

**OCTOBER 22, 2024
REGULAR MEETING MINUTES**

The Regular Meeting of the Board of Commissioners of the Borough of Cape May Point was called to order by Clerk Wallace at 12:00 PM. The Open Public Meetings Statement was read by the Clerk who then led those present in the flag salute. Mayor Moffatt, Commissioner Busch and Commissioner vanHeeswyk answered roll call. Also in attendance: Administrator Ed Grant, Clerk Elaine Wallace, and Solicitor John Amenhauser. This meeting was held electronically via ZOOM under local operation guidance from the NJDCA pursuant to P.L. 2020, c.11.

COMMISSIONERS' REPORTS:

2024 Best Practices Inventory: Clerk Wallace reviewed the results of the 2024 Best Practices Inventory. The inventory was completed, certified by the Chief Financial and Chief Administrative Officers, and filed by the Clerk using the State Portal. The Boroughs final score was 44.5. A minimum score of 35 was required to receive 100% of the final state aid payment.

Remaining Requirements to Comply with New Stormwater Regulations: Borough Engineer Dale Foster gave an overview of the requirements remaining for the borough to address to meet the latest stormwater regulations. The stormwater pollution plan has been updated and is available for review. Once finalized, it will be posted on the borough's website. The master plan must contain a stormwater master plan, which must be updated every time the state regulations are revised or every 5 years, even though the master plan is only required to be updated every 10 years. The plan will be a major effort with many new categories added and may need more budgeting to complete. Mr. Foster will be working on an ordinance must be adopted regulating salt storage on private property. The borough must also have CAD files that contain state-required information. Plus, the borough's existing tax maps need to be redone in CAD. Those two items would cost approximately \$18,000 and \$34,000 respectively. The cost of tax maps can be spread over 5 years, but the stormwater maps would have to be budgeted within one year. Administrator Grant will review the proposal when they are received and will present options to the commissioners. Another small ordinance change that will be necessary concerns pet waste. Mr. Foster advised DEP has model ordinances that can be used.

Dale Foster gave an overview of the need for two resolutions appearing on the agenda. First, during the pre-construction meeting for the public works building project a second roofing system was discovered and the frame around one of the bay doors was rotted. Also, standards have changed since the building was originally construction and new, thicker insulation will be necessary. Even with the increased costs, the project is still within budget. Second, the NJDOT has notified the borough that the water main and repaving project on Ocean and Lehigh Avenues has to be rebid to include DOT-required changes to the specifications.

Catherine Busch reported on the most recent beach replenishment meeting. The scope of work includes moving sand to the cove in Cape May. If there is extra sand available after that is done, there may be a chance the Borough will get some sand that can be put at Pearl which is the edge of the current template. Extra sand would be beneficial in cases of emergency during high tide, by allowing space for vehicles to get past the dune. Ms. Busch also advised the borough has sent an orange letter to every property owner. NJDEP has required this specific letter be sent by each municipality to notify owners that they could have lead service lines on their side of the meter. Public Works Supervisor Bill Gibson explained the letter says people should check their infrastructure because NJDEP now considers galvanized pipes and fittings to be lead. DEP wants only copper or plastic in service lines. Public Works is using its new vacuum to clean out each meter pit and check the line on the property owner's side. If anything other than copper or plastic is found, the borough will send a letter advising the homeowner. It is up to the homeowner to decide if they want to replace their line, but they will continue to receive a letter annually until the borough is advised the line has been replaced. Anyone with questions can contact Mr. Gibson for more information.

Commissioner vanHeeswyk reported Glen Golden of NJDEP said the army corps is doing a reevaluation of the dune line in Monmouth County. Depending on the results of that, there could be a chance it could be done in Cape May Point as well. That might allow the borough to obtain additional sand in the future.

Mayor Moffatt reported the current municipal judge is retiring at the end of the month. Cape May City, with whom the borough shares a court, has already appointed Thomas Keywood as judge, so the borough will be doing the same later in the meeting. Attorney Amenhauser said Mr. Keywood is a retired police officer who had become an attorney. He currently serves as the municipal judge in Lower, Middle and Wildwood Crest.

ADMINISTRATOR'S REPORT: No report.

PUBLIC QUESTIONS ON AGENDA ITEMS: None

APPROVAL OF MINUTES:

October 10, 2024

Motion: vanHeeswyk, Moffatt

Roll call: all in favor

ORDINANCES FOR INTRODUCTION/PUBLICATION: None

RESOLUTIONS:

123-24 Approval of Change Order No. 1 and No. 2 for Public Works Building Addition and Renovation Project

Motion: Busch, Moffatt

Roll call: all in favor

- 124-24 Rejecting All Bids Submitted for Ocean Avenue and Lehigh Avenue Water Main Replacement and Resurfacing Improvements Project and Authorizing Re-advertisement for Bids
Motion: Busch, Moffatt
Roll call: all in favor

- 125-24 Appointment of Thomas Keywood as Judge of the Cape May Point Municipal Court
Motion: Moffatt, vanHeeswyk
Roll call: all in favor

- 126-24 Approval of Bill List
Motion: vanHeeswyk, Moffatt
Roll call: all in favor

ORDINANCES FOR SECOND READING AND PUBLIC HEARING: None

PUBLIC PORTION:

When no one else wished to speak, the meeting was adjourned at 12:36 pm on motion of Commissioner vanHeeswyk, seconded by Mayor Moffatt.

Respectfully submitted,

Accepted:

 Elaine L. Wallace, RMC, CMR
 Municipal Clerk

 Commissioner Busch

 Mayor Moffatt

 Commissioner vanHeeswyk