

**MARCH 26, 2024**  
**WORK SESSION MINUTES**

The Work Session of the Board of Commissioners of the Borough of Cape May Point was called to order by Clerk Wallace at 12:00 PM. The Open Public Meetings Statement was read by the Clerk who then led those present in the flag salute. Mayor Moffatt, Commissioner Busch and Commissioner vanHeeswyk answered roll call. Also in attendance: Administrator Ed Grant, Clerk Elaine Wallace, and Solicitor John Amenhauser. This meeting was held electronically via ZOOM under local operation guidance from the NJDCA pursuant to P.L. 2020, c.11.

**COMMISSIONERS' DISCUSSION/REPORTS:**

No reports today.

**ADMINISTRATOR'S REPORT:**

Veterans Memorial Concept Discussion: Mr. Grant applauded the Veterans Memorial Committee for working so well together and moving ahead quickly once the survey had been received. The project is being funded through a bequest to the Cape May Point Taxpayers Association from the estate of Marc Wrotney. Ed Barnhart, architect, prepared a conceptual plan based on the Committee's discussions and presented the plans to the board of commissioners for input and approval before doing additional work. The concept incorporates some existing infrastructure and creates a memorial with the inscription "All gave some, some gave all", a downlit flagpole, and benches and pergolas similar to the one at the south end of the lake. In addition, the plan envisions re-grading the area and possibly including a walkway following the contour of the lake, and an entrance off Oak Avenue with steps to the memorial. Further planning would look at materials, possible plantings to soften the area, being mindful of maintenance requirements, and adjusting the existing fence to follow the contours more, and trying to lessen the impact of phragmites on the north end. Commissioner vanHeeswyk thought the concept was beautiful, and Mayor Moffatt agreed. They also thanked Mr. Barnhart for his hard work and generosity in preparing the plan. Commissioner Busch attended the last committee meeting to answer questions and provide information about borough requirements. Now that all the commissioners were in favor of the plan, the committee will look into the details more deeply. Ms. Busch will speak with the borough engineer and public works to see what might be required from the borough and whether NJDEP permits might be necessary. Mrs. vanHeeswyk was in favor of using the same walkway material as that used at the south end of the lake. Ms. Busch explained it could be used for the walkways, but it is not suitable to use under the benches and pergolas, which require concrete for support. There was also some discussion on whether a path from Oak Avenue was necessary. Committee member Sandy Allison agreed with using the same material for the walkway if it could be afforded. Committee member Lynn Smith thanked Ed Barnhart for all his hard work and commented on how well the committee worked together.

**PUBLIC QUESTIONS ON AGENDA ITEMS ONLY:** None

**APPROVAL OF MINUTES:**

March 14, 2024

March 14, 2024 Closed Session

*Motion: vanHeeswyk, Moffatt*

*Roll call: all in favor*

**ORDINANCES FOR INTRODUCTION AND PUBLICATION:**

09-2024 An Ordinance Amending Chapter 146, Article II (“Water”) and Article III (“Sewers”), of the Code of the Borough of Cape May Point

*Second Reading, Public Hearing, Consideration to Adopt – April 11th at 6 pm*

*Motion: Busch, vanHeeswyk*

*Roll call: all in favor*

10-2024 An Ordinance Amending Chapter 130, Article I (“Streets and Sidewalks”) of the Code of the Borough of Cape May Point

*Second Reading, Public Hearing, Consideration to Adopt – April 11th at 6 pm*

*Motion: Busch, vanHeeswyk*

*Roll call: all in favor*

11-2024 An Ordinance Amending Chapter 150, Section 150-21 (“Landscaping and Vegetation Plan”) of the Code of the Borough of Cape May Point Chapter

*Second Reading, Public Hearing, Consideration to Adopt – May 9th at 6 pm*

*Motion: vanHeeswyk, Moffatt*

*Roll call: all in favor*

**RESOLUTIONS:**

52-24 Salary Resolution Amendment

*Motion: Moffatt, vanHeeswyk*

*Roll call: all in favor*

53-24 Authorizing Sale of Equipment to the Cape May Point Volunteer Fire Company

*Motion: Moffatt, vanHeeswyk*

*Roll call: all in favor*

54-24 Approval of Bill List

*Motion: vanHeeswyk, Moffatt*

*Roll call: all in favor*

55-24 Authorizing Executive/Closed Session in Accordance with the Provisions of the Open Public Meetings Act N.J.S.A. 10:4-12(b) – Contract Negotiations for Municipal Court Agreement

*Motion: Moffatt, vanHeeswyk*

*Roll call: all in favor*

**ORDINANCES FOR SECOND READING/ PUBLIC HEARING/ ADOPTION:** None

**PUBLIC PORTION:**

Helen Chezem commented on the excellent veterans' memorial project presentation and liked the proposed plan. She spoke in favor of having a walkway from Oak Avenue to allow people to park and walk to the memorial and in favor of using the same walkway material as the south end. She also suggested including picnic tables in the area. Lastly, she appreciated the work of Mr. Barnhart, which saved a lot of money. Commissioner vanHeeswyk agreed with her opinion on the entrance off Oak Avenue.

Stanley Zubek thanked the veterans memorial committee for their work and liked the proposed quote. He was also in favor of a walkway from Oak Avenue and picnic benches and possibly some shade trees. He thought steps should be avoided, even if the grade was steep.

Lynn Smith felt a walkway from Oak Avenue is important.

When no one else wished to speak, the meeting was recessed into closed session at 12:34 pm on motion of Commissioner vanHeeswyk, seconded by Mayor Moffatt. The meeting was reconvened at 12:46 pm on motion of Commissioner vanHeeswyk, seconded by Mayor Moffatt.

No action resulted from closed session. The meeting was adjourned at 12:46 pm on motion of Commissioner vanHeeswyk, seconded by Mayor Moffatt.

Respectfully submitted,

Accepted:

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Elaine L. Wallace, RMC, CMR  
Municipal Clerk

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Commissioner Busch

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Mayor Moffatt

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Commissioner vanHeeswyk