term commencing January 1, 2024 for an amount not to exceed 6% of the municipal assessment.

I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose.

Dated: January 4, 2024

Signed: *James V Craft*

James V. Craft, Chief Financial Officer

**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 19-24**

**AWARD OF CONTRACT FOR AFFORDABLE HOUSING  
ADMINISTRATIVE AGENT FOR 2024**

**WHEREAS**, there exists the need to contract for an Administrative Agent to provide necessary services related to the provision of affordable housing in the Borough of Cape May Point; and

**WHEREAS**, Triad Associates is a firm specializing in affordable housing related services; and

**WHEREAS**, Triad Associates has completed and submitted the necessary contract documentation including a Business Entity Disclosure Certification which certifies that Triad Associates will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1; and

**WHEREAS**, this contract is contingent upon the certification of this Resolution by the Chief Financial Officer as to the availability of funds.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Borough of Cape May Point that Triad Associates be appointed Administrative Agent of the Borough of Cape may point for a contract expiring December 31, 2024 in an amount not to exceed \$5,000.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

**CERTIFICATION OF AVAILABILITY OF FUNDS**

I, James V. Craft, Chief Finance Officer of the Borough of Cape May Point, hereby certify that funds are available in the Trust Fund Account T-13-56-850-808 to authorize the execution of a professional services contract with Triad Associates as Affordable Housing Administrative Agent for the Borough of Cape May Point for a one (1) year term commencing January 1, 2024 for an amount not to exceed \$5,000.00.

I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose.

Dated: January 4, 2024

Signed: James V. Craft  
James V. Craft  
Chief Financial Officer

Certification

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on January 4, 2023.

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Municipal Clerk

**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 20-24**

**APPOINTING TRIAD ASSOCIATES  
AS GRANT CONSULTANT**

**WHEREAS**, the Board of Commissioners wishes to appoint Triad Associates to provide grant consultant services, a firm specializing in grant related services; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) provides for the award of contracts for services without advertising for bids; and

**WHEREAS**, the Borough has determined that the value of the contract will not exceed \$17,500 and therefore is not subject to the provisions of N.J.S.A. 19:44A-20.5.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Cape May Point, County of Cape May and State of New Jersey, that Triad Associates is hereby retained as municipal grant consultants for a term of one year beginning January 1, 2024, in an amount not to exceed \$17,500.

**BE IT FURTHER RESOLVED** that funds will be encumbered on a project by project basis.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

**CERTIFICATION OF AVAILABILITY OF FUNDS**

I, James V. Craft, Chief Finance Officer of the Borough of Cape May Point, hereby certify that funds are available in the Trust Fund Account T-13-56-850-808 to authorize the execution of a professional services contract with Triad Associates as Grant Consultant for the Borough of Cape May Point for a one (1) year term commencing January 1, 2024 for an amount not to exceed \$17,500.00. I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose.

Dated: January 4, 2024

Signed: James V. Craft

James V. Craft

Chief Financial Officer

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on January 4, 2024.

\_\_\_\_\_  
Municipal Clerk

**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 21-24**

**SCHEDULE OF 2024 MUNICIPAL HOLIDAYS / BOROUGH HALL CLOSINGS**

**BE IT RESOLVED**, by the Governing Body of the Borough of Cape May Point, that the following will be observed as Holidays on which Municipal Offices will be closed:

	<u><i>OBSERVED</i></u>
New Year's Day	1/1/2024
Martin Luther King Day	1/15/2024
President's Day	2/19/2024
Good Friday	3/29/2024
Memorial Day	5/27/2024
Juneteenth	6/19/2024
Independence Day	7/4/2024
Labor Day	9/2/2024
Columbus Day	10/14/2024
Veterans Day	11/11/2024
Thanksgiving Day	11/28/2024
Day after Thanksgiving	11/29/2024
Christmas	12/24, 25 & 26/2024
New Year's Day 2025	1/1/2025

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

**CERTIFICATION**

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on January 4, 2024.

\_\_\_\_\_  
Municipal Clerk

**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 22-24**

**DESIGNATING PUBLIC AGENCY COMPLIANCE OFFICER FOR 2024**

**WHEREAS**, N.J.A.C. 17:27-1.1 provides that no public work contracts can be awarded nor any monies paid until the prospective contractor has agreed to contract performance which complies with an approved affirmative action program; and

**WHEREAS**, N.J.A.C. 17:27-3.2 provides that each public agency shall annually designate an officer or employee to serve as its public agency compliance officer.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Cape May Point, Cape May County, that Edmund Grant, Borough Administrator, be designated as the Public Agency Compliance Officer for a one-year term ending December 31, 2024.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

cc: NJ Dept. of Treasury, CCA Unit

**CERTIFICATION**

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on January 4, 2024.

\_\_\_\_\_  
Municipal Clerk

**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 23-24**

**APPOINTING CLASS III MEMBER OF THE PLANNING BOARD**

**BE IT RESOLVED** by the Board of Commissioners of the Borough of Cape May Point, the governing body thereof, that Anita vanHeeswyk be designated as the Class III Member of the Planning Board of the Borough of Cape May Point and said appointment shall be effective through December 31, 2024.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on January 4, 2024.

\_\_\_\_\_  
Municipal Clerk

**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 24-24**

**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE  
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S  
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in  
Employment Decisions Under Title VII of the Civil Rights Act of 1964"**

**WHEREAS**, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

**WHEREAS**, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the Borough of Cape May Point, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on January 4, 2024.

\_\_\_\_\_  
Municipal Clerk

**GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183 OF  
COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY  
COMMISSION'S "Enforcement Guidance on the Consideration of Arrest and  
Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of  
1964"**

**GROUP AFFIDAVIT FORM FOR MUNICIPALITIES AND COUNTIES  
NO PHOTO COPIES OF SIGNATURES**

STATE OF NEW JERSEY  
COUNTY OF CAPE MAY

We, members of the governing body of the Borough of Cape May Point being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the Board of Commissioners of the Borough of Cape May Point in the county of Cape May;
2. Pursuant to P.L. 2017, c.183, we have familiarized ourselves with the contents of the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000 *et seq.*, (April 25, 2012);
3. We are familiar with the local unit's hiring practices as they pertain to the consideration of an individual's criminal history;
4. We certify that the local unit's hiring practices comply with the above-referenced enforcement guidance.

(L.S.)	(L.S.)
(L.S.)	(L.S.)
(L.S.)	(L.S.)
(L.S.)	(L.S.)
(L.S.)	(L.S.)

Sworn to and subscribed before me this  
5<sup>th</sup> day of January 2023.

\_\_\_\_\_  
Clerk

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The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

**IMPORTANT:** This certificate must be executed before a municipality or county can submit its approved budget to the Division of Local Government Services. The executed certificate and the adopted resolution must be kept on file and available for inspection.



**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 25-24**

**AUTHORIZING MEMBERSHIP IN A MUTUAL AID AND ASSISTANCE  
AGREEMENT WITH OTHER COUNTY PARTICIPATING UNITS**

**WHEREAS**, mutual aid and assistance agreements between municipalities, counties, law enforcement agencies, police departments, Emergency Medical Service agencies, fire departments, volunteer fire departments or EMS organizations and fire departments situated in fire districts operated by a Board of Fire Commissioners are permitted pursuant to N.J.S.A. 40A:14-26 and 40A:14-156.1; and

**WHEREAS**, the President of the United States, in Homeland Security Presidential Directive 5 (“HSPD-5” or the “Presidential Directive”), directed the Secretary of the Department of Homeland Security (“DHS”) to develop and administer a National Incident Management System (“NIMS”), which would provide a consistent nationwide approach to Federal, State, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and

**WHEREAS**, then-Acting Governor Richard J. Codey, in his Executive Order No. 50, dated August 5, 2005 (the “Executive Order”), implemented NIMS as the state standard for incident management and directed its use for all emergency incidents in the State of New Jersey; and

**WHEREAS**, “The New Jersey Civilian Defense and Disaster Control Act”, N.J.S.A. App. A:9-30 et seq. (the “Disaster Control Act”), provides for the health, safety and welfare of the people of the State of New Jersey during any emergency by centralizing control of all civilian activities having to do with such emergency in the Governor, who shall have authority over the resources of each and every political subdivision of the State to cope with any condition that shall arise out of such emergency; and

**WHEREAS**, in addition to the Disaster Control Act, the “Fire Service Resource Emergency Deployment Act,” N.J.S.A. 52:14E-11 et seq. (the “Fire Service Act”) establishing a mechanism for the coordination of fire service resources throughout the State to facilitate a quick and efficient response to any emergency incident or situation that requires the immediate deployment of those resources in order to protect life and property from the danger or destruction of fire, explosion or other disaster; and

**WHEREAS**, it is deemed to be in the best interests of the residents of Cape May Point to enter into a mutual aid and assistance agreement with the County of Cape May and other municipalities and entities including, but not limited to, municipal police, Emergency Medical Service or fire departments, volunteer fire companies or EMS

organizations and/or fire districts to provide additional protection against loss, damage or destruction by fire, catastrophe, civil unrest, major emergency or other extraordinary devastation damage or destruction to person and property, in those situations when outside aid and assistance is needed.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey, as follows:

1. The Mayor and Municipal Clerk are hereby authorized and directed to enter into the Intra-County Mutual Aid and Assistance Agreement between Participating Units (the "Mutual Aid Agreement").
2. They are hereby authorized and directed to execute said Mutual Aid Agreement on behalf of the Borough of Cape May Point.
3. A copy of this resolution and an executed copy of the Mutual Aid Agreement shall forthwith be provided to the Cape May County Office of Emergency Management for review and filing as appropriate.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Mullock						
vanHeeswyk						
Moffatt						

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on January 4, 2024.

\_\_\_\_\_  
Municipal Clerk

**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 26-24**

**ADOPTING THE CAPE MAY POINT COMMUNITY ENERGY PLAN**

**WHEREAS**, by Resolution 44-22 the Borough of Cape May Point applied to the NJ Clean Energy Program Community Energy Planning Grant Program and was subsequently awarded a grant in the amount of \$25,000; and

**WHEREAS**, by Resolution 103-23 the Borough awarded a contract to Blue Sky Power LLC to prepare a Community Energy Plan; and

**WHEREAS**, the aforementioned plan has been completed and submitted to the Borough.

**NOW, THEREFORE, BE IT RESOLVED** the Governing Body of the, Borough of Cape May Point, County of Cape May and State of New Jersey, hereby adopts the Cape May Point Community Energy Plan.

**BE IT FURTHER RESOLVED** the appropriate borough officials are hereby authorized and directed to submit the Community Energy Plan to the NJBPU.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on January 4, 2024.

\_\_\_\_\_  
Municipal Clerk

**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 27-24**

**APPROVAL OF FINAL PAYMENT #1 TO BLUE SKY POWER, LLC  
FOR CAPE MAY POINT COMMUNITY ENERGY PLAN**

**WHEREAS**, by Resolution 103-23 the Borough awarded a contract to Blue Sky Power, LLC for the preparation of a Community Energy Plan, funded through a grant from the NJ Clean Energy Program Community Energy Planning Grant Program; and

**WHEREAS**, the aforementioned plan has been completed and adopted by the Borough and shall be submitted to the NJBPU; and

**WHEREAS**, the work is complete and it is necessary to make final payment.

**NOW, THEREFORE, BE IT RESOLVED** the Board of Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey hereby approves Final Payment #1 Final to Blue Sky Power, LLC in the amount of \$25,000.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

**CERTIFICATION OF AVAILABILITY OF FUNDS**

I, James V. Craft, Chief Finance Officer of the Borough of Cape May Point, hereby certify that funds are available in the Current Fund Account G-02-40-000-040, to authorize payment #1 for \$25,000 to Blue Sky Power LLC.

I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose.

Dated: January 4, 2024

Signed: James V. Craft  
James V. Craft  
Chief Financial Officer

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on January 4, 2024.

\_\_\_\_\_  
Municipal Clerk

**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 28-24**

**APPROVAL OF BILL LIST**

**WHEREAS**, the Borough of Cape May Point has received certain claims against it by way of voucher, which have been duly reviewed by the Board of Commissioners.

**NOW THEREFORE BE IT RESOLVED**, by the Board of Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey that the attached claims are hereby approved for payment in the total amount of \$68,289.60.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on January 4, 2024.

\_\_\_\_\_  
Municipal Clerk

Range of Checking Accts: OTHER to OTHER Range of Check Ids: 17756 to 17780  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description			Contract	
17756	01/04/24	ATL01 ATLANTIC CITY ELECTRIC			1912
23-00696	ELECTRIC BILLS		2,210.51		
17757	01/04/24	CAP03 CAPE MAY STAR & WAVE			1912
23-00686	LEGAL ADVERTISING		60.50		
17758	01/04/24	CAP22 CAPE ISLAND GARDENS, LLC			1912
23-00667	WREATHS ETC		276.00		
17759	01/04/24	CAP31 CAPE MINING & RECYCLING LLC			1912
23-00684	STUMPS/TREE PARTS		49.46		
23-00690	STUMPS/TREE PARTS		35.00		
			<u>84.46</u>		
17760	01/04/24	CAS01 CASA PAYROLL SERVICE			1912
23-00692	PAYROLL		965.00		
17761	01/04/24	CATHE005 CATHERINE BUSCH			1912
23-00698	REIMBUSE AMERICAN LANDSCAPE		155.00		
17762	01/04/24	CHU01 CHURCH'S GARDEN CENTER & FARM			1912
23-00674	STATEMENT		354.98		
17763	01/04/24	CMP01 CM POINT VOLUNTEER FIRE CO #1			1912
23-00676	GRANT REIMBURSEMENT		15,403.84		
17764	01/04/24	COM01 COMCAST			1912
23-00694	INTERNET 215 LIGHTHOUSE		131.90		
17765	01/04/24	COU03 COUNTY OF CAPE MAY			1912
23-00689	NOVEMBER 2023 FUEL		568.27		
17766	01/04/24	DAV01 DAVE'S TRASH REMOVAL			1912
23-00688	TRASH REMOVAL		728.45		
17767	01/04/24	GARDE005 GARDEN STATE LABORATORIES, INC			1912
23-00700	WATER TESTING		120.00		
17768	01/04/24	GOLDM005 GOLD MEDAL ENVIRONMENTAL			1912
23-00656	TRASH/RECYCLING		5,283.33		
17769	01/04/24	GREEN005 GREENMAN-PEDERSEN, INC.			1912
22-00350	Engineering - Pole Barn		7,591.22		
23-00329	Water Utility Controls		6,820.00		
23-00330	Lehigh and Ocean Ave WaterMain		1,850.00		
23-00685	GENERAL ENGINEERING		1,555.42		
			<u>17,816.64</u>		
17770	01/04/24	GRR01 GRR CONSULTING SERVICES LLC			1912
23-00702	CONSULTING DEC 2023		4,537.50		

Check #	Check Date	Vendor	Reconciled/Void	Ref Num	
PO #	Description	Amount Paid	Contract		
17771	01/04/24	JAC01 J & A CLEANING SERVICE		1912	
	23-00691	CLEANING	300.00		
17772	01/04/24	MARYK005 MARY KELLY & CHRIS MEYERINK		1912	
	23-00703	REFUND DEVELOPER FEE	2,813.00		
17773	01/04/24	MGL01 MGL PRINTING SOLUTIONS		1912	
	23-00678	SUPPLIES	838.00		
17774	01/04/24	ONE02 ONE CALL CONCEPTS		1912	
	23-00657	MARK OUTS	10.01		
17775	01/04/24	PLANE005 PLANET TECHNOLOGIES		1912	
	23-00701	MICROSOFT EXCHANGE 21 USERS	992.64		
17776	01/04/24	SHE01 SHEPANSKI'S AUTO REPAIR		1912	
	23-00664	AUTO REPAIR	1,577.36		
17777	01/04/24	SOU06 SOUTH JERSEY GAS		1912	
	23-00687	GAS BILLS	919.59		
17778	01/04/24	STA11 STATE OF NEW JERSEY		1912	
	23-00607	NJ UNEMPLOYMENT COMP FUND	11,181.40		
17779	01/04/24	VER01 VERIZON		1912	
	23-00695	PHONE BILLS	246.50		
17780	01/04/24	VIL01 NAPA AUTO PARTS		1912	
	23-00675	STATEMENT	714.72		
<hr/>					
Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	25	0	68,289.60	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	25	0	68,289.60	0.00

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT	3-01	20,114.76	0.00	0.00	20,114.76
	3-05	<u>1,617.88</u>	<u>0.00</u>	<u>0.00</u>	<u>1,617.88</u>
Year Total:		21,732.64	0.00	0.00	21,732.64
	C-04	7,591.22	0.00	0.00	7,591.22
	G-02	24,073.84	0.00	0.00	24,073.84
TRUST ACCOUNT EXPENDITURES	T-13	14,891.90	0.00	0.00	14,891.90
Total of All Funds:		<u>68,289.60</u>	<u>0.00</u>	<u>0.00</u>	<u>68,289.60</u>