

**BOROUGH OF CAPE MAY POINT
CAPE MAY COUNTY, N.J.
PLANNING BOARD**

RESOLUTION NO. SR-PB2023-04

CHARTERING OF LOT COVERAGE AWARENESS SUBCOMMITTEE

WHEREAS, the property and building codes contribute positively to preserving and protecting Borough appearance, useful function, and the unique sense of community within Cape May Point

WHEREAS, the Cape May Point Board of Commissioners has the sole authority to adopt code changes or additions

WHEREAS, the Cape May Point Planning Board is a combined Planning and Zoning Board, encompassing a range of activity including zoning appeals/applications and longer-term Master Planning

WHEREAS, the Cape May Point Planning Board has a unique vantage point to observe and detect trends in utilization of code elements

WHEREAS, the extent of building construction and property renovation is increasing

WHEREAS, the Borough is required by NJ MLUL to develop anew or re-examine the Master Plan at least every 10 years, with the last Master Plan re-examination adopted in 2017

WHEREAS, at the 20June2023 meeting of the Planning Board, a presentation from the informal "Lot Coverage Awareness" sub-group was discussed with Planning Board. The sub-group highlighted potential areas of code application for further research and discussion, resulting in Planning Board members voting unanimously to formally authorize a Lot Coverage Awareness sub-committee going forward.

WHEREAS, a formal sub-committee should have specific chartering language to guide its work

NOW, THEREFORE, BE IT RESOLVED, with adoption of this resolution, by the Planning Board of the Borough of Cape May Point that its Lot Coverage Awareness Subcommittee (LCAS), is formally chartered to:

1. Consist of no more than 3 members of the Planning Board. Alternate members are permitted to be members of the LCA Subcommittee. LCA members are appointed by the Planning Board Chair, with advisory input from the Planning Board.
2. The LCAS will continue until the Planning Board deems the subcommittee ready for dissolution
3. The LCAS will make regular, periodic reports to the Planning Board on its activity and progress
4. Any outputs of the LCAS will be presented to the full Planning Board, for input and formal voting, with a majority of votes of the Planning Board necessary for adoption
5. Pursue the following scope of activities:
 - a. Create reference materials to help educate on code utilization
 - b. Identify areas of code definition/implementation/interpretation for further evaluation and if warranted, potential for code modification
 - c. Include property renovations as well as new construction within its scope of attention
 - d. Perform research to gather data to inform analysis, which
 - i. May include gathering data from 3rd parties as context on examples, trends, and best practices
 - ii. May include analyzing previous applications to Borough Zoning Office
 - iii. Does not include analysis of ongoing applications and does not include entry onto private property
 - e. May suggest specific action areas for code modification, to be voted on by Planning Board, for elevation to Board of Commissioners for consideration
 - f. May develop draft language on specific code modification, to be voted on by Planning Board, for elevation to Board of Commissioners for consideration
 - g. May collect research, analysis and proposals to feed into Master Planning update or re-examination process

ROLL CALL

Moved: G. Murphy
 Seconded: E. Geiger

MEMBER	YEA	NAY	ABSENT	ABSTAINED/RECUSED	EXCUSED
Moffatt, Class I	x				
Bassett, Class II			x		
vanHeeswyk, Class III	x				
Brown, Class IV	x				
Geiger, Class IV	x				
Leming, Class IV	x				
Murphy, Class IV	x				
Remy, Class IV	x				
Wallace, Class IV	x				
Farrell, Alt #1	x				
VACANT, Alt#2					
VACANT, Alt.#3					
VACANT, Alt. #4					

Borough of Cape May Point Planning Board

Dated: 10/17/2023

By: Matthew Brown
 Matthew Brown, Chair

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Borough of Cape May Point Planning Board at its meeting of October 17, 2023.

Kate Dunn
 Kate Dunn, Deputy Board Secretary