

This meeting will be conducted via electronic conferencing using Zoom <https://www.zoom.us/>
or by phone +1 646 558 8656 US (New York) Meeting ID: 860 4443 4025 Passcode: 003379

Direct link: <https://us02web.zoom.us/j/86044434025?pwd=UVlvU0ZlaTJ4d1pCTDd6TVlyTFVxUT09>

In addition, members of the public may send questions or comments for inclusion during the public portion to the Borough Clerk at ewallace@capemaypoint.org by 12:00 PM the Wednesday before the meeting.

**AGENDA
BOROUGH OF CAPE MAY POINT
BOARD OF COMMISSIONERS**

BOROUGH MEETING – MARCH 11, 2025 – 6:00 PM

MEETING CALLED TO ORDER / SUNSHINE STATEMENT / FLAG SALUTE

In compliance with the Open Public Meetings Act, Chapter 231, Public Laws of 1975, this meeting was properly advertised in the annual notice and this agenda was properly distributed and duly posted on the Borough Hall bulletin board as the required notice under the Statute.

ROLL CALL: Commissioner Geiger, Mayor vanHeeswyk, Commissioner Yunghans

COMMISSIONERS' DISCUSSION/REPORTS

- Review of Draft Ordinance addressing Planning Board Recommendations

ADMINISTRATOR'S REPORT

PUBLIC COMMENT ON AGENDA ITEMS ONLY

APPROVAL OF MINUTES

February 25, 2025

February 25, 2025 Closed Session

ORDINANCES FOR INTRODUCTION / PUBLICATION

02-2024 Calendar Year 2025 Ordinance to Exceed the Municipal Budget
Appropriation Limits and to Establish a Cap Bank (N.J.S.A. 40A:4-45.14)

03-2025 An Ordinance Amending the Code of the Borough of Cape May Point Chapter 76
"Construction Site Standards"

Second Readings, Public Hearings, Consideration to Adopt – April 8, 2025 at 6 pm

RESOLUTIONS

40-25 Governor's Council on Substance Use Disorder Fiscal Cycle October 2020-
June 2026

41-25 Introduction of the 2025 Municipal Budget

42-25 Authorizing the Tax Collector to Refund Overpayment of Taxes

43-25 Authorizing Water Bill Adjustment in Accordance with Ch. 146-17.d "Water
Leakage Policy" of the Code of the Borough of Cape May Point

44-25 Creation of Advisory Committee

45-25 Approval of Bill List

ORDINANCES FOR SECOND READING / PUBLIC HEARING / ADOPTION - None

MAYORAL APPOINTMENTS

Planning Board

Jerrilynn Hobdy – Alt. 2 – unexpired 2-year term expiring 4/8/2025

Susan Shufelt – Alt. 3 – unexpired 2-year term expiring 4/8/2026

PUBLIC PORTION

ADJOURNMENT

The Board of Commissioners welcomes the participation of interested parties during the public portions of its meetings. For the Board to conduct the business of the Borough in the most productive and open manner possible, questions and comments may be limited to four (4) minutes per person. In addition, each person may only speak once per meeting on a single topic. If you wish to address the Board, please raise your hand and the moderator will try to accommodate everyone in the order in which they are recognized.

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 40-25

**GOVERNOR’S COUNCIL ON SUBSTANCE USE DISORDER
FISCAL CYCLE OCTOBER 2020-JUNE 2026**

WHEREAS, the Governor’s Council on Substance Use Disorder (GCSUD) established the Municipal Alliances for the Prevention of Substance Use Disorder in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent substance use disorder in communities throughout New Jersey.

WHEREAS, The Borough of Cape May Point, County of Cape May, State of New Jersey recognizes that substance use disorder is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Board of Commissioners further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent substance use disorder in our community; and,

WHEREAS, the Board of Commissioners has applied for funding to the Governor’s Council on Substance Use Disorder through the County of Cape May;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey hereby recognizes the following:

1. The Board of Commissioners does hereby authorize submission of a strategic plan for the Lower-Cape Municipal Alliance grant for fiscal year 2026 in the amount of:

GCSUD GRANT FUND	\$26,215.00
Cash Match	\$ 6,553.75
In-Kind	\$19,661.25

2. The Board of Commissioners acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Geiger						
vanHeeswyk						
Yunghans						

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on March 11, 2025.

Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 41-25

INTRODUCTION OF THE 2025 MUNICIPAL BUDGET

NOW, THEREFORE, BE IT RESOLVED, this 11th day of March, 2025 by the Board of Commissioners of the Borough of Cape May Point, governing body of the Borough of Cape May Point, County of Cape May, State of New Jersey, does hereby authorize the Introduction of the Municipal Budget for the Year 2025.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Geiger						
vanHeeswyk						
Yunghans						

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Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 42-25

**AUTHORIZING THE TAX COLLECTOR TO REFUND
OVERPAYMENT OF TAXES**

BE IT RESOLVED by the Board of Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey, that a refund of ACH direct debit of 2nd, 3rd and 4th Quarter 2024 taxes to a previous owner, as recommended by the Borough Tax Collector, be and is hereby authorized as follows:

<u>BLOCK/LOT</u>	<u>ADDRESS</u>	<u>NAME</u>	<u>AMOUNT</u>
14/8/C08	202 Ocean Avenue	William Seeman previous owner	\$1,875.15

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Geiger						
vanHeeswyk						
Yunghans						

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Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 43-25

**AUTHORIZING WATER BILL ADJUSTMENT IN ACCORDANCE WITH
CH. 146-17.d "WATER LEAKAGE POLICY" OF THE CODE OF THE BOROUGH
OF CAPE MAY POINT**

WHEREAS, Chapter 146, Section 17.d of the Code of the Borough of Cape May Point allows for relief of the excess water usage fee if a homeowner experienced a catastrophic event not specifically related to winterizing their home, such as a broken water line or malfunctioning equipment or similar event, for which there was no reasonable way for the leakage to be discovered, and there had been no other breakage or unusually large water consumption in the prior five-year period; and

WHEREAS, when these conditions are met, the water bill shall be computed in the manner described by Code; and

WHEREAS, it has been determined that the following property owner has met these conditions and is therefore eligible for billing relief:

Account #	Name/ Address	Amount Billed	Adjustment Granted	Adjusted Bill Amount
452-0	Dugre 306 Yale Avenue	\$1,426.82	\$ 329.48	<u>\$1,097.34</u>

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Borough of Cape May Point hereby approve the aforementioned adjusted water bill in accordance with Chapter 146-17 of the Code of the Borough of Cape May Point.

BE IT FURTHER RESOLVED there shall be no further relief granted on this account over the next five years.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Geiger						
vanHeeswyk						
Yunghans						

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Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 45-25

APPROVAL OF BILL LIST

WHEREAS, the Borough of Cape May Point has received certain claims against it by way of voucher, which have been duly reviewed by the Board of Commissioners.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey that the attached claims are hereby approved for payment in the total amount of \$605,270.10.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Geiger						
vanHeeswyk						
Yunghans						

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Municipal Clerk

Range of Checking Accts: OTHER to OTHER Range of Check Ids: 18532 to 18558
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
18532	03/11/25	ANCOA005 ANCO ACE HARDWARE		1945
	25-00106	LEAF BLWR	629.99	
	25-00134	SUPPLIES	<u>223.15</u>	
			853.14	
18533	03/11/25	ATL01 ATLANTIC CITY ELECTRIC		1945
	25-00154	ELECTRIC BILLS	2,089.52	
18534	03/11/25	CAS01 CASA PAYROLL SERVICE		1945
	25-00152	PAYROLL	137.50	
18535	03/11/25	CIT02 CITY OF CAPE MAY		1945
	25-00124	MUN COURT 1ST INSTALLMENT 2025	4,017.12	
	25-00125	POLICE PROTECTION 1ST QU 2025	84,381.50	
	25-00147	4TH QU EMS 2024	<u>7,133.31</u>	
			95,531.93	
18536	03/11/25	CIT03 CITY OF CAPE MAY		1945
	25-00158	JANUARY 2025 WATER	10,824.22	
18537	03/11/25	CLA01 CLARKE CATON HINTZ		1945
	25-00102	AFFORDABLE HOUSING	522.00	
18538	03/11/25	COU02 COURT HOUSE OFFICE SUPPLIES		1945
	25-00123	BUSINESS CARDS	198.85	
18539	03/11/25	COU03 COUNTY OF CAPE MAY		1945
	25-00128	JANUARY 2025 FUEL	635.33	
	25-00142	1ST QU 2025	<u>461,277.36</u>	
			461,912.69	
18540	03/11/25	DAT01 DATA NETWORK SOLUTIONS		1945
	25-00133	TELEPHONE	310.11	
18541	03/11/25	DEL01 DELL MARKETING LP		1945
	25-00144	COMPUTER FOR W/S	1,356.96	
18542	03/11/25	DIS01 DISCOUNT HYDRAULICS CORP		1945
	25-00120	SNOW PLOW CONTROLLER PAD	972.32	
18543	03/11/25	FPM01 FP MAILING SOLUTIONS		1945
	25-00136	POSTAGE MACHINE	149.85	
18544	03/11/25	GRR01 GRR CONSULTING SERVICES LLC		1945
	25-00150	CONSULTING FEB 2025	4,322.50	
18545	03/11/25	JAC01 J & A CLEANING SERVICE		1945
	25-00122	CLEANING	300.00	

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
18546	03/11/25	JOHNS005 JOHNSON & TOWERS 25-00151 REPAIR FIRE ENGINE 5830	4,579.65	1945
18547	03/11/25	LOW01 LOWE'S 25-00100 STATEMENT	1,503.85	1945
18548	03/11/25	ONE02 ONE CALL CONCEPTS 25-00143 MARK OUTS	35.75	1945
18549	03/11/25	PINEL005 PINELAND CONSTRUCTION, LLC 25-00149 TRASH/RECYCLE	9,680.00	1945
18550	03/11/25	SHE01 SHEPANSKI'S AUTO REPAIR 25-00156 REPAIR TRANSMISSION	450.30	1945
18551	03/11/25	SQUAR005 SQUARE 1 DESIGN 25-00129 WEB SITE HOSTING	625.00	1945
18552	03/11/25	STA08 STATE OF NEW JERSEY 25-00135 HEALTH BENEFITS	5,981.40	1945
18553	03/11/25	STA11 STATE OF NEW JERSEY 25-00138 QUARTERLY REIMBURSEMENT	12.55	1945
18554	03/11/25	SWA01 SWAIN'S ACE HARDWARE 25-00146 STATEMENT	152.09	1945
18555	03/11/25	THEDE005 THE DeWEESE LAW FIRM, P.C. 25-00148 SOLICITOR ADMIN FEES	1,781.66	1945
18556	03/11/25	VER01 VERIZON 25-00131 PHONE BILLS	351.80	1945
18557	03/11/25	VER03 VERIZON WIRELESS 25-00130 CELL PHONE	332.21	1945
18558	03/11/25	VIL01 NAPA AUTO PARTS 25-00109 STATEMENT	302.25	1945

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	27	0	605,270.10	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>27</u>	<u>0</u>	<u>605,270.10</u>	<u>0.00</u>

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT	4-01	7,133.31	0.00	0.00	7,133.31
CURRENT	5-01	582,229.65	0.00	0.00	582,229.65
	5-05	<u>15,372.59</u>	<u>0.00</u>	<u>0.00</u>	<u>15,372.59</u>
Year Total:		597,602.24	0.00	0.00	597,602.24
TRUST ACCOUNT EXPENDITURES	T-13	534.55	0.00	0.00	534.55
Total of All Funds:		<u>605,270.10</u>	<u>0.00</u>	<u>0.00</u>	<u>605,270.10</u>