

This meeting will be conducted via electronic conferencing using Zoom <https://www.zoom.us/> or by phone +1 646 558 8656 (New York), Meeting ID: 891 1354 7943 Passcode: 578389

Direct link: <https://us02web.zoom.us/j/89113547943?pwd=UDVjKytZUW5UTjczWENKVnZRdEs0Zz09>

In addition, members of the public may send questions or comments for inclusion during the public portion to the Borough Clerk at ewallace@capemaypoint.org by 12:00 Noon the Monday before the meeting.

AGENDA
BOROUGH OF CAPE MAY POINT
BOARD OF COMMISSIONERS
BOROUGH MEETING OF DECEMBER 17, 2024 – 12:00 PM

MEETING CALLED TO ORDER / SUNSHINE STATEMENT / FLAG SALUTE

In compliance with the Open Public Meeting Act, Chapter 231, Public Laws of 1975, this meeting was properly advertised in the annual notice and this agenda was properly distributed and duly posted on the Borough Hall bulletin board as the required notice under law.

ROLL CALL: Commissioner Busch, Mayor Moffatt, Commissioner vanHeeswyk

COMMISSIONERS' DISCUSSION/REPORTS

ADMINISTRATOR'S REPORT

PUBLIC QUESTIONS ON RESOLUTIONS ONLY

APPROVAL OF MINUTES

December 5, 2024

ORDINANCES FOR INTRODUCTION AND PUBLICATION: None

RESOLUTIONS

- 136-24 Approving the Cape Island Safe Streets and Road Program Action Plan
- 137-24 Authorizing the Water/Sewer Clerk to Credit Overpayment of Water/Sewer Charges
- 138-24 Salary Resolution Amendment
- 139-24 Approval of Bill List

ORDINANCES FOR SECOND READING / PUBLIC HEARING / ADOPTION: None

PUBLIC PORTION

ADJOURNMENT

The Board of Commissioners welcomes the participation of interested parties during the public portions of its meetings. For the Board to conduct the business of the Borough in the most productive and open manner possible, questions and comments may be limited to four (4) minutes per person. In addition, each person may only speak once per meeting on a single topic. If you wish to address the Board, please raise your hand and the moderator will try to accommodate everyone in the order in which they are recognized.

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 136-24

**RESOLUTION APPROVING THE CAPE ISLAND SAFE STREETS & ROADS
PROGRAM ACTION PLAN**

WHEREAS, the safety of users of Cape May Point’s roads is a top priority for Cape May Point; and

WHEREAS, Cape May Point applied for and was awarded a grant from the USDOT’s Safe Streets and Roads for All Program to prepare a Safe Streets & Roads Action Plan to reduce fatalities and serious injuries on Cape May Point’s roads, which include roads under the jurisdiction of the City of Cape May, West Cape May Borough, Cape May Point Borough, Lower Township, and Cape May County; and

WHEREAS, the USDOT Safe Streets and Roads for All Program requires that action plans include a goal, adopted by elected government officials, to reach zero fatalities or a significant reduction in fatalities by a target date; and

WHEREAS, the Safe Streets and Roads For All Program requires that the action plan be approved by elected government officials; and

WHEREAS, Cape May Point, working in conjunction with the Borough of West Cape May, City of Cape May, and Lower Township, have prepared an action plan that meets Safe Streets and Roads for All Program Action Plan requirements,

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey, that:

1. Cape May Point approves the Cape Island Safe Streets & Roads Program Action Plan, dated November XX, 2024.
2. Cape May Point approves and commits to a goal of achieving zero fatalities and serious injuries on Cape Island’s roads by 2040.
3. This resolution shall take effect immediately, according to law.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on December 17, 2024.

Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 137-24

**AUTHORIZING THE WATER/SEWER CLERK TO CREDIT
OVERPAYMENT OF WATER/SEWER CHARGES**

WHEREAS, the water service at 407 Princeton Avenue was disconnect in preparation for reconstruction; and

WHEREAS, properties with inactive water/sewer connections are billed at reduced rates; and

WHEREAS, the billing for 407 Princeton was not adjusted as required once the service was disconnected, resulting in an overcharge for Quarter 1 and 2 2024.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey, that a credit for overpaid 1st and 2nd quarter 2024 water/sewer charges, as recommended by the Borough Water/Sewer Clerk, be authorized as follows:

<u>ACCOUNT</u>	<u>ADDRESS</u>	<u>NAME</u>	<u>AMOUNT</u>
353-0	407 Princeton	William & Linda Hill	\$343.87

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on December 14, 2024.

Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 138-24

SALARY RESOLUTION AMENDMENT

WHEREAS, the Board of Commissioners adopted Resolution 45-24 establishing the salaries for all employees for 2024; and

WHEREAS, the Board wishes to correct an error that was made on the original resolution.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of Cape May Point, County of Cape May, state of New Jersey that the 2024 Salary Resolution Schedule A be amended as follows: Kate Dunn - Assist. Planning Bd. Sec. - \$8,000

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

Certification

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on December 17, 2024.

Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 139-24

APPROVAL OF BILL LIST

WHEREAS, the Borough of Cape May Point has received certain claims against it by way of voucher, which have been duly reviewed by the Board of Commissioners.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey that the attached claims are hereby approved for payment in the total amount of \$80,613.65.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on December 17, 2024.

Municipal Clerk

Range of Checking Accts: OTHER to OTHER Range of Check Ids: 18381 to 18404
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description			Contract	
18381	12/17/24	ATL01 ATLANTIC CITY ELECTRIC			1939
	24-00637	ELECTRIC BILLS	2,188.63		
	24-00655	ELECTRIC BILLS	<u>1,941.12</u>		
			4,129.75		
18382	12/17/24	BRTTE005 BRT TECHNOLOGIES, LLC			1939
	24-00633	POSTAGE FOR MAILING	109.12		
18383	12/17/24	CAP14 CAPE MAY COUNTY MUA			1939
	24-00643	SOLID WASTE NOVEMBER 2024	570.73		
18384	12/17/24	CAS01 CASA PAYROLL SERVICE			1939
	24-00647	PAYROLL	137.00		
18385	12/17/24	CIT02 CITY OF CAPE MAY			1939
	24-00649	3RD QUARTER EMS	6,527.45		
18386	12/17/24	CIT03 CITY OF CAPE MAY			1939
	24-00642	NOVEMBER 2024 WATER	9,064.30		
18387	12/17/24	COU02 COURT HOUSE OFFICE SUPPLIES			1939
	24-00641	OFFICE SUPPLIES	401.55		
18388	12/17/24	COU03 COUNTY OF CAPE MAY			1939
	24-00627	FUEL OCTOBER	676.40		
18389	12/17/24	ELAIN005 ELAINE WALLACE			1939
	24-00650	REIMBURSEMENT	171.10		
18390	12/17/24	FPM01 FP MAILING SOLUTIONS			1939
	24-00636	POSTAGE MACHINE	149.85		
18391	12/17/24	GRR01 GRR CONSULTING SERVICES LLC			1939
	24-00644	CONSULTING NOV 2024	4,085.00		
18392	12/17/24	HER02 HERITAGE TOWERS			1939
	24-00614	VACUUM PIPE	125.00		
18393	12/17/24	JAC01 J & A CLEANING SERVICE			1939
	24-00628	CLEANING	300.00		
18394	12/17/24	LOW01 LOWE'S			1939
	24-00648	STATEMENT	582.05		
18395	12/17/24	MUN01 MUNICIPAL CLERKS' ASSN. N.J.			1939
	24-00640	2024 DUES	75.00		
18396	12/17/24	PINEL005 PINELAND CONSTRUCTION, LLC			1939
	24-00646	TRASH/RECYCLING	9,680.00		

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
18397	12/17/24	SCALF005 SCALFO ELECTRIC, INC 24-00348 Water Utility Controls	34,545.00	1939
18398	12/17/24	SHE01 SHEPANSKI'S AUTO REPAIR 24-00626 REPAIR LEAF TRUCK	2,028.66	1939
18399	12/17/24	SOU06 SOUTH JERSEY GAS 24-00654 GAS BILLS	1,025.78	1939
18400	12/17/24	STA08 STATE OF NEW JERSEY 24-00630 HEALTH INSURANCE	3,858.28	1939
18401	12/17/24	STE04 ANIMAL CONTROL OF SJ 24-00629 ANIMAL PICKUPS	200.00	1939
18402	12/17/24	SWA01 SWAIN'S ACE HARDWARE 24-00635 STATEMENT	444.30	1939
18403	12/17/24	THEDE005 THE DeWEESE LAW FIRM, P.C. 24-00645 NOV LEGAL SERVICES	1,458.33	1939
18404	12/17/24	WEI01 WEINSTEIN SUPPLY CORPORATION 24-00621 WATER CLOSET	269.00	1939

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	24	0	80,613.65	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	24	0	80,613.65	0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT	4-01	34,281.01	0.00	0.00	34,281.01
	4-05	<u>11,787.64</u>	<u>0.00</u>	<u>0.00</u>	<u>11,787.64</u>
Year Total:		46,068.65	0.00	0.00	46,068.65
	G-02	34,545.00	0.00	0.00	34,545.00
Total of All Funds:		<u><u>80,613.65</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>80,613.65</u></u>