

**MARCH 14, 2024**  
**REGULAR MEETING MINUTES**

The Regular Meeting of the Board of Commissioners of the Borough of Cape May Point was called to order by Clerk Wallace at 6:00 PM. The Open Public Meetings Statement was read by the Clerk who then led those present in the flag salute. Mayor Moffatt, Commissioner Busch and Commissioner vanHeeswyk answered roll call. Also in attendance: Administrator Ed Grant, Clerk Elaine Wallace, and Solicitor John Amenhauser. This meeting was held electronically via ZOOM under local operation guidance from the NJDCA pursuant to P.L. 2020, c.11.

**COMMISSIONERS' REPORTS:**

Planning Board Recommendation re: Major Renovations and Landscaping Plans:  
The commissioners reviewed the recommendation of the Planning Board to amend the zoning code require a landscape and vegetative plan if renovations are made that increase the floor area ration by 10% or more. The commissioners were amenable to the change and an ordinance will be drafted.

Commissioner Busch attended a meeting on a safe street and roads plan for Cape Island. Cape May City, as the lead agency, received a grant and is working with GPI Engineers. The meeting also included the West Cape May Commissioner of Public Works and Cape May's bike and pedestrian safety committee. The next meeting is in June to discuss hot spots and safety concerns. There will be several more meetings and a report in December.

Mayor Moffatt again thanked the Taxpayers Association for financing the EMT training for the Lifeguards.

**ADMINISTRATOR'S REPORT:**

Mr. Grant has been working on annual emergency management training. The veteran's memorial committee will be meeting again on March 22 and the site survey has been received. Mr. Grant has also been working on the municipal court agreement with Cape May City and the animal shelter billing and snow removal program with the County. Lastly, he is starting to work on an application for another Sustainable Jersey grant.

**PUBLIC QUESTIONS ON AGENDA ITEMS:** None

**APPROVAL OF MINUTES:**

February 27, 2024

*Motion: vanHeeswyk, Moffatt*

*Roll call: all in favor*

**ORDINANCES FOR INTRODUCTION/PUBLICATION:**

06-2024 An Ordinance Amending the Code of the Borough of Cape May Point Chapter 90 "Flood Damage Prevention", Section 4.1 "Establishment of

Development Permit” to Include an Application Fee

*Motion: vanHeeswyk, Moffatt*

*Roll call: all in favor*

07-2024 Salary Ordinance

*Motion: vanHeeswyk, Moffatt*

*Roll call: all in favor*

08-2024 Calendar Year 2024 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A. 40A:4-45.14)

*Motion: vanHeeswyk, Moffatt*

*Roll call: all in favor*

**RESOLUTIONS:**

47-24 Authorization to Re-Bid Public Works Building Addition and Renovations

*Motion: Busch, vanHeeswyk*

*Roll call: all in favor*

48-24 Authorizing Special Event Permit for Good Day for a Run

*Motion: Moffatt, vanHeeswyk*

*Roll call: all in favor*

49-24 Introduction of the 2024 Municipal Budget

*Motion: vanHeeswyk, Moffatt*

*Roll call: all in favor*

50-24 Payment of Bills

*Motion: vanHeeswyk, Moffatt*

*Roll call: all in favor*

51-24 Authorizing Executive/Closed Session in Accordance with the Provisions of the Open Public Meetings Act N.J.S.A. 10:4-12(b) – Contract Negotiations for Municipal Court Agreement

*Motion: Moffatt, vanHeeswyk*

*Roll call: all in favor*

**ORDINANCES FOR SECOND READING AND PUBLIC HEARING:**

03-2024 An Ordinance Amending the Code of the Borough of Cape May Point, Chapter 94 “Garbage, Rubbish and Refuse”, Chapter 109 “Litter; Maintenance of Property” to Require Certain Trash and Recycling Containers

*Motion to open public hearing: Busch, vanHeeswyk*

*Roll call: all in favor*

Helen Chezem asked if the borough was looking into allowing residents to purchase cans through the Borough. The borough was not pursuing the possibility.

When no one else wished to speak, the public hearing was closed.

*Motion to adopt: Busch, Moffatt*

*Roll call: all in favor*

**TAX COLLECTORS ANNUAL REPORT**

*Motion to receive and file: vanHeeswyk, Moffatt  
Roll call: all in favor*

**MAYORAL APPOINTMENT**

Planning Board

Andy Rusnak – Alt. #1 – unexpired 2-year term expiring April 8, 2024

*Motion to receive and file: Moffatt, vanHeeswyk  
Roll call: all in favor*

**PUBLIC PORTION:**

When no one wished to speak, Mayor Moffatt made a motion, seconded by Commissioner vanHeeswyk, to recess into closed session. The meeting was reconvened at 6:44 pm on motion of Commissioner vanHeeswyk, seconded by Mayor Moffatt.

No action was taken as a result of the closed session. The meeting was adjourned at 6:45 pm on motion of Commissioner vanHeeswyk, seconded by Mayor Moffatt.

Respectfully submitted,

Accepted:

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Elaine L. Wallace, RMC, CMR  
Municipal Clerk

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Commissioner Busch

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Mayor Moffatt

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Commissioner vanHeeswyk