

This meeting will be conducted via electronic conferencing using Zoom <https://www.zoom.us/> or by phone +1 646 558 8656 US (New York) Meeting ID: 860 4443 4025 Passcode: 003379

Direct link: <https://us02web.zoom.us/j/86044434025?pwd=UVlvU0ZlaTJ4d1pCTDd6TVlyTFVxUT09>

In addition, members of the public may send questions or comments for inclusion during the public portion to the Borough Clerk at ewallace@capemaypoint.org by 12:00 PM the Wednesday before the meeting.

**AGENDA
BOROUGH OF CAPE MAY POINT
BOARD OF COMMISSIONERS**

BOROUGH MEETING – NOVEMBER 14, 2024 – 6:00 PM

MEETING CALLED TO ORDER / SUNSHINE STATEMENT / FLAG SALUTE

In compliance with the Open Public Meetings Act, Chapter 231, Public Laws of 1975, this meeting was properly advertised in the annual notice and this agenda was properly distributed and duly posted on the Borough Hall bulletin board as the required notice under the Statute.

ROLL CALL: Commissioner Busch, Mayor Moffatt, Commissioner vanHeeswyk

COMMISSIONERS' DISCUSSION/REPORTS

ADMINISTRATOR'S REPORT

PUBLIC COMMENT ON RESOLUTIONS ONLY

APPROVAL OF MINUTES

October 22, 2024

ORDINANCES FOR INTRODUCTION / PUBLICATION

19-2024 An Ordinance Amending Chapter 54 ("Animals") of the Code of the Borough of Cape May Point

RESOLUTIONS

- 127-24 Authorizing Award of Contract and Sale of Property Owned by the Borough of Cape May Point
- 128-24 Appointing Municipal Housing Liaison
- 129-24 Authorizing the Transfer of Funds
- 130-24 Payment of Bills

ORDINANCES FOR SECOND READING / PUBLIC HEARING / ADOPTION

PUBLIC PORTION

ADJOURNMENT

The Board of Commissioners welcomes the participation of interested parties during the public portions of its meetings. For the Board to conduct the business of the Borough in the most productive and open manner possible, questions and comments may be limited to four (4) minutes per person. In addition, each person may only speak once per meeting on a single topic. If you wish to address the Board, please raise your hand and the moderator will try to accommodate everyone in the order in which they are recognized.

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 127-24

**AUTHORIZING AWARD OF CONTRACT AND SALE OF PROPERTY
OWNED BY THE BOROUGH OF CAPE MAY POINT**

WHEREAS, the Borough of Cape May Point advertised for bids on August 18, 2024 and August 21, 2024, and received bids on August 28, 2024, for the sale of Borough-owned property known as Block 6, Lot 4.02, 512 Pearl Avenue; and

WHEREAS, one bid was received which has been reviewed by the Acting Qualified Purchasing Agent and Borough Solicitor for form and legal sufficiency and has been found to be acceptable.

NOW, THEREFORE, BE IT RESOLVED the Board of Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey, hereby accepts the bid of Charles and Carol Evans in the amount of \$130,000.12 for the sale of Block 6, Lot 4.02, 512 Pearl Avenue.

BE IT FURTHER RESOLVED the Mayor and Clerk are hereby authorized to take all steps necessary to finalize this contract.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on November 14, 2024.

Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 128-24

APPOINTING MUNICIPAL HOUSING LIAISON

WHEREAS, pursuant to P.L. 2024, c.2, the Borough of Cape May Point is required to appoint a Municipal Housing Liaison for the oversight of administration of the Borough's affordable housing program to enforce the requirements of the law and N.J.A.C. 5:80-26.1 et. seq.; and

WHEREAS, Chapter 52, section 17 of the Code of the Borough of Cape May Point provides for the appointment of a Municipal Housing Liaison to administer Cape May Point's affordable housing program.

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Cape May Point, County of Cape May, State of New Jersey that Eleanor Cifaloglio is hereby appointed as the Municipal Housing Liaison for the administration of the affordable housing program, pursuant to and in accordance with Section 52-17 of the Code of the Borough of Cape May Point.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on November 14, 2024.

Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 129-24

AUTHORIZING THE TRANSFER OF FUNDS

BE IT RESOLVED by the Commissioners of the Borough of Cape May Point that the following transfers of 2024 appropriations are hereby approved in accordance with N.J.S.A 40A:4-58

From:

4-01-28-231-021 Lifeguards OE	\$2,012.00
4-01-28-232-012 Beach Tag Inspector S/W	<u>\$6,900.00</u>
	\$8,912.00

To:

4-01-28-231-011 Lifeguards S/W	\$2,012.00
4-01-28-232-023 Beach Tag Inspectors OE	\$3,100.00
4-01-23-196-021 Group Health Insurance OE	<u>\$3,800.00</u>
	\$8,912.00

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on November 14, 2024.

Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 130-24

APPROVAL OF BILL LIST

WHEREAS, the Borough of Cape May Point has received certain claims against it by way of voucher, which have been duly reviewed by the Board of Commissioners.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey that the attached claims are hereby approved for payment in the total amount of \$115,630.50.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on November 14, 2024.

Municipal Clerk

Range of Checking Accts: OTHER to OTHER Range of Check Ids: 18308 to 18348
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
18308	11/14/24	ACE01 ACE PLUMBING & HEATING SUPPLY	1937	
	24-00551	INVOICES	712.05	
18309	11/14/24	ATL01 ATLANTIC CITY ELECTRIC	1937	
	24-00560	ELECTRIC BILLS	2,463.47	
	24-00598	ELECTRIC BILLS	<u>2,284.35</u>	
			4,747.82	
18310	11/14/24	BAR02 BARBER CONSULTING SERVICES LLC	1937	
	24-00586	BCS RMM 11-24	1,800.00	
18311	11/14/24	CAP03 CAPE MAY STAR & WAVE	1937	
	24-00559	LEGAL ADVERTISING	9.00	
	24-00571	LEGAL ADVERTISING	<u>45.50</u>	
			54.50	
18312	11/14/24	CAP14 CAPE MAY COUNTY MUA	1937	
	24-00579	WASTEWATER MANAGMENT 4TH QU 24	57,668.00	
18313	11/14/24	CAS01 CASA PAYROLL SERVICE	1937	
	24-00582	PAYROLL	274.50	
18314	11/14/24	CATHE005 CATHERINE BUSCH	1937	
	24-00572	REIMBURSEMENT SHADE TREE CONF	312.20	
18315	11/14/24	CEN01 CENTRAL JERSEY EQUIPMENT, LLC	1937	
	24-00575	PARTS	186.69	
18316	11/14/24	CIT02 CITY OF CAPE MAY	1937	
	24-00527	MUNICIPAL COURT 4TH QU	3,872.33	
	24-00558	EMS 2ND QU 2024	<u>8,185.46</u>	
			12,057.79	
18317	11/14/24	CLA01 CLARKE CATON HINTZ	1937	
	24-00539	AFFORDABLE HOUSING	58.00	
18318	11/14/24	COPIE005 COPIERS PLUS	1937	
	24-00566	COPIER MAINTENANCE	41.13	
18319	11/14/24	COU02 COURT HOUSE OFFICE SUPPLIES	1937	
	24-00545	OFFICE SUPPLIES	97.57	
18320	11/14/24	COU03 COUNTY OF CAPE MAY	1937	
	24-00568	FUEL SEPT 2024	609.77	
18321	11/14/24	DAT01 DATA NETWORK SOLUTIONS	1937	
	24-00565	TELEPHONE	310.11	
18322	11/14/24	DOCUV005 VAULT SOLUTIONS, LLC	1937	
	24-00587	SHREDDING	73.45	

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
18323	11/14/24	ELAIN005 ELAINE WALLACE 24-00588 REIMBURSEMENT	414.19	1937
18324	11/14/24	GARDE005 GARDEN STATE LABORATORIES, INC 24-00564 WATER TESTING	120.00	1937
18325	11/14/24	GREEN005 GREENMAN-PEDERSEN, INC. 24-00570 PB VARIANCE 24024-01	772.00	1937
18326	11/14/24	GRR01 GRR CONSULTING SERVICES LLC 24-00584 CONSULTING SERV OCT 2024	4,797.50	1937
18327	11/14/24	JAC01 J & A CLEANING SERVICE 24-00567 CLEANING	375.00	1937
18328	11/14/24	JAN01 JANET M WESTCOTT 24-00591 POLL WORKER GEN ELECTION	300.00	1937
18329	11/14/24	KEVIN005 KEVIN VRIEZE 24-00593 POLL WORKER GEN ELECTION	300.00	1937
18330	11/14/24	KIMWA005 KIM WALLE 24-00589 POLL WORKER GEN ELECTION	300.00	1937
18331	11/14/24	KYBRA005 KYBRAN DESIGN 24-00573 STICKERS FOR TRUCK	82.00	1937
18332	11/14/24	LOW01 LOWE'S 24-00597 STATEMENT	1,378.58	1937
18333	11/14/24	MAR15 MARY IMPERATO 24-00592 POLL WORKER GEN ELECTION	300.00	1937
18334	11/14/24	NAT04 VAN EMBDEN, NATHAN, ESQUIRE 24-00569 ADMIN SOLICITOR	784.00	1937
18335	11/14/24	ONE02 ONE CALL CONCEPTS 24-00511 MARK OUTS	35.75	1937
18336	11/14/24	PHOEN005 PHOENIX ADVISORS LLC 24-00514 PROF SERVICES	1,600.00	1937
18337	11/14/24	PINEL005 PINELAND CONSTRUCTION, LLC 24-00581 TRASH/RECYCLING OCT 2024	9,680.00	1937
18338	11/14/24	RI001 RIO SUPPLY, INC 24-00555 METERS	575.00	1937
18339	11/14/24	SEA05 SEA GEAR MARINE 24-00576 STATEMENT	106.15	1937
18340	11/14/24	SHE01 SHEPANSKI'S AUTO REPAIR 24-00594 REPAIR LEAF TRUCK	445.23	1937

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
18341	11/14/24	STA08 STATE OF NEW JERSEY 24-00562 HEALTH BENEFITS	7,709.31	1937
18342	11/14/24	SWA01 SWAIN'S ACE HARDWARE 24-00585 STATEMENT	552.60	1937
18343	11/14/24	THEDE005 THE DeWEESE LAW FIRM, P.C. 24-00580 OCTOBER LEGAL SERVICES	1,578.33	1937
18344	11/14/24	THOMA005 THOMAS IMPERATO 24-00590 POLL WORKER GEN ELECTION	325.00	1937
18345	11/14/24	TRIAD005 TRIAD ASSOCIATES 24-00553 AFFORDABLE HOUSING	210.00	1937
18346	11/14/24	VER01 VERIZON 24-00552 TELEPHONE BILLS	346.27	1937
18347	11/14/24	VER03 VERIZON WIRELESS 24-00577 CELL PHONE	40.01	1937
18348	11/14/24	WEJCO005 WEJ CONSULTING, LLC 24-00529 RADIO	3,500.00	1937
<hr/>				
Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
	Checks:	41	0	115,630.50
	Direct Deposit:	0	0	0.00
	Total:	41	0	115,630.50

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT	4-01	44,863.43	0.00	0.00	44,863.43
	4-05	<u>68,383.54</u>	<u>0.00</u>	<u>0.00</u>	<u>68,383.54</u>
Year Total:		113,246.97	0.00	0.00	113,246.97
	G-02	1,259.53	0.00	0.00	1,259.53
TRUST ACCOUNT EXPENDITURES	T-13	1,124.00	0.00	0.00	1,124.00
Total of All Funds:		<u>115,630.50</u>	<u>0.00</u>	<u>0.00</u>	<u>115,630.50</u>