

**APRIL 11, 2024
REGULAR MEETING MINUTES**

The Regular Meeting of the Board of Commissioners of the Borough of Cape May Point was called to order by Clerk Wallace at 6:00 PM. The Open Public Meetings Statement was read by the Clerk who then led those present in the flag salute. Mayor Moffatt, Commissioner Busch and Commissioner vanHeeswyk answered roll call. Also in attendance: Administrator Ed Grant, Clerk Elaine Wallace, and Solicitor John Amenhauser. This meeting was held electronically via ZOOM under local operation guidance from the NJDCA pursuant to P.L. 2020, c.11.

2024 BUDGET

Presentation by Auditor Mike Garcia

Auditor Garcia provided a slide show and reviewed the highlights of the budget which would result in a 1.4 cent tax increase. That would equate to an increase of \$14/\$100,000 in assessed value. The general and utility fund balances were both healthy. The budget was \$34,000 below the spending cap and \$230,000 below the tax levy cap.

CAP ORDINANCE FOR SECOND READING / PUBLIC HEARING

08-2024 Calendar Year 2024 Ordinance to Exceed the Municipal Budget
Appropriation Limits and Establish a Cap Bank (NJSA 40A:4-45.14)

Auditor Garcia explained the purpose behind the ordinance.

Motion to open public hearing: vanHeeswyk, Moffatt

Roll call: all in favor

When no one wished to speak, the public hearing was closed.

Motion to adopt: vanHeeswyk, Moffatt

Roll call: all in favor

BUDGET RESOLUTIONS AND PUBLIC HEARING

56-24 Read by Title Only and Open a Public Hearing on 2024 Municipal Budget

Motion to adopt: vanHeeswyk, Moffatt

Roll call: all in favor

When no one wished to speak, the public hearing was closed.

Motion: vanHeeswyk, Moffatt

Roll call: all in favor

57-24 Local Unit Self-Examination of Budget

Motions: vanHeeswyk, Moffatt

Roll call: all in favor

58-24 Adoption of Municipal Budget for the Year 2024

Motions: vanHeeswyk, Moffatt

Roll call: all in favor

Commissioner vanHeeswyk thanked everyone for their hard work on the budget, especially Auditor Garcia, CFO Craft, and Administrator Grant. Mr. Garcia and Mr. Craft left the meeting at the conclusion of the budget adoption.

COMMISSIONERS' REPORTS:

Commissioner Busch announced bids for the public works building renovations were received earlier in the day and came in close to what was expected. The bids will be reviewed with the hope that a contract could be awarded in May with work beginning in August and finishing in November. Ms. Busch also reminded everyone that bulk trash pickup will be done by public works on April 29th.

ADMINISTRATOR'S REPORT:

Mr. Grant completed the annual emergency management training.

PUBLIC QUESTIONS ON AGENDA ITEMS: None

APPROVAL OF MINUTES:

March 26, 2024

March 26, 2024 Closed Session

Motion: vanHeeswyk, Moffatt

Roll call: all in favor

ORDINANCES FOR INTRODUCTION/PUBLICATION: None

RESOLUTIONS:

59-24 Authorizing Special Event Permit for Cape May Point Taxpayers Association

Motion: vanHeeswyk, Moffatt

Roll call: all in favor

60-24 Authorizing Special Event Permit for Cape May Point Taxpayers Association

Motion: vanHeeswyk, Moffatt

Roll call: all in favor

61-24 Applicant's Resolution LEAP Implementation Grant

Motion: Busch, vanHeeswyk

Roll call: all in favor

62-24 Participant's Resolution for LEAP Implementation Grant

Motion: Busch, vanHeeswyk

Roll call: all in favor

63-24 Payment of Bills

Motion: vanHeeswyk, Moffatt

Roll call: all in favor

64-24 Authorizing Executive/Closed Session in Accordance with the Provisions of the Open Public Meetings Act N.J.S.A. 10:4-12(b) – Contract Negotiations for Municipal Court Agreement

Motion: Moffatt, vanHeeswyk
Roll call: all in favor

65-24 Authorizing Disposal of Surplus Property
Motion: Busch, vanHeeswyk
Roll call: all in favor

ORDINANCES FOR SECOND READING AND PUBLIC HEARING:

06-2024 An Ordinance Amending the Code of the Borough of Cape May Point Chapter 90 "Flood Damage Prevention", Section 4.1 "Establishment of Development Permit" to Include an Application Fee

Motion to open public hearing: vanHeeswyk, Moffatt
Roll call: all in favor

When no one else wished to speak, the public hearing was closed.
Motion to adopt: vanHeeswyk, Moffatt
Roll call: all in favor

07-2024 Salary Ordinance

Motion to open public hearing: vanHeeswyk, Moffatt
Roll call: all in favor

When no one else wished to speak, the public hearing was closed.
Motion to adopt: vanHeeswyk, Moffatt
Roll call: all in favor

09-2024 An Ordinance Amending Chapter 146, Article II ("Water") and Article III ("Sewers"), of the Code of the Borough of Cape May Point

Motion to open public hearing: Busch, Moffatt
Roll call: all in favor

When no one else wished to speak, the public hearing was closed.
Motion to adopt: Busch, Moffatt
Roll call: all in favor

10-2024 An Ordinance Amending Chapter 130, Article I ("Streets and Sidewalks") of the Code of the Borough of Cape May Point

Motion to open public hearing: Busch, Moffatt
Roll call: all in favor

When no one else wished to speak, the public hearing was closed.
Motion to adopt: Busch, Moffatt
Roll call: all in favor

MAYORAL APPOINTMENTS

Planning Board

Gary Murphy – Class IV – 4-year term expiring April 8, 2028

Andy Rusnak – Alt. #1 – 2-year term expiring April 8, 2026

Motion to receive and file: Moffatt, vanHeeswyk
Roll call: all in favor

PUBLIC PORTION:

When no one wished to speak, Commissioner vanHeeswyk made a motion, seconded by Mayor Moffatt, to recess into closed session at 6:30. The meeting was reconvened at 6:46 pm on motion of Mayor Moffatt, seconded by Commissioner vanHeeswyk.

As a result of closed session, action was taken on the following resolution.

66-24 Authorizing a Shared Services Agreement with the City of Cape May for Municipal Court Services

Motion: Moffatt, vanHeeswyk

Roll call: all in favor

There being no additional business, the meeting was adjourned at 6:49 pm on motion of Commissioner vanHeeswyk, seconded by Mayor Moffatt.

Respectfully submitted,

Accepted:

Elaine L. Wallace, RMC, CMR
Municipal Clerk

Commissioner Busch

Mayor Moffatt

Commissioner vanHeeswyk