

**FEBRUARY 25, 2025
REGULAR MEETING MINUTES**

The Regular Meeting of the Board of Commissioners of the Borough of Cape May Point was called to order by Mayor vanHeeswyk at 12:00 PM. Mayor vanHeeswyk read the Open Public Meetings Statement and then led those present in the flag salute. Commissioner Geiger and Mayor vanHeeswyk answered roll call. Commissioner Yunghans was absent. Also in attendance: Administrator Ed Grant, Clerk Elaine Wallace, and Solicitor John Amenhauser. This meeting was held electronically via ZOOM under local operation guidance from the NJDCA pursuant to P.L. 2020, c.11.

COMMISSIONERS' DISCUSSION/REPORTS:

2025 Potential Action Items: Following up on her comments at the previous meeting, Commissioner Geiger made some suggestions for action items that can be prioritized and worked on by the Commission as a whole. She hoped the other Commissioners would do the same. The items she felt should be addressed were: following up on recommendations from the Planning Board and Environmental Commission; a safe intersection project; a 6-month review of the tree removal ordinance and harmonizing it with the zoning regulations; developing communication so the public knows about the Borough's trust funds and the purposes of them so people know they could make donations; creating a list of dos and don'ts for construction projects to be given out when permits are issued. Once a full list is compiled, the commissioners could prioritize them and decide how to accomplish them.

Draft Ordinance: trailer parking overnight: The Commissioners discussed the draft provided by Solicitor Amenhauser. After some discussion the hours trailers will be prohibited will be midnight to 6 am.

Request for ordinances - water and sewer line replacements under certain conditions: The Commissioners discussed a draft prepared by Clerk Wallace. The State regulations require all municipalities to adopt ordinances requiring only plastic or copper water lines whenever a demolition takes place. There were some items that would have to be defined and some additional questions that will need to be researched such whether renovations of a certain magnitude should also trigger new water line installation. Those types of things would have to be clarified prior to introducing an ordinance. Mayor vanHeeswyk would like to see an ordinance clarified and introduced for the following month.

Commissioner Gieger reported she has 2 people that have agreed to work on an advisory committee for the police shared service agreement. She has reached out to 2 others. She anticipates a resolution being ready for the next meeting. She also reported that she'll report monthly on activities taken by the Code Enforcement Officer so people are aware of the work being done. In January, 8 actions dealing with trash, dumpsters, signs, and construction were taken; 42 miles

were logged at different times of the day. She clarified this report would not include construction activity, only Borough code enforcement.

Mayor vanHeeswyk reported some fine tuning is taking place on the budget and it will be introduced at the next meeting. She also reported she will be making more appointments to the Planning Board and Environmental Commission. She was pleased with how they were working out.

Clerk Wallace read Commissioner Yunghans report. Public Works has collected and chipped all the branches that came down during the past few storms. The water main replacement on Lehigh & Ocean Avenues is scheduled to begin and notices have been posted and distributed. She reported another public works employee will be leaving at the end of next month and wished him luck with his new apprenticeship. Public Works will be hiring 2 new employees – one starting in mid-March and the other at the end of March. The Annual Tree Accomplishment Report was submitted to NJ Dept. of Urban & Community Forestry. She thanked tree committee members Catherine Busch, Elise Geiger, and Peg Fraatz and commended them for donating over 300 volunteer hours in 2024. Lastly, she announced Mayor vanHeeswyk appointed Vice Chair Paula Massanari as the new Environmental Commission chair. The EC's next meeting will be March 12th.

ADMINISTRATOR'S REPORT:

Mr. Grant attended to 2 JIF meetings and, with the help of staff members, was completing annual payroll and property reports. The veterans memorial committee made great progress and a presentation will be forthcoming. Lastly, he wanted to add addressing regulations for handicapped ramps on private property to the list of potential action items.

PUBLIC QUESTIONS ON AGENDA ITEMS: None

APPROVAL OF MINUTES:

February 11, 2025

Motion: vanHeeswyk, Geiger

Roll call: all those present in favor

ORDINANCES FOR INTRODUCTION/PUBLICATION: None

RESOLUTIONS:

35-25 Recycling Tonnage Grant Application 2024

Motion: vanHeeswyk, Geiger

Roll call: all those present in favor

36-25 Resolution to Support Publishing Legal Notices on Official Government Websites

Motion: vanHeeswyk, Geiger

Roll call: all those present in favor

- 37-25 Authorizing Special Event Permit – CMBO/NJ Audubon Springwatch
Motion: vanHeeswyk, Geiger
Roll call: all those present in favor
- 38-25 Approval of Bill List
Motion: vanHeeswyk, Geiger
Roll call: all those present in favor
- 39-25 Authorizing Executive/Closed Session in Accordance with the Provisions of the Open Public Meetings Act N.J.S.A. 10:4-12(b) – Potential Litigation – Lighthouse Avenue water/sewer damage
Motion: vanHeeswyk, Geiger
Roll call: all those present in favor

ORDINANCES FOR SECOND READING AND PUBLIC HEARING:

- 01-2025 An Ordinance Amending the Code of the Borough of Cape may Point Chapter 76 “Construction Site Standards”
Motion to open public hearing: vanHeeswyk, Geiger
Roll call: all those present in favor

When no one wished to speak, the public hearing was closed.

Motion to adopt: vanHeeswyk, Geiger
Roll call: all those present in favor

PUBLIC PORTION:

Jim Fraatz asked if contractor could be incentivized to remove their trailers when they aren’t needed onsite. Commissioner Geiger explained the Borough is hoping an ordinance preventing them from being parked overnight will make contractors remove them and hopefully not bring them back and forth every day. Mayor vanHeeswyk explained the Borough can’t legally charge trailers for on-street parking. Cape May City reported banning them from the street overnight has helped control them.

When no one else wished to speak, the meeting was recessed into closed session at 12:35 pm on motion of Mayor vanHeeswyk, seconded by Commissioner Geiger. The open session was reconvened at 12:51 pm on motion of Mayor vanHeeswyk, seconded by Commissioner Geiger. There being no further business, the meeting was adjourned at 12:51 pm on motion of Mayor vanHeeswyk, seconded by Commissioner Geiger.

Respectfully submitted,

Accepted:

 Elaine L. Wallace, RMC, CMR
 Municipal Clerk

 Commissioner Geiger

 Mayor vanHeeswyk

 A B S E N T
 Commissioner Yunghans