

**JANUARY 2, 2025**

**REGULAR MEETING MINUTES**

The Regular Meeting of the Board of Commissioners of the Borough of Cape May Point was called to order by Clerk Wallace at 6:00 PM. The Open Public Meetings Statement was read by the Clerk who then led those present in the flag salute. Mayor Moffatt, Commissioner Busch and Commissioner vanHeeswyk answered roll call. Also in attendance: Administrator Ed Grant, Clerk Elaine Wallace, and Solicitor John Amenhauser. This meeting was held electronically via ZOOM under local operation guidance from the NJDCA pursuant to P.L. 2020, c.11.

**COMMISSIONERS' REPORTS:**

Mayor Moffatt thanked everyone for allowing him to serve the community for the last 12 years.

**ADMINISTRATOR'S REPORT:**

Mr. Grant finished the paperwork for closing on the Pearl Avenue property sold by the borough. The veterans memorial committee is coming up with different strategy addressing the project in phases rather than holistically.

**PUBLIC QUESTIONS ON AGENDA ITEMS:** None

**APPROVAL OF MINUTES:** None

**ORDINANCES FOR INTRODUCTION/PUBLICATION:** None

**RESOLUTIONS:**

01-25 Resolution Providing Temporary Appropriations for the Year 2025

*Motion: vanHeeswyk, Moffatt*

*Roll call: all in favor*

02-25 2025 Cash Management Plan

*Motion: vanHeeswyk, Moffatt*

*Roll call: all in favor*

03-25 Designation of the Official Newspapers for the Publication of Legal Notices

*Motion: vanHeeswyk, Moffatt*

*Roll call: all in favor*

04-25 Resolution Authorizing the Sewer/Water Clerk and Tax Collector to Cancel Overpayments or Delinquencies under \$10.00

*Motion: vanHeeswyk, Busch*

*Roll call: all in favor*

05-25 Authorizing Tax Assessor to File Regular Appeals to the Cape May County Board of Taxation

*Motion: vanHeeswyk, Moffatt*

*Roll call: all in favor*

- 06-25 Annual Schedule of Meetings for 2025  
*Motion: vanHeeswyk, Moffatt*  
*Roll call: all in favor*
- 07-25 Resolution to Establish the Rate of Interest for Nonpayment of Taxes or Assessments for the Borough of Cape May Point for the Year 2025  
*Motion: vanHeeswyk, Moffatt*  
*Roll call: all in favor*
- 08-25 Schedule of 2025 Municipal Holidays / Borough Hall Closings  
*Motion: vanHeeswyk, Moffatt*  
*Roll call: all in favor*
- 09-25 Governing Body Certification of Compliance with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions under Title VII of the Civil Rights Act of 1964"  
*Motion: vanHeeswyk, Moffatt*  
*Roll call: all in favor*
- 10-24 Authorizing the Engineer to Provide Construction Engineering Services for Ocean Avenue and Lehigh Avenue Resurfacing Improvements and Water Main Replacement Project for a Total Cost not to Exceed \$62,900.00  
*Motion: Busch, Moffatt*  
*Roll call: all in favor*
- 11-24 Approval of Bill List  
*Motion: vanHeeswyk, Moffatt*  
*Roll call: all in favor*

**ORDINANCES FOR SECOND READING AND PUBLIC HEARING:** None

**PUBLIC PORTION:**

Administrator Grant thanked Bob Moffatt and Catherine Busch for their years of service and commended them on doing outstanding work for the borough.

Arlene Buchanan asked for the dates and times for 2025 meetings. Clerk Wallace advised that all meeting will now be on Tuesday.

Sandy Allison thanked Bob Moffatt and Catherine Busch for their hard work over the years and said they would be missed. She also wished everyone a Happy New Year.

Commissioner vanHeeswyk thanked Catherine Busch for all she had done for the community and said it had been wonderful working with her. Mrs. vanHeeswyk also thanked Bob Moffatt and read an Eleanor Roosevelt quote he gave to her when she was first elected into office. Each commissioner does their very best for the community while knowing they can't please everyone all the time. She presented both outgoing commissioners with personalized journals and wished them well.

When no one else wished to speak, the meeting was adjourned at 6:13 pm on motion of Commissioner vanHeeswyk, seconded by Mayor Moffatt.

Respectfully submitted,

Accepted:

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Elaine L. Wallace, RMC, CMR  
Municipal Clerk

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Commissioner Busch

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Mayor Moffatt

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Commissioner vanHeeswyk